

Haverhill School Committee Meeting
Thursday, January 12, 2012 - 7:00 P.M.

This meeting was recorded.

Mayor James J. Fiorentini opened the meeting at 7:04 p.m. Present were: Mr. Joseph Bevilacqua, Attorney Paul Magliocchetti, Mr. Raymond Sierpina, Mr. Shaun Toohey, Mr. James F. Scully, Superintendent of Schools, Ms. Kara Kosmes, Assistant Superintendent of Finance and Dr. Mary Malone, Assistant Superintendent of Curriculum. Mrs. Susan Danehy and Mr. Scott Wood were recorded as absent.

A Holy Cross student led the Pledge of Allegiance.

Public Participation:

None at this time.

Election of President and Vice President of the Haverhill School Committee for 2012.

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to nominate Susan Danehy as President.

There were no other nominations.

Moved by Mr. Bevilacqua and seconded by Mr. Toohey and Mr. Sierpina to close the nominations. A verbal vote indicated all in favor of closing nominations.

A roll call vote was held on the nomination.

Attorney Magliocchetti	Sue Danehy	Mr. Sierpina	Susan Danehy
Mr. Toohey	Susan Danehy	Mr. Bevilacqua	Susan Danehy
Mayor Fiorentini	Susan Danehy		

Motion passes – Susan Danehy President

Moved by Shaun Toohey and seconded by Mr. Bevilacqua and Mr. Sierpina to nominate Paul Magliocchetti as Vice President.

There were no other nominations.

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to close the nominations. A verbal vote indicated all in favor of closing nominations.

A roll call vote was held on the nomination.

Attorney Magliocchetti	Paul Magliocchetti	Mr. Sierpina	Paul Magliocchetti
Mr. Toohey	Paul Magliocchetti	Mr. Bevilacqua	Paul Magliocchetti
Mayor Fiorentini	Paul Magliocchetti		

Motion passes – Paul Magliocchetti Vice President

Communication and Reports:

None at this time.

Student Advisory Council Report – Jillian Meserve.

Jowan Perez on behalf of the Student Council highlighted the condition of the school, receiving new MacIntosh computers, eighth grade tours next Wednesday, and seniors receiving notification from schools.

Superintendent's Comments/Reports.

FYI - HHS Open House for Parents & Middle School Students

Mr. Scully informed members of the Open House for parents and middle school students will be held at the high school Wednesday, January 18th from 6:30 – 8:00 p.m.

FYI – Response to Department of Public Health

Mr. Scully referenced the detailed response from the Department of Public Health relative to the nursing situation in the schools.

First Draft of School Calendar for 2012-2013

Mr. Scully presented a first draft calendar for next year for review and comments. The calendar will be put on the web for input and will comeback at a future meeting for approval.

Recommendation regarding St. James Lease

Moved by Mr. Toohey and seconded by Attorney Magliocchetti to begin negotiations with the Archdiocese of Boston to extend the lease of the St. James School. A roll call vote was held with the following results:

Attorney Magliocchetti	Yes	Mr. Sierpina	Yes
Mr. Toohey	Yes	Mr. Bevilacqua	Yes
Mayor Fiorentini	Yes		

Motion passes.

Adoption of Haverhill Public Schools' Strategic Plan (as presented) and authorize the Superintendent to utilize this document in all future planning in the school district.

Mr. Scully indicated they would like to utilize this document in all future plans in the district. It will be used as a road map with the RTTT and other initiatives.

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to approve the Strategic Plan as presented and authorize the Superintendent to utilize this document in all future planning in the school district. A roll call vote was held with the following results:

Attorney Magliocchetti	Yes	Mr. Sierpina	Yes
Mr. Toohey	Yes	Mr. Bevilacqua	Yes
Mayor Fiorentini	Yes		

Motion passes.

FYI - School Committee Meeting Schedule for February

Moved by Mr. Toohey and seconded by Attorney Magliocchetti to condense the February meetings to the first meeting and not have the second meeting. A verbal vote indicated all in favor.

Motion passes.

FYI – Building Facilities

Mr. Scully reviewed the current completion status of the high school including the entrance to the gym being open to the parking area, the new lighting, all new signage, and the cleanliness of the building. An open house is scheduled in the near future.

FYI – Channel 10

They have started broadcasting from 5:00 p.m. to 10:00 p.m. student events on Channel 10. They are doing block channeling currently with interviewing people and class events. Eventually classes are scheduled to be televised.

Status Report on Hunking School

Mr. Scully is meeting with the Engineer tomorrow relative to the structure and should receive firm findings. They are waiting a report from the Department of Public Health on the air quality; however, there is no substantial danger health wise in the building. The next step should be determined within the next ten days. The Superintendent indicated the structural issues of the school has not changed and still has a three to five year life. Mr. Sierpina requested to check on the library rug's condition.

Subcommittee Reports.

Mayor recognized Mr. Bevilacqua for his service as President. Mr. Bevilacqua reviewed the past 18 months of initiatives achieved during his term as Vice President and President of the School committee. Members thanked Mr. Bevilacqua and concurred with his comments

School Committee Communications.

Attorney Magliocchetti

Strategic Plan

This item was discussed earlier in the meeting.

HPS Policy regarding student enrollment

Attorney Magliocchetti expressed concerns that students are not properly enrolled asked what our standards are and questioned how a parent enrolls a student. The Superintendent stated a parent provides a verification of a utility bill or a proof of residence. Parents enroll students at the registration center at the Burnham School. When a principal has a concern that a student is not properly enrolled they should raise the issue to the Superintendent.

Management of Student Activity Account

Attorney Magliocchetti questioned the oversight of the student activity accounts, what the regulations are and their status. The Superintendent stated they are controlled by the City Treasurer. The deposit revenues are subject to procedures complying with MGL 71, S47. The monies can only be spent on certain things as under strict guidelines as a direct benefit to students. An updated report will be sent to members is done yearly through an audit by the Treasurer.

School Building Revenue

Attorney Magliocchetti asked to use our facilities as revenue generators. The public has access to the gyms and cafeteria. Mr. Scully indicated that the use of the schools is to support students in Haverhill. With

the expansion of the athletic programs, most schools are used. Mr. Scully indicated that vacation time is when they thoroughly clean the buildings. They do rent out when they can and they can look at other opportunities but there are liabilities and insurance costs that need to be considered. Groups that use the schools that cannot make a contribution do in kind donations such as cleaning the areas around the building.

Mr. Sierpina

An accounting of our "leftover" funds for the past two years

Mr. Sierpina questioned the monies rolled over monies and where it was applied to. The Superintendent referenced the document delineating where the monies went, primarily staff. If this money was not rolled over, something else would have been cut. Ms. Kosmes was asked for an updated financial report at the next meeting including projections for the end of the year.

Hunking School – An Update

This item was discussed earlier in the meeting.

EnVisions Math (a progress report)

Mr. Sierpina has met with Dr. Malone on the math testing and asked how students will do on the MCAS. Dr. Malone indicated staff are feeling comfortable with the program and feel they will see positive results in the students' performance.

Open Positions

There is one position in maintenance which they are not filling at this time. A report is given during the last meeting of the month.

Whittier Vocational, Student Applications

Dr. Malone stated 270 students or 41 percent have applied to Whittier. Interviews are being held in February with notification of those accepted on April 1st.

Old Business:

Use of Facilities - Revised & Original (tabled at 12.15.11 meeting)

- Requested by Jay Pagliarulo of the Haverhill Youth Wrestling for the use of the Hunking Middle School on Saturday January 14, 2012 from 8:00 a.m. to 12:00 p.m. for N.E.R. League Wrestling Meet. Process Fee: \$ 10.00; Utility Fee: \$ 20.00 per hour ; Custodial Fee: \$ 45.00 weekend rate ; Rental Fee:\$ 100.00
- Requested by Jenifer Murphy of the Human Resources Division for the use of the Consentino School on Saturday, April 28, 2012 from 7:00 a.m. to 3:00 p.m. for the Civil Service Exam Firefighter. Process Fee: \$ 10.00; Utility Fee:\$ 20.00 per hour; Custodial Fee \$ 45.00 weekend rate (2 Custodians); Rental Fee: \$ 30.00 (per classroom)
- Requested by Colin LaPage of the Riverside-Bradford Baseball for the use of the Consentino School on February 11, 2012 and February 12, 2012 from 8:00 a.m. to 4:00 p.m. for Players Evaluations. Process Fee's\$ 10.00; Utility Fee:\$ Waived *; Custodial Fee \$ 30.00; Rental Fee:\$ Waived * * Fee waived Haverhill students 100%

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to remove the item from the table. A verbal vote indicated all in favor.

This was Mr. Wood's item.

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to table this item. The Superintendent indicated the

issue was cleared up and felt it didn't need to be table. Mr. Bevilacqua withdrew his motion which would allow Mr. Wood to bring back the item.

Review of Athletic Concussion Policy & Regulations (Policy JIIIF & JIIIF-R).

Moved by Attorney Magliocchetti and seconded by Mr. Bevilacqua to table this item. The Policies will be put on the website for the public to review. The Superintendent gave a brief overview that the past policy lacked on policies and procedures if student is injured several times it prohibits participation and requires proper documentation.

A verbal vote indicated all in favor.

Motion passes

New Business:

Approval of Warrant Number EV20111230 totaling \$12,911.08; Warrant Number JE20111230 totaling \$12,919.72; Warrant Number EV20120113 totaling \$652,206.76; and Warrant Number JE20120113 totaling \$2,300.00.

Moved by Mr. Sierpina and seconded by Mr. Toohey to approve the warrants. A roll call vote was held on the nomination.

Attorney Magliocchetti	No	Mr. Sierpina	Yes
Mr. Toohey	Yes	Mr. Bevilacqua	Abstained

Mayor Fiorentini stated this requires four votes to pass.

Mr. Sierpina withdrew his motion in order to take the items separately.

Moved by Mr. Sierpina and seconded by Mr. Toohey to approve Warrant EVC20111230 totaling \$12,911.08.

Attorney Magliocchetti stated he has made several requests for clarification on what the items represent. Mr. Scully asked to be contacted to clarify the items with an issue. Mr. Bevilacqua abstains due to a possible conflict. Mayor Fiorentini asked for a ruling from the Ethics Commission and does not see a conflict. Mr. Bevilacqua stated he was asked by the School Department to abstain on such items. Attorney Magliocchetti's concerns were with city charges and not to hold up the other vendors. Ms. Kosmes noted these were charge backs and has nothing to do with the city charges.

Moved by Mr. Bevilacqua to table this item to next week. The Superintendent stated Attorney Cox has ruled that three out of four is a majority vote. Mr. Bevilacqua left the room at 8:26 p.m. and returned at 8:28 p.m.

Moved by Mr. Sierpina and seconded by Mr. Toohey to pass Item 6A. A roll call vote was held with the following results.

Attorney Magliocchetti	No	Mr. Sierpina	Yes
Mr. Toohey	Yes	Mr. Bevilacqua	Absent
Mayor Fiorentini	Yes		

Motion passes.

Items by Consensus:

Approval of the field trip request(s):

- Ivancic, Nettle Middle School, Grade 6, June 5 – 8, 2012, Ferry Beach Ecology School, Saco ME, \$250.00
- Bernie McCann, Consentino School, Grade 6, 6/11-6/13, Ferry Beach Ecology School, Saco ME, \$225.00
- Bernie McCann, Consentino School, Grade 8, 6/5-6/8, Washington DC, \$625.00

Approval of the minutes of the regular meeting of October 27, 2011 and December 15, 2011

Approval of Use of Facilities:

- Requested by Clint Clay of the Haverhill YMCA for the use of the Whittier Middle School on Tuesday February 7, 2012 and Thursday February 9, 2012 Thru April 12, 2012 from 6:00 p.m. to 9:00 p.m. for Basketball. Process Fee: \$ 10.00; Utility Fee: \$ Waived * ; Custodial Fee \$ 30.00; Rental Fee:\$ Waived *
- Requested by Clint Clay of the Haverhill YMCA for the use of the Whittier Middle School on Saturday, February 2, 2012 Thru April 14, 2012 from 10:00 a.m. to 6:00 p.m. for Basketball. Process Fee:\$ 10.00; Utility Fee: \$ Waived * ; Custodial Fee: \$ 45.00 weekend rate; Rental Fee:\$ Waived *;
- Requested by Clint Clay of the Haverhill YMCA for the use of the Whittier Middle School on Saturday, January 21, 2012 from 9:00 a.m. to 6:00 p.m. for Basketball. Process Fee: \$ 10.00; Utility Fee: \$ Waived * ; Custodial Fee: \$ 45.00 weekend rate; Rental Fee: \$ Waived * *Fee waived Haverhill Students 100 %
- Requested by Hector Longo of the Haverhill Travel Basketball for the use of Consentino School on Monday, January 16, 2012 thru February 27, 2012 from 6:00 p.m. to 9:00 p.m. for Basketball. Process Fee: \$ 10.00; Utility Fee:\$ Waived * ; Custodial Fee: \$ 30.00 ; Rental Fee: \$ Waived * *Fee waived Haverhill Students 100 %

Approval of Consultant Contract

Mr. Sierpina asked to withdraw Item 7 B, December 15 minutes.

Moved by Mr. Toohey and seconded by Mr. Sierpina to approve Items A, C, and D. A roll call vote was held with the following results.

Attorney Magliocchetti	Yes	Mr. Sierpina	Yes
Mr. Toohey	Yes	Mr. Bevilacqua	Yes
Mayor Fiorentini	Yes		

Motion passes.

Mr. Sierpina asked to correct Page 4 of the December 15 meeting under MAP Testing second sentence to read: "The MAPs program is trying to get benchmarks..."

Moved by Mr. Sierpina and seconded by to amend the minutes as recommended. A verbal vote indicated all in favor.

Motion passes.

Executive Session/Adjournment

Moved by Mr. Toohey and seconded by Attorney Magliocchetti to adjourn the meeting at 8:42 p.m. A verbal vote indicated all in favor.

List of Documents: School Committee Agenda; Open House – Haverhill High School Information; First Draft of School Calendar 2012-2013; Agenda Request from Attorney Magliocchetti; Agenda Request from Mr. Sierpina; Warrant Numbers EV20111230; JE20111230; EV20120113; JE20120113; Use of Facilities tabled 12.15.11 – Original & Revised Documents; Draft Concussion Policy & Regulations; Field Trip Requests; Field Trip Requests; Minutes of October 27, 2011 & December 15, 2011; Use of Facilities; Consultant Contract

