

SC APPROVED

HAVERHILL SCHOOL COMMITTEE
Regular Meeting of January 8, 2009

Sc 10/15/09
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Mrs. Kerry Fitzgerald, President opened the meeting at 7:00 p.m. Present were: Mrs. Susan Danehy; Mrs. Erin Francescone; Mr. Shaun Toohey; Mr. Joseph Bevilacqua; Mr. Scott Wood, Vice President; Dr. Raleigh Buchanan, Superintendent of Schools and Ms. Kara Kosmes, Assistant Superintendent for Finance. Mayor James Fiorentini, Chairperson was recorded as absent (arrived at 7:05 p.m.)

Mr. Gori's students led the Pledge of Allegiance.

Public Comment:

None at this time.

Presentation – Selections from "A Christmas Carol" performed by members of the High School Chorus under the direction of Mr. Joseph Gori.

Mr. Gori's students presented a musical selection from the play "A Christmas Carol".

Election of the President and Vice President of the Haverhill School Committee for 2009.

Moved by Mrs. Danehy and seconded by Mrs. Francescone to nominate Scott Wood as President of the Haverhill School Committee. A roll call vote was held with the following results:

Mr. Bevilacqua	Scott Wood	Mr. Toohey	Scott Wood	Scott Wood	Scott Wood
Mrs. Francescone	Scott Wood	Mrs. Danehy	Scott Wood	Mrs. Fitzgerald	Scott Wood
Mayor Fiorentini	Scott Wood				

Mr. Wood took over as Chair.

Moved by Mrs. Fitzgerald and seconded by Mrs. Danehy to nominate Shaun Toohey as Vice President of the Haverhill School Committee. A roll call vote was held with the following results:

Mr. Bevilacqua	Shaun Toohey	Mr. Toohey	Shaun Toohey	Scott Wood	Shaun Toohey
Mrs. Francescone	Shaun Toohey	Mrs. Danehy	Shaun Toohey	Mrs. Fitzgerald	Shaun Toohey
Mayor Fiorentini	Shaun Toohey				

Moved by Mayor Fiorentini and seconded by Mr. Toohey to suspend the rules for a financial update. A roll call vote was held with the following results:

Mr. Bevilacqua	Yes	Mr. Toohey	Yes	Mr. Wood	Yes	Mrs. Francescone	Yes
Mrs. Danehy	Yes	Mrs. Fitzgerald	Yes	Mayor Fiorentini	Yes		

Motion passes

The Mayor referenced the FY08 surplus of \$1.5 but will need all reserves in the near future. Within the next few weeks, the Governor will announce the cuts in state aid possibly \$1.2 for the city and \$3.6 for the schools which would be devastating. They have also been warned of another ten percent cut this upcoming June. Legislatures have discussed options to offset the cuts one being a seven percent local meal tax; one to look at joining the GIC saving \$1.8 – \$2.5 million or another option to joining a tiered network BCBS or a mimic GIC plan through BCBS.

Members' comments reflected:

- Economic impact of the cuts
- Information not received reflecting these cuts

- Holding an immediate meeting reflecting these cuts and ways to mitigate them
- Reconsideration of Consolidation and to present it for the next meeting
- Communicate through email if unable to meet with members
- An item on the next agenda on the potential budget cuts on next agenda

Mayor Fiorentini indicated they have submitted over \$100 million in request for the stimulus package. Among the requests that were made were for energy audits and to retrofit all schools, redo the Whittier and Hunking Middle Schools and to find a way to keep teachers in a classroom.

Reports:

Student Advisory Council Report – Jessica Correia/Fabian Schramm

The pennies wars at homecoming resulted in collecting \$299.04 which the seniors won. A coat drive was held prior to the holidays with 15-20 coats being donated. The monthly coffee house night will be held February 9 in the Library with the charity to be determined.

Hillie Highlights – Dr. Buchanan

- The Elks have donated 75 food baskets to needy families which is an overall increase of 25 baskets over last year
- Cross county team at Bradford Elementary had two students compete in the Junior Olympics in Virginia
- Textbook project received \$1,625 from LS Corporation in Andover; Alpha Aesar donated \$1,625 with their total contributions over \$12,625 bringing the project total to \$69,684 which enabled over \$1,000 to be purchased.
- Jane Seibecker, HHS science teacher, was selected for the MCAS ADC which provided the questions for the test.
- Katherine Zolar, class of 2009, was selected for the National Youth Leadership Forum in Washington DC in February.
- Students from the high school are providing Latin at Whittier Middle School and others providing carpentry to students

Subcommittee Reports – Members

Mrs. Fitzgerald stated the high school building committee will meet Monday at 6 p.m. to discuss the next phase of project.

Mr. Wood informed members a list of committees and asked them to comment on those they would like to be on. He hopes to have the assignments for the next meeting.

Mrs. Danehy stated the middle school task force meeting is scheduled for January 20. Dr. Buchanan stated they have postponed this until 2010 due to not having enough people to do the job that needs to be done.

Mrs. Danehy stated the drop out task force will meet January.26 at the high school.

Old Business:

Approval of the minutes of the executive sessions of September 24, 2008 and November 17, 2008 to remain confidential (tabled at the 12.11.08 meeting).

Moved by Mrs. Fitzgerald and seconded by Mr. Toohey to remove the minutes from the table. A roll call vote was held with the following results:

Mr. Bevilacqua	Yes	Mr. Toohey	Yes	Mr. Wood	Yes	Mrs. Francescone	Yes
Mrs. Danehy	Yes	Mrs. Fitzgerald	Yes	Mayor Fiorentini	Yes		

Motion passes

Mr. Bevilacqua asked to take the items separately.

Moved by Mr. Toohey and seconded by Mrs. Fitzgerald to approve the executive session minutes of September 24, 2008. A roll call vote was held with the following results:

Mr. Bevilacqua	Yes	Mr. Toohey	Yes	Mr. Wood	Yes	Mrs. Francescone	Abstained
Mrs. Danehy	Yes	Mrs. Fitzgerald	Yes	Mayor Fiorentini	Yes		

Motion passes

Moved by Mrs. Fitzgerald and seconded by Mr. Toohey to approve the executive session minutes of November 17, 2008. A roll call vote was held with the following results:

Mr. Bevilacqua	Abstained	Mr. Toohey	Yes	Mr. Wood	Yes	Mrs. Francescone	Abstained
Mrs. Danehy	Yes	Mrs. Fitzgerald	Yes	Mayor Fiorentini	Abstained		

Motion passes

Receipt of regarding MCAS Research – School Committee Questions (Requested Information).

Dr. O'Brien presented answers to the follow-up questions to the MCAS Research presentation in October. He asked members to email him with any further questions.

New Business:

Approval of Warrant Number EV20090109 (payable 01/09/09) totaling \$730,574.30

Moved by Mrs. Fitzgerald and seconded by Mrs. Danehy to approve Warrant EV20090109 as presented. A roll call vote was held with the following results:

Mr. Bevilacqua	Abstained	Mr. Toohey	Yes	Mr. Wood	Yes	Mrs. Francescone	Yes
Mrs. Danehy	Yes	Mrs. Fitzgerald	Yes	Mayor Fiorentini	Yes		

Motion passes

Selection of Potential Special Meeting Date (prior to January 15, 2009) for signing of ELT Agreements between the Haverhill School Committee and the Haverhill Education Association for the Consentino and Whittier Middle Schools (pending ratification from HEA).

A lengthy discussion was held as to the proposal for the ELT Agreements. The Superintendent commented on the opportunity and indicated two principals would take on the project which has been in discussion for two years with the deadline of January 15th for submission. The funding per the grant would put \$1 million back into each school for the children. The program would better prepare the students for the programs at the high school. The application is ready and needs the support of the School Committee. They are in competition with 18 other school districts and may not receive the grant and the concept is ended. If this project is not funded, they will not do it. This is all tentative and currently a proposal. The Superintendent with the assistance of the two principals informed members of the process and involvement with the parents.

Members' concerns and comments:

- Receiving information prior to tonight – not enough time to review information
- Proposal from the union would need to coincide with the document
- A special meeting within the next week with the parents to hear and address the concerns and the impact
- Not hearing pros and cons to the grant
- Received questions from parents expressing concerns to the program
- Option of refusing the grant and the ability to go back for reapplication
- Ability to move children – open enrollment
- Potential for enrichment programs
- Use of the Honeywell system for the public meeting
- Having the physical space to accommodate children
- Empirical data on schools having ELT
- Potential closing of a middle school
- Negative budget ramifications

Due to the official posting of 48 hours for special meeting members determined to schedule a special meeting at the high school for next Wednesday at 7 p.m. to hear from parents. Parents will be informed through the website, the Honeywell system, and a notice sent home with the date and time of the meeting. Mrs. Francescone stated for the record she won't be voting or discussing this due to her husband being a teacher at one of the buildings.

Dr. Buchanan introduced the Items by Consensus:

approval of the minutes of the Regular Meeting of December 11, 2008

approval of the legal bills totaling \$93.00 for Murphy Lamere & Murphy

approval of the use of facilities:

- Request by Bob Roche for the Haverhill PAL Soccer for the use of the Gym at Whittier Middle School, Wednesdays, 1/14/09 – 3/25/09 from 6:00 p.m. to 9:00 p.m. for soccer skills practice. Process Fee: \$ 10.00 paid ; Utility Fee: \$ 20.00 – per hour Custodial Fee: \$ 30.00 – per hour; Rental Fee: \$ Waived

Moved by Mayor Fiorentini and seconded by Mr. Toohey to approve the Items by Consensus as presented. A roll call vote was held with the following results:

Mr. Bevilacqua	Absent	Mr. Toohey	Yes	Mr. Wood	Yes	Mrs. Francescone	Yes
Mrs. Danehy	Yes	Mrs. Fitzgerald	Yes	Mayor Fiorentini	Yes		

Motion passes

Executive Session/Adjournment.

Moved by Mrs. Danehy and seconded by Mr. Toohey at 9:45 p.m. p.m. to go into executive session for the purpose of negotiations, the committee and will return to open session only for the purposes of adjourning. A roll call vote was held with the following results:

Mr. Bevilacqua	Absent	Mr. Toohey	Yes	Mr. Wood	Yes	Mrs. Francescone	Yes
Mrs. Danehy	Yes	Mrs. Fitzgerald	Yes	Mayor Fiorentini	Yes		

Motion passes

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**Haverhill School Committee
Special Meeting of February 9, 2009**

The Special Meeting was convened at 6:02 p.m. by Mr. Scott Wood, President. Present were: Mrs. Susan Danehy; Mrs. Erin Francescone; Mr. Shaun Toohey, Vice President; Mrs. Kerry Fitzgerald; Mr. Joseph Bevilacqua; Dr. Raleigh C. Buchanan, Superintendent of Schools; Dr. Steven O'Brien, Assistant Superintendent for Curriculum and Instruction and Ms. Kara Kosmes, Assistant Superintendent for Finance. Mayor Fiorentini arrived at 6:25 p.m. Dr. David Driscoll and Ms. Susan Lovelace were in attendance as facilitators. Ms. Beverly Cassano, Executive Assistant to the Superintendent was also present.

Mr. Wood introduced former Commissioner of Education David Driscoll and Mrs. Susan Lovelace, former School Committee member. He indicated that the Haverhill School Committee had been asked to participate in a state grant-funded seminar on communication and team-building. Mr. Wood encouraged the members to be honest so that the Committee could be more effective.

Committee member and administration officials offered their perceptions and viewpoints on the relationships between committee members and also members of the school administration.

Dr. Driscoll and Mrs. Lovelace offered suggestions and guided the discussion.

The meeting concluded at 8:40 p.m.

HAVERHILL SCHOOL COMMITTEE
Regular Meeting of February 26, 2009
Revised 10.17.09

Mayor James Fiorentini, Chairperson opened the meeting at 7:00 p.m. Present were: Mr. Scott Wood, President; Mrs. Kerry Fitzgerald; Mrs. Susan Danehy; Mr. Shaun Toohey, Vice President; Mr. Joseph Bevilacqua; Mrs. Erin Francescone (arrived at 7:02 p.m.); Dr. Raleigh Buchanan, Superintendent of Schools, Dr. Steven O'Brien, Assistant Superintendent for Curriculum and Ms. Kara Kosmes, Assistant Superintendent for Finance.

Mayor Fiorentini led the Pledge of Allegiance.

Public Comment

Mary Phennicie spoke on the Stanford Education Rally and urged all to participate.

Presentation(s):

High School Student Shakespeare Selection by Brieanna Campbell, High School Shakespeare Champion.

Brieanna Campbell represented the high school at the Branch Semi-finals of the National Shakespeare Competition in Lexington and read from the performed selections

Mayor Fiorentini brought forward the ELA item.

English/Language Arts MCAS Analysis – Ms. Lynne Laffie, Curriculum Supervisor.

Ms. Laffie presented a PowerPoint presentation on the ELA MCAS Analysis and how they are doing in Haverhill.

Reports:

Student Advisory Council Report – Jessica Correia/Fabian Schramm.

Fabian spoke on the AP exam costs, cleanliness of schools, parking issue, prom, and dodge ball tournament. The Superintendent was asked for the next meeting a means of how to reduce costs of AP exam costs for students not on the free and reduced lunch program.

Hillie Highlights – Dr. Buchanan.

The Superintendent noted the following:

- Dr. O'Brien's recently published book
- Bradford Elementary School's second auction this Saturday
- Asked members to read school newsletters
- Third Parent Academy on mental health and well being of students; next one on internet safety at Whittittier Middle School on March 25
- Anticipated date for school closing is June 19 due to three snow days
- Pleased with the Honeywell Alert System
- School calendar in progress and will bring forward for approval in March
- Thanked Highway Department for snow removal
- Thanked Mary Malone and team of Consentino School for offering an introduction to Spanish class after school
- Evan Pare selected as student athlete of the month partaking in three sports and being second in his class
- Received grant of \$35,000 for additional funding through a team of Greater Lawrence Collaborative providing inservice training to teachers this summer

Old Business:

Reconsideration of the Vote to Eliminate the Security Position – Mr. Wood.

Moved by Mr. Wood and seconded by Mrs. Francescone to reconsider the vote to eliminate the security position. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mrs. Francescone	Yes	Mr. Toohey	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Wood	Yes

Approved 10.22.09

Mayor Fiorentini Yes

Motion passes.

Discussion was held as to the security position primarily assigned to the high school and needs throughout the district, the funding, and the auxiliary police.

Moved by Mr. Wood and seconded by Mr. Toohey to reinstate the security position that will be primarily assigned to Haverhill High School and will respond to various needs throughout the district and will cut the overtime by \$14,000. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mrs. Francescone	Yes	Mr. Toohey	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	No				

Motion passes.

New Business:

Approval of Warrant Number EV20090227 (payable 02/27/09) totaling \$367,408.60

Moved by Mr. Wood and seconded by Mr. Toohey to approve warrant EV20090227. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mrs. Francescone	Yes	Mr. Toohey	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Abstained	Mr. Wood	Yes
Mayor Fiorentini	Yes				

Motion passes.

Educational Funding from the Stimulus Program – Mr. Bevilacqua

Discussion ensued as to the distribution of monies received from the stimulus program and the best way the kids will benefit in the classroom.

Discussion of School Committee Voluntary Compensation Reduction – Mr. Bevilacqua.

Members discussed ways for staff to offer a voluntary compensation reduction.

Moved by Mr. Bevilacqua and seconded by Mrs. Francescone that the school committee take a voluntary three percent reduction in their salary.

Members questioned ways to offer contributions through their salary.

Mr. Wood moved and seconded by Mr. Toohey to amend the motion that any school committee member may voluntarily make any donation to contribute in any amount they so wish.

Mrs. Danehy	Yes	Mrs. Francescone	Yes	Mr. Toohey	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	No	Mr. Wood	Yes
Mayor Fiorentini	Abstained				

Motion passes.

A roll call was held on the amended motion to take a voluntary salary cut.

Mrs. Danehy	Yes	Mrs. Francescone	Yes	Mr. Toohey	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Abstained				

Motion passes.

Designation of School Committee Members for Food Service Selection Committee – Mr. Wood.

Mr. Wood appointed Mr. Toohey and Mrs. Francescone with Ms. Danehy as a substitute to become part of the food service selection committee. A former RFP will be submitted to members who were asked to offer suggestions for the new one which will include three options as previously discussed.

Discussion of Budget Planning Process – Mr. Bevilacqua.

Moved by Mr. Bevilacqua and seconded by Mr. Toohey that the school committee president investigate the allegations made in the email sent to the Tribune relative to the inability of the principals to communicate any discussion relative to the budget matter.

Mrs. Fitzgerald ruled the conversation was not on topic. Mayor Fiorentini ruled Mr. Bevilacqua is in order. A yes vote upholds the ruling of the Chair. A no vote overrules the Chair.

Moved by Mrs. Fitzgerald and seconded by Mrs. Danehy to challenge the ruling of the Chair. A roll call vote was held with the following results.

Mrs. Danehy	No	Mrs. Francescone	No	Mr. Toohey	Yes
Mrs. Fitzgerald	No	Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Yes				

Motion passes.

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to amend the motion to change the wording from investigation to review.

Moved by Mrs. Fitzgerald to amend the motion that the review includes a review of who made the allegation. Mr. Toohey seconded.

A roll call vote was held on the amendment with the following results:

Mrs. Danehy	No	Mrs. Francescone	No	Mr. Toohey	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	No				

Motion passes.

A roll call vote was held on the amended motion that there be a review of what happened at the meeting and the review included who called the press. A roll call was held with the following results:

Mrs. Danehy	No	Mrs. Francescone	No	Mr. Toohey	Yes
Mrs. Fitzgerald	No	Mr. Bevilacqua	Yes	Mr. Wood	Abstained
Mayor Fiorentini	No				

Motion fails.

Discussion regarding School Attendance/Drop-out Rate – Mayor Fiorentini.

Dr. Buchanan discussed the current dropout rate compared with the state and how they addressing and identifying the problem. The Superintendent is to come back in 30 days with a proposed policy.

The Superintendent introduced the Items by Consensus:

approval of the legal bills totaling \$899.00 for Murphy Lamere & Murphy

approval of the conference request(s):

- Leanne Mottola, HHS, X2 Aspen Conference, 5/6-5/7, Norwood MA, \$400

approval of the consultant contract(s):

Richard Kessner (grant funded)	\$4,000.00
Haverhill Cultural Council	\$4,017.50

approval of the field trip request(s):

- Mottola/Gulardo, HHS, Grade 12, 5/16-5/17, Crabapple Whitewater Rafting Company, West Forks, Maine, \$185
- Byron Oelerich, HHS, 3/18-3/21/09, Grades 10-12, New York City, \$450

approval of the minutes of the Special Meetings of January 14, 2009 and February 19, 2009 and the Regular Meeting of February 12, 2009

approval of the use of facilities:

- Request by Larry Snow for the Haverhill Girls Softball League (Non-profit) for the use of the Haverhill High School Gym on Saturday, March 7, 2009 from 1:00 p.m. to 5:00 p.m. for -Process Fee: \$ 10.00 paid; Utility Fee: \$ 20.00 per hour; Custodial Fee: \$ 45.00 per hour; Rental Fee: \$ Waived
- Request by Brian Theirrien of the Haverhill Boys and Girls Club (Non-profit) for the use of the Haverhill High School gym on April 2, 2009 from 5:00 p.m. – 9:00 p.m. for a fundraising event with the New England Patriots. Process Fee: \$ 10.00 paid; Utility Fee: \$ 20.00 per hour; Custodial Fee: \$ 30.00 per hour; Rental Fee: \$ Waived
- Request by Marsha Wilson for the Commonwealth of Massachusetts for the use of classrooms at Consentino Middle School on April 25, 2009 from 7:00 a.m. to 4:00 p.m. to administer State Trooper exams .Process Fee: \$ 10.00 ; Utility Fee: \$ 20.00 per hour; Custodial Fee: \$ 45.00 per hour (2 Custodians); Rental Fee: \$ 30.00 per classroom
- Request by Marsha Wilson for the Commonwealth of Massachusetts for the use of classrooms at Haverhill High School on April 25, 2009 from 7:00 a.m. to 4:00 p.m. to administer State Trooper exams. Process Fee: \$ 10.00 ; Utility Fee: \$ 20.00 per hour; Custodial Fee: \$ 45.00 per hour (2 Custodians); Rental Fee: \$ 30.00 per classroom
- Request by Michael Tang for the New England Sports Association Inc., for the use of the Haverhill High School gym on March 15, 2009 from 6:00 a.m. – 5:00 p.m. for Open State Championship to Qualify for the Olympic Tryouts on the National level. Process Fee: \$ 10.00 ; Utility Fee: \$ 20.00 per hour; Custodial Fee: \$ 45.00 per hour ; Rental Fee: \$100.00

Mrs. Francescone asked to remove Item V.

Moved by Mr. Wood and seconded by Mr. Toohey to approve Items I-IV, VI. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mrs. Francescone	Yes	Mr. Toohey	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Yes				

Motion passes.

Mrs. Francescone asked to correct the minutes of January 14 indicating she was not in attendance.

Moved by Mr. Wood and seconded by Mrs. Fitzgerald to approve the amended January 14 minutes. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mrs. Francescone	Abstained	Mr. Toohey	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Abstained				

Motion passes.

Moved by Mr. Wood and seconded by Mr. Toohey to approve the remaining minutes. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mrs. Francescone	Abstained	Mr. Toohey	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Abstained				

Motion passes.

Executive Session/Adjournment.

Moved by Mrs. Danehy at 10:29 p.m. to go into executive session for the purpose of legal, negotiations and personnel and will return to open session only for the purposes of adjourning. A verbal vote indicated all in favor.

HAVERHILL SCHOOL COMMITTEE
Special Meeting of March 6, 2009

A Special Meeting of the Haverhill School Committee was called to order at 5:42 p.m. by Mr. Scott Wood, President. Present were: Mrs. Erin Francescone; Mr. Shaun Toohey, Vice President; Mrs. Kerry Fitzgerald; Dr. Raleigh Buchanan, Superintendent of Schools and Ms. Kara Kosmes, Assistant Superintendent for Finance. Mrs. Susan Danehy arrived 6:00 p.m. Mrs. Erin Francescone left the meeting at 6:00 p.m. due to a conflict. Mayor James Fiorentini, Chairperson and Mr. Joseph Bevilacqua were recorded absent.

A member of the WCVB Channel 5 News team in Boston was present when the meeting was opened.

Moved by Mr. Toohey and seconded by Mrs. Fitzgerald to go into executive session for the purposes of discussing labor negotiations.

Mrs. Francescone	Yes	Mr. Toohey	Yes
Mrs. Fitzgerald	Yes	Mr. Wood	Yes

The news media left the room at this time.

The committee entered executive session at 5:45 p.m.

The committee returned to open session at 6:20 p.m. for the purpose of adjournment.

HAVERHILL SCHOOL COMMITTEE
Special Meeting of March 6, 2009

A Special Meeting of the Haverhill School Committee was called to order at 5:42 p.m. by Mr. Scott Wood, President. Present were: Mrs. Erin Francescone; Mr. Shaun Toohey, Vice President; Mrs. Kerry Fitzgerald; Dr. Raleigh Buchanan, Superintendent of Schools and Ms. Kara Kosmes, Assistant Superintendent for Finance. Mrs. Susan Danehy arrived 6:00 p.m. Mrs. Erin Francescone left the meeting at 6:00 p.m. due to a conflict. Mayor James Fiorentini, Chairperson and Mr. Joseph Bevilacqua were recorded absent.

A member of the WCVB Channel 5 News team in Boston was present when the meeting was opened.

Moved by Mr. Toohey and seconded by Mrs. Fitzgerald to go into executive session for the purposes of discussing labor negotiations.

Mrs. Francescone	Yes	Mr. Toohey	Yes
Mrs. Fitzgerald	Yes	Mr. Wood	Yes

The news media left the room at this time.

Report on the Negotiations Session with the Administrative & Supervisory Group

The subcommittee on Administrator Negotiations (Mr. Wood and Mr. Toohey) announced that they had reached a tentative agreement regarding the one day furlough. The furlough issue would be brought to the membership for approval.

The action will not affect individuals who are planning on retiring at the end of this school year.

Moved by Mrs. Francescone and seconded by Mrs. Fitzgerald to move ahead with the Administrative Group regarding a furlough agreement.

A roll call was held and the results were the following:

Mrs. Francescone	Yes	Mr. Toohey	Yes
Mrs. Fitzgerald	Yes	Mr. Wood	Yes

Motion passes

Other Employee Groups

Mr. Wood announced that the Maintenance Staff (non-unit personnel) under the direction of Mr. Jeff Dill had agreed to take a one day furlough.

Ms. Kosmes reported that Dr. O'Brien would be taking a furlough day along with herself and Dr. Buchanan.

It was further stated that the Bus Drivers and Monitors Group (Teamsters) would be taking the furlough issue back to their membership; another meeting had been scheduled for March 17, 2009.

In addition, a meeting with the SEIU 888 which represents the Cafeteria Workers and Custodians had been held.

Mr. Wood was proposing that non-unit personnel be asked to take a one day furlough.

Ms. Cassano, Executive Assistant to the Superintendent offered to take a one day furlough.

Dr. Buchanan confirmed that Larry Marino will be retiring as Principal at the end of this school year.

Mr. Wood also indicated that principals should be asked to take a one day furlough.

Moved by Mrs. Fitzgerald and seconded by Mr. Toohey to direct the Superintendent to request principals to take a one day furlough or donate one day's pay to the district.

A roll call was held and the results were the following:

Mrs. Francescone	Yes	Mr. Toohey	Yes
Mrs. Fitzgerald	Yes	Mr. Wood	Yes

Motion passes

Moved by Mrs. Fitzgerald and seconded by Mr. Toohey to direct the Superintendent to request non-unit personnel to take a one day furlough.

A roll call was held and the results were the following:

Mrs. Francescone	Yes	Mr. Toohey	Yes
Mrs. Fitzgerald	Yes	Mr. Wood	Yes

Motion passes

Moved by Mr. Toohey and seconded by Mrs. Fitzgerald to recess the meeting for five minutes.

A roll call was held and the results were the following:

Mrs. Francescone	Yes	Mr. Toohey	Yes
Mrs. Fitzgerald	Yes	Mr. Wood	Yes

Motion passes

Meeting recessed at 5:53 p.m.

Mrs. Francescone left the meeting at this time due to conflict (her husband is a member of the HEA).

Meeting reconvened at 6:00 p.m.

Mrs. Danehy arrived at the meeting at 6:00 p.m.

Moved by Mrs. Fitzgerald and seconded by Mr. Toohey to reconsider the vote taken at the last executive session (February 26, 2009) which would have utilized the in-service day as a furlough day; all staff would have been sent home without pay (March 10, 2009).

A roll call was held and the results were the following:

Mrs. Danehy	Yes	Mr. Toohey	Yes
Mrs. Fitzgerald	Yes	Mr. Wood	Yes

Motion passes

Mr. Toohey related that he had appealed to the HEA as a school committee member and parent for the membership to consider the one day furlough. The committee agreed that the Lynn Public Schools' agreement would be the one that they would follow. It was further noted that the HEA did not want to make a commitment that evening.

There was some discussion about the Stimulus monies and the fact that 50% was to be used for stabilization and 50% for innovation.

Before returning to open session, the committee members announced upcoming negotiation sessions:

- Monday, March 16, 2009 @ 6:00 p.m. (Teacher Mediation)
- Tuesday, March 17, 2009 @ 6:00 p.m. (Bus Drivers and Monitors)

Moved by Mrs. Fitzgerald and seconded by Mrs. Danehy to adjourn executive session and return to open session for the purposes of adjournment.

A roll call vote was held and the results were the following:

Mrs. Danehy	Yes	Mr. Toohey	Yes
Mrs. Fitzgerald	Yes	Mr. Wood	Yes

Moved by Mrs. Fitzgerald and seconded by Mrs. Danehy to adjourn executive session and return to open session for the purposes of adjournment.

Meeting adjourned at 6:20 p.m.

**HAVERHILL SCHOOL COMMITTEE
EXECUTIVE SESSION
March 12, 2009**

An executive session of the Haverhill School Committee was called to order at 9:02 p.m. by Scott Wood, President. Present were: Mrs. Susan Danehy; Mrs. Erin Francescone; Mr. Shaun Toohey, Vice President; Mrs. Kerry Fitzgerald; Mr. Joseph Bevilacqua; Mayor James Fiorentini, Chairperson; Dr. Raleigh Buchanan, Superintendent of Schools and Ms. Kara Kosmes, Assistant Superintendent for Finance.

Contract for Silver Hill Horace Mann Charter School Principal

Mr. Wood reported that he and Dr. Buchanan had met with Mrs. Gilman and Mr. Nicolosi, SHHMCS Board Chairperson regarding contract negotiations. He discussed two issues that he had been asked to bring to the School Committee: annuity request and compensation; both items would be LEA funded.

Moved by Mrs. Fitzgerald and seconded by Mrs. Danehy to follow the wage free currently in effect for non-unit employees.

Mrs. Danehy	Yes	Mrs. Francescone	Yes
Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Yes		

Motion passes

Mr. Wood noted that Mrs. Gilman had requested a \$4,000 annuity (an increase from \$1,000 which is the current amount for all principals).

Moved by Mrs. Fitzgerald and seconded by Mr. Toohey to reject the \$4,000 annuity request from Mrs. Gilman.

Mrs. Danehy	Yes	Mrs. Francescone	Yes
Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Yes		

Motion passes

Moved by Mrs. Fitzgerald and seconded by Mrs. Danehy that a letter be written to the Silver Hill Horace Mann Charter School stating that the School Committee supports the school and commends the good work the principal is doing but due to financial constraints in the City it makes it impossible to grant approval of these financial proposals in her contract; her contract will be revisited as her current contract reaches expiration in 2011.

Mr. Bevilacqua left the meeting at 9:27 p.m.

Caputo Lawsuit

The committee was informed that Mrs. Fitzgerald had hired the Rosen Law Office to represent her in this matter and that the retainer was being presented this evening for approval. A brief discussion was held.

Moved by Mrs. Danehy and seconded by Mrs. Francescone to approve the retainer with Rosen Law Offices without “interest on unpaid balance” sentence.

Mrs. Danehy	Yes	Mrs. Francescone	Yes
Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Wood	Yes	Mayor Fiorentini	Yes

National Grid Agreement

Moved by Mayor Fiorentini and seconded by Mr. Toohey to approve the agreement but delete Part F #5 and initial the change.

Mrs. Danehy	Yes	Mrs. Francescone	Yes
Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Wood	Yes	Mayor Fiorentini	Yes

Moved by Mrs. Fitzgerald and seconded by Mrs. Francescone to adjourn the executive session.

Meeting adjourned at 9:35 p.m.

**HAVERHILL SCHOOL COMMITTEE
SPECIAL MEETING
March 18, 2009**

A Special Meeting of the Haverhill School Committee was called to order at 6:35 p.m. by Scott Wood, President. Present were: Mrs. Susan Danehy; Mr. Shaun Toohey, Vice President; Mrs. Kerry Fitzgerald; Dr. Raleigh Buchanan, Superintendent of Schools and Ms. Kara Kosmes, Assistant Superintendent for Finance. Absent were: Mrs. Erin Francescone; Mr. Joseph Bevilacqua and Mayor James Fiorentini, Chairperson.

Moved by Mr. Toohey and seconded by Mrs. Fitzgerald to go into executive session for the purpose of discussing teacher negotiations; the committee will return to open session for the purpose of discussing the FY09 budget.

A roll call vote was held and the results were the following:

Mrs. Danehy	Yes	Mr. Toohey	Yes
Mrs. Fitzgerald	Yes	Mr. Wood	Yes

Motion passes

The Committee went into executive session at 6:37 p.m.

The Committee returned to open session at 7:40 p.m.

Ms. Sarah Westcott, a junior at Haverhill High School commented on her love of music and art.

Mr. Wood read the following Press Release:

This week, the teachers union and principals rejected a school committee proposal to close a \$300,000 budget gap by furloughing all staff for one day.

The teachers union, principals and some administrators have asked "what's the rush". They say we should wait for the federal stimulus money to arrive. However, as of this date we have no formal notification from any government agency regarding the amount of money we will receive. No firm date as to when the money will be sent or even if the money will be received by June 30, 2009. The unions are asking us to wait when the law tells us we must have a balanced budget. We have been told that stimulus funds will be targeted towards certain programs with strict restrictions on how it can be spent.

The Haverhill School Committee has been working on a Plan B without the cooperation of teachers, principals and some administrators even though we have put together a plan that would least impact children. We invite them to join us with an open mind and the purpose of helping students.

This is the worst economic time since the great depression. More than 200,000 citizens of Massachusetts were laid off just last month. Workers throughout the country were forced to take multiple furlough days. Wage freezes as well as losing health insurance benefits have become far too common. We believe that one day without pay is better than immediately losing up to 20 valued teachers.

For the record, we would like to clear up some misconceptions. No employee was ever asked to work a day without compensation. Second, we committed from the beginning that this would not impact retirees or people on the verge of retiring.

The Haverhill School Committee put forth a proposal to staff that had the least impact on children.

This proposal that would least impact students was rejected by the teachers union and principals. The Haverhill School Committee is greatly disappointed in this decision. We have been told by our unions to respect education. We submit that we are doing that by making a proposal that does not impact students. We just ask that our staff join us in this effort

The Haverhill School Committee is forced into a position where we must act. We are prepared to act in a manner that is least harmful to our students. That means we will develop a plan that does not eliminate teachers at this time.

Moved by Mr. Toohey and seconded by Mrs. Fitzgerald to adjourn the meeting.

A roll call vote was held and the results were the following:

Mrs. Danehy	Yes	Mr. Toohey	Yes
Mrs. Fitzgerald	Yes	Mr. Wood	Yes

Meeting adjourned at 7:50 p.m.

SC APPROVED

HAVERHILL SCHOOL COMMITTEE
Regular Meeting of April 16, 2009

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10/15/09
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C3.

Mr. Scott Wood, President opened the meeting at 7:00 p.m. Present were: Mrs. Kerry Fitzgerald; Mrs. Susan Danehy; Mr. Shaun Toohey, Vice President; Mr. Joseph Bevilacqua; Dr. Raleigh Buchanan, Superintendent of Schools and Ms. Kara Kosmes, Assistant Superintendent for Finance. Mayor James Fiorentini, Chairperson and Mrs. Erin Francescone were recorded as absent.

Mr. Wood led the Pledge of Allegiance.

Public Comment

None at this time.

Fifth Grade Movement to the Middle Schools – Discussion & Decision – School Committee Members & School Officials

The Superintendent read from the Building Usage and Projections by quadrant. He listed the schools, the number of rooms in the building that can be used as classrooms, how many rooms in the building that are currently being used daily as a classroom, how many rooms in the building that are currently being used for other reasons what is the maximum capacity for the school, enrollment 07-08, enrollment for 08-09, projected enrollment 09-10, and is there anything happening in the school or concerns about the school next year that we should be aware of. The Superintendent requested approval of the proposal to move the fifth grade from Pentucket Lake to Whittier Middle and Golden Hill to Nettle Middle Schools.

Audience Member Comments:

- James Coyne did not see a problem in moving the fourth graders to Whittier School.
- Christine Buco works at Whittier as an ESP and was an advocate for moving the children.
- Trish Shaw indicated the children are segregated and have separate recess and lunch and is in favor of transferring fifth grade to middle schools.
- Rose Flynn, a Consentino PTO member, spoke for several parents who see no problem and nothing wrong with the fifth graders at the middle schools.
- An audience member had no issue with fifth grade movement and felt the children go with it.
- Mary Phennicie indicated the different experiences the children will have at the middle school.
- Michael Macdonald indicated the parents feel more danger on the transfer but asked members to allow the Superintendent to do the transfer of students.
- Sandra MacArthur indicated the majority of parents are in favor of the move.
- Joan Nelson is concerned of the discipline problems in the middle schools, the cuts in the middle school, and to consider this for next year.
- Joanne McGovern has transferred her children from parochial schools. She is very impressed with the schools, the discipline and indicated the separate wings the grades are located in. She is in favor of the change.
- Lisa Onion asked to consider planning properly and asked for a long term plan relating to the children at Crowell and Walnut Square.
- Diane Boulanger Prescott noted the fine way Pentucket Lake and Whittier Schools are run and to give favorable consideration to the move.
- Susan Ratausky indicated the children will be moving up with another grade and will be with students they were with when they were in the second grade and if parents have bussing concerns to transport their children.
- Jessica Flynn, fifth grader at Consentino said the school was awesome.

Public comment was closed at this time.

Mr. Wood read the disclosure of appearance of conflict of interest and a letter from Mrs. Francescone into the record:

Sc 4/16/09
III

5th Grade Moving to the JG Whittier and Nettle Middle Schools

Dear School Committee Colleagues and Haverhill Citizens,

Unfortunately I am not able to be at this evening's School Committee meeting. I am recovering from surgery. I want my colleagues and parents to know that I am in support moving grade 5 to Whittier and Nettle Middle Schools. Since the last meeting, I have received less than 5 emails regarding this issue. All emails were supportive and understood the rationale behind the request. One email was unsure but was willing to listen.

I am support of this move for several reasons. First of all the practice is currently being used at one of our middle schools, Consentino. From what I have heard and been told there have not been any issues with Grade 5 students in the same building with students in grades 6, 7, or 8. This pilot program adopted last year has been deemed a success by parents, teachers, students, and administration.

Another reason I support this move is because this allows the elementary schools more space to offer necessary programs for specialized programs as well as an ability to increase our all day kindergarten opportunities.

According to principals in these two middle schools, the 5th grade students would virtually be completely separate from interacting with 8th grade students. I am very familiar with the Whittier Middle School. My understanding is that there would be a 5th/6th grade wing and a 7th/8th grade wing. This would alleviate having younger students sharing the corridor with older students. I'm not sure about the physical set up of Nettle but again my understanding is that a substantially separate area is also being proposed.

Additionally, I have worked in a K-8 building for the past 8 years as an assistant principal. I have not had issues brought to my attention by parents of younger students with regards to inappropriate interactions with older students. As a matter of fact for many years, 4th and 5th graders have had lunch with 7th and 8th graders in the same cafeteria without incident. In addition, the 5th graders have to

walk by and on the same floors with older students in order to partake in classes such as gym, art, and computers. This model of 5-8 being in the same building has worked quite nicely in all 5 K-8 buildings in Malden.

Change is difficult but at times a necessity for progress. My experience as a building administrator has shown that change is more difficult for the adults than the children. I thank the Mayor for taking the time to go visit Consentino last week. He shared his experiences talking to administration, teachers, and students. According to the Mayor's summary, even those who were in doubt about bringing grade 5 to Consentino, are very satisfied on how it has played itself out this school year.

It is for these reasons that I fully support the recommendation to move Grade 5 students to two more middle schools in the city.

Thanks for the opportunity to be heard while not able to be present.

Erin Francescone

Members commented on the presentation:

- Mr. Toohey supported this juncture, asked to be prudent and ask to trust the Superintendent in the move.
- Mrs. Fitzgerald agreed with the fear of parents and that the child is growing up, however ,academics is more important than nurturing. She supported the move.
- Mr. Bevilacqua thanked everyone for the opportunity to hear parents.
- Mr. Wood also supported the move and understood the concerns of the children going into the building but felt there will be minimal interaction among grades and need to do a better way of planning and fully utilize all the buildings.

Moved by Mrs. Fitzgerald to approve the proposal to move the fifth grades to middle schools next year; seconded by Mr. Toohey. A roll call vote was held with the following results:

Mrs. Danchy	Yes	Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	No	Mr. Wood	Yes		

Motion passes

Proposed Agreement between Haverhill Education Association and the Haverhill School Committee

Mr. Toohey indicated a tentative agreement has been reached with an amendment for a potential furlough day in FY09 with a deferred payment in FY10 with stimulus funding. Mr. Toohey read the agreement which is subject to ratification of the HEA and the Committee.

Moved by Mr. Toohey and seconded by Mrs. Fitzgerald to accept the proposed agreement between the HEA and the Haverhill school Committee.

Ms. Kosmes clarified the date should be August 31st.

Mr. Bevilacqua asked the Superintendent's opinion as to pushing the problem to the next fiscal year. The Superintendent stated he is not responsible for the city's budget and as of today they are unaware as to what they will have to make up regardless of the stimulus monies. This is going to be worse and consequently have to be prepared with constant vigilance with figures from the mayor and state. The state is continually cutting and needs to wait to see the implications of the stimulus. Mr. Wood noted the House budget out today showed Haverhill with a substantial cut and the possibility of the city receiving the Medicaid monies. The Superintendent asked to approve this for this year and did not feel it would affect them as much next year. Discussion was held on not hiring new teachers until the stimulus funds are earmarked. Ms. Kosmes stated this is in three sections and asked the committee to direct the Superintendent to defer one day of the other bargaining units amounting to \$61,000. Mr. Bevilacqua asked all employees to voluntarily take a day off and to communicate this to the administration. Mr. Wood expressed his concerns for next year and would oppose the agreement.

A roll call vote was held with the following results:

Mrs. Danchy	Yes	Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	No		

Motion passes

Moved by Mr. Toohey and seconded by Mrs. Fitzgerald to request an involuntary deferral of one day's salary for all non teaching unit personnel. A roll call vote was held with the following results:

Mrs. Danchy	Yes	Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes		

Motion passes

Moved by Mrs. Fitzgerald to extend the hiring freeze until next year and not hire any additional staff until next year and seconded by Mr. Toohey.

Mr. Marino asked to fill the positions of certified teachers at Hunking due to retirements. Mr. Covino indicated a number of SPED programs that will need staffing and would create a financial situation if they went to other districts.

Mrs. Fitzgerald withdrew the motion

Members discussed motions on the hiring of personnel.

Moved by Mrs. Danehy that any new position shall not be created in 2010 without committee's approval for possible hire; seconded by Mrs. Fitzgerald.

Hiring was discussed as a critical issue and the prediction of recognizing the problems. A freeze on all new hires was discussed.

Mrs. Fitzgerald withdrew her second.

Ms. Kosmes suggest deferring hiring for two to three weeks with the exemption of the principals without knowing retirees and class sizes and to look at the budget document and see where the revenues are and then make decisions in tiers.

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to not allow any hiring or filling of any position for three weeks exempting principal positions that have been posted. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes		

Motion passes

Moved by Mrs. Fitzgerald and seconded by Mr. Toohey to ask the remaining unions Secretaries, Administrative, Custodian, and Food Service unions to defer one day. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Absent	Mr. Wood	No		

A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	No	Mr. Wood	Yes		

Motion passes

Moved by Mrs. Fitzgerald and seconded by Mrs. Danehy to ask the ESP union to defer one day salary. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Abstained	Mr. Wood	Abstained		

Motion passes

Superintendent's Request for Exemption to the Hiring Freeze

The Superintendent has found three people to have extraordinary credentials and ability to fill due to retirements. He withdrew the request and informed the people they will need to wait another three to four weeks.

FY09 Budget Recommendations –School Officials

This would be a backup plan in case the union does not ratify the deferral day in the amount of \$300,000.

Moved by Mr. Toohey and seconded by Mrs. Fitzgerald to approve Plan 2 if ratification vote fails. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes		

Motion passes

Old Business:

Approval of 2009-2010 School Calendar (tabled on 03.12.09).

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to remove the calendar from the table. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes		

Motion passes

Dr. Buchanan reviewed the calendar. A request was made to include high school parent teacher conferences and to consider a third term high school conference. Mr. Nangle will bring it back to the leadership team.

Moved by Mrs. Fitzgerald and seconded by Mr. Bevilacqua to amend the calendar to include that the high school parent conferences be added after the site council meeting. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes		

Motion passes

Moved by Mrs. Danehy and seconded Mrs. Fitzgerald to approve the amended calendar. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes		

Motion passes

New Business:

Approval of Warrants Number EV20090417 (payable 04/17/09) totaling \$431,082.83 and EV20090424 (payable 04/24/09) totaling \$459,789.93

Moved by Mrs. Fitzgerald and seconded by Mr. Toohey to approve the warrants. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Abstained	Mr. Wood	Yes		

Motion passes

Approval of the 2009 Haverhill School Committee Scholarships' Deadline of June 17, 2009 -- Dr. Buchanan.
approved

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to approve the scholarships. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes		

Motion passes

Ratification of Principals' Contracts by School Committee -- Mr. Wood.

Mr. Wood provided members with an updated Policy GCFB and the letter from the administrative attorney. The regards the school committee policy and has brought forward a modification forward. Mr. Wood asked to change paragraph six to read "the salaries/benefits to be paid to each principal shall be at approval of school committee'. Members requested a copy of the attorney's letter.

Moved by Mrs. Fitzgerald and seconded by Mr. Toohey to refer this to the Policy sub-Committee for formal ratification at the next meeting.

Distribution of FY10 Budget Document and Establishment of Budget Workshop Dates.

Members reviewed the potential budget workshop dates.

Moved by Mr. Bevilacqua and seconded by Mrs. Danehy that a budget workshop be held Saturday, May 2, from 8-12 p.m. at the high school conference room. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mr. Toohey	No	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	No		

Motion passes

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to confirm May 6, May 18 and May 28th as budget workshops and to schedule two more additional dates. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes		

Motion passes

Members were asked to respond to the two additional dates. It was the understanding that May 2nd would be removed as a workshop date. Ms. Kosmes stated the proposed budget books are available.

Announcement of Upcoming Band/Chorus Event – Mrs. Fitzgerald.

Mrs. Fitzgerald informed members a Band/chorus reunion is being organized and will speak at the next meeting.

The Superintendent introduced the Items by Consensus:

approval of the legal bills totaling \$2,329.50 for David F. Grunebaum, Esquire; \$4,929.00 for Murphy, Lamere and Murphy and \$1,125.00 for Rosen Law Office, P.C.

approval of the conference request(s):

- Traci Mickela, Central Office, X2 Aspen Community Conference, May 6-7, Norwood, Free, 5th person free

approval of the field trip request(s):

- Mr. McCann, Consentino, Grade 6, May 26-29, Ferry Beach Ecology School, Saco Maine, \$215
- Mr. McCann, Consentino, Grade 8, June – 5, Washington DC, \$600
- Dawn Caputo, Nettle, Grade 8, May 26-29, Washington DC, \$500
- Beth Eddy and Julie DeBlasis, Whittier, Grade 7, June 9-10, New York City, \$390
- Genevieve Torrisi, Whittier, Grade 8, Washington DC, \$715

approval of the minutes of the Regular Meeting of March 26, 2009

approval of the use of facilities:

- Requested by Doug Cokely of PAL Soccer for the use of the Haverhill High School Field and Pool on May 30, 2009 from 8:00 a.m. – 4:00 p.m. for their end of year cookout. Process Fee: \$ 10.00; Utility Fee: \$ 20.00 per hour; Custodial Fee: \$ 45.00 per hour (Weekend Rate); Rental Fee: \$100.00 Field; Rental Fee: \$ 40.00 Pool – Per Hour
- Requested by Bryan Brazill of Home Grown Lacrosse LCC for the use of the Haverhill High School Field and Restrooms, Monday through Thursday, July 13 – 16, 2009, July 20 – 23, 2009, July 27 – 30, 2009, from 8:00 a.m. – 4:00 p.m. for Lacrosse Camp for Middle and High School Athletics; Process Fee:\$ 10.00; Utility Fee:\$ Waived; Custodial Fee: \$ 30.00 per hour (3*) (Mon. – Fri. rate); Rental Fee: \$100.00 per day 3 hour per day rate for custodial for restrooms only
- Requested by Bryan Brazill of Home Grown Lacrosse LCC for the use of the Haverhill High School Field on April 19, 2009, April 26, 2009, May 3, 2009, May 17, 2009, June 7, 2009 from 2:00 p.m. – 4:00 p.m. for all men's Lacrosse games. Process Fee: \$ 10.00 ; Utility Fee:\$ NA – Field Only; Custodial Fee: \$ NA – Field Only; Rental Fee: \$100.00 per day
- Requested by Mathew Chmielewski of the Haverhill YMCA for the use of the Pentucket Lake Elementary School cafeteria on Saturday, April 18, 2009 from 8:30 a.m. to 1:30 p.m. for youth floor hockey. Process Fee: \$ 10.00 ; Utility Fee: \$ 20.00 per hour; Custodial Fee:\$ 45.00 per hour (Weekend Rate); Rental Fee: \$ 50.00 ;
- Requested by Mary Gullo of Mary Gullo Piano Lessons, for the use of the Haverhill High School Auditorium on June 11, 2009 from 2:30 p.m. to 9:00 p.m. for a piano recital. Process Fee:\$ 10.00 Paid; Utility Fee: \$ 20.00 per hour; Custodial Fee:\$ 30.00 per hour (Mon – Fri Rate) Rental Fee: \$100.00
- Requested by Larry Snow of Haverhill High School Girls Basketball for the use of the Haverhill High School Gym on April 19, 26, 2009 and May 3, 10, 17, 24, 2009 for the Girls Middle School shooting clinic. Process Fee:\$ Waived; Utility Fee: \$ Waived; Custodial Fee:\$ 45.00 – 1 hour – Per session (Weekend Rate); Rental Fee: \$ Waived; This program is for our 7th and 8th grade middle school students. No fees are being charged to the students

- Requested by Brian D'Ambrosio of the Pentucket Kiwanis Club for the use of the Bradford Elementary School parking lot and Montvale Avenue on Saturday, May 30, 2009 (rain date Sunday, May 31, 2009) from 10:00 a.m. – 2:00 p.m. for a soap box derby. Process Fee:\$ NA; Utility Fee:\$ NA; Custodial Fee:\$ NA; Rental Fee: \$ NA

Mr. Bevilacqua asked to take Item C1 separately.

Moved by Mr. Toohey and seconded by Mrs. Fitzgerald to approve Items 2, 3, 4, 5. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes		

Motion passes.

Moved by Mrs. Danehy and seconded by Mr. Toohey to approve Item 1. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Abstained	Mr. Wood	Yes		

Motion passes

Executive Session/Adjournment.

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to adjourn the meeting. A verbal vote indicated all in favor.

Meeting adjourned at 9:27 p.m.

SC APPROVED

Haverhill School Committee
Budget Review Session of May 6, 2009

10/15/09

VIII

C 9.

The Budget Review Session was convened at 6:40 p.m. by Mr. Scott Wood, President. Present were: Mrs. Susan Danehy; Mrs. Erin Francescone; Mr. Shaun Toohey, Vice President; Mrs. Kerry Fitzgerald; Mr. Joseph Bevilacqua; Dr. Raleigh C. Buchanan, Superintendent of Schools; and Ms. Kara Kosmes, Assistant Superintendent for Finance. Mayor Fiorentini arrived at 7:15 p.m. Dr. Steven O'Brien, Assistant Superintendent for Curriculum and Instruction was absent due to a family matter.

Mrs. Fitzgerald presented a PowerPoint presentation on the Haverhill Public Schools' budget situation from 2002 to present (see attached). At the conclusion, she thanked the Committee for allowing her to make the presentation.

Mrs. Francescone formally requested a copy of the presentation. Mrs. Fitzgerald indicated that she would email members this information.

Moved by Mr. Toohey and seconded by Mrs. Francescone to approve Warrant Number EV20090508 (payable 05/08/09) totaling \$218,657.48 as indicated in the agenda material.

A roll call vote was held and the results were the following:

Mrs. Danehy	Yes	Mrs. Francescone	Yes
Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Abstained	Mr. Wood	Yes

Ms. Kosmes reviewed with the Committee a draft budget document. She related that she and the Superintendent had daily discussions with the Mayor regarding next year's budget and that the school department can not count on Medicaid or any additional funding from the city. Also weekly budget meetings had been held with the Principals. Ms. Kosmes stated that the document presented was based on running the district in the same manner as FY09; she commented that the district was facing dire circumstances and that school department business could not be conducted in the same manner. She reported that the budget deficit was \$4,878,241.

Mr. Bevilacqua stated that he had just spoken with Senator Baddour and that the budget situation at the state level continued to be grim; there was no hope.

Dr. Buchanan related that the district leadership was fully aware of devastating budget forecast. He commented that principals were present tonight namely Michael Rossi, representing the elementary level; Larry Marino representing the middle school level and Bernie Nangle representing the high school.

Mr. Wood stated that there would be no presentations and that the committee would be reviewing the budget line by line.

Dr. Buchanan announced that the principals were excused since the presentations would not occur. Principals remained at the meeting.

The line by line (page by page) review of the Budget began at this time.

Academic Enrichment Cost Center (page 1)

Comments: Academic Bowl; student activities for Academic Bowl; Discovery Club grant match; coaching

Mr. Bevilacqua made a motion to reduce the Academic Enrichment Cost Center to FY08 funding levels. The motion died for lack of a second.

Mr. Bevilacqua suggested that there be no salary increases for FY10.

Mr. Wood related that the School Committee and their legal counsel negotiate contracts.

Mayor Fiorentini asked about across the board cuts of either 5% or 7%.

Ms. Kosmes responded that a 5% cut exempting Crowell and Walnut Square would reduce the budget by \$5 million.

Art Cost Center (page 2)

Questions/Comments: Are there any staff retiring. Ms. Kosmes responded that there were no staff members retiring this year.

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to reduce the Art Cost Center to FY08 funding levels.

A roll call vote was held and the results were the following:

Mrs. Danehy	Yes	Mrs. Francescone	No
Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Yes		

Motion passes

Result: Art Cost Center reduced by \$109,207; Art Cost Center allocation \$1,127,783 to \$1,085,241

Athletics Cost Center (page 3)

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to reduce the Athletics Cost Center to FY08 funding levels.

Questions: Since the Athletic Director is retiring why is there a salary increase?

Answer: Ms. Kosmes reported that the individual is entitled to vacation pay (accumulated over time); he has agreed to the pay out over the next few years. She further stated that Mr. Shanahan is one of the last administrators with an extensive amount of vacation time. Ms. Kosmes noted that the School Committee had passed a policy that corrected this situation several years ago.

Comments: Mrs. Francescone stated that user fees would probably be increased.

A roll call vote was held and the results were the following:

Mrs. Danehy	No	Mrs. Francescone	No
Mr. Toohey	Yes	Mrs. Fitzgerald	No
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Yes		

Motion passes

Result: Athletics Cost Center reduced by \$38,472; Athletics Cost Center allocation \$294,832 to \$256,360.

Attendance Cost Center (page 4)

Mrs. Danehy commented that attendance was critical and that keeping drop-out rates down was a priority.

Mrs. Francescone questioned the Attendance-School Adjustment Counselor position.

Ms. Kosmes indicated that this position served the middle schools and in some aspects the elementary schools too.

Mayor Fiorentini requested that the middle school attendance position be reviewed at a later date.

Moved by Mrs. Fitzgerald and seconded by Mr. Toohey to reduce the Attendance Coordinator – High School position line item by \$36,705.

A roll call vote was held and the results were the following:

Mrs. Danehy	Yes	Mrs. Francescone	Yes
Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Yes		

Motion passes

In reference to the imminent retirement of the Attendance Supervisor it was suggested that the supervisor's salary be set on step 1 of the Administrators' Salary Scale. This would result in a \$20,000 salary reduction.

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to reduce the Attendance Supervisors' salary line item by \$20,000.

Result: Attendance Cost Center reduced by \$56,705; Attendance Cost Center allocation \$223,297 to \$166,592.

Central Supply Cost Center (page 5)

Ms. Kosmes indicated that the Central Supply Storekeeper kept the inventory in a central location and then dispersed the materials out to the buildings.

Mrs. Francescone questioned the need for a Uniform Allowance. The principals in attendance confirmed that each custodian in the district wore their uniforms while on duty (signed forms were required).

It was suggested that the uniform allowance be discussed during negotiations.

Result: Central Supply Cost Center allocation remains unchanged at \$66,852

Community Services Cost Center (page 6)

Result: Community Services Cost Center allocation remains unchanged at \$929.
Curriculum Cost Center (page 7)

Moved by Mrs. Fitzgerald and seconded by Mr. Toohey to reduce curriculum testing line item by \$30,000.

A roll call vote was held and the results were the following:

Mrs. Danehy	Yes	Mrs. Francescone	Yes
Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Yes		

Motion passes

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to reduce the professional development line item by \$20,000.

A roll call vote was held and the results were the following:

Mrs. Danehy	Yes	Mrs. Francescone	Yes
Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Yes		

Motion passes

Result: Curriculum Cost Center (page 7) reduced by \$50,000; Curriculum Cost Center allocation \$809,580 to \$759,580.

Curriculum Cost Center (page 8)

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to reduce the Professional Development and Memberships line item allocation by \$3,000.

A roll call vote was held and the results were the following:

Mrs. Danehy	Yes	Mrs. Francescone	Yes
Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Yes		

Early Childhood Center Cost Center (page 9)

Result: Early Childhood Cost Center allocation remains unchanged at \$68,417.

English Language Learners Cost Center (page 10-11)

This cost center will be reviewed at a later date.

The idea of step and lane freezes in employee contracts was suggested.

Ms. Kosmes indicated her concern with freezing professional improvement of staff cautioned that the Committee would be creating a structural deficit.

Foreign Language Cost Center (page 12)

Mayor Fiorentini left the meeting at this time due to a conflict.

Moved by Mrs. Danehy and seconded by Mr. Toohey to reduce the supplies line item by \$3,420.

A roll call vote was held and the results were the following:

Mrs. Danehy	Yes	Mrs. Francescone	Yes
Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes

Result: Foreign Language Cost Center (page 12) reduced by \$3,420; Foreign Language Cost Center allocation \$844,492 to \$844,150.

After the vote, Mayor Fiorentini returned to the meeting.

Guidance Cost Center (page 13)

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to reduce the Guidance Cost Center to FY08 funding levels.

A roll call vote was held and the results were the following:

Mrs. Danehy	No	Mrs. Francescone	No
Mr. Toohey	Yes	Mrs. Fitzgerald	No
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Yes		

Motion passes

Result: Guidance Cost Center (page 13) reduced by \$37,357; Foreign Language Cost Center allocation \$938,798 to \$901,441.

Health Cost Center (page 14)

Moved by Mr. Bevilacqua and seconded by Mayor Fiorentini to reduce the Health Cost Center to FY08 funding levels.

A roll call vote was held and the results were the following:

Mrs. Danehy	No	Mrs. Francescone	No
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Mr. Toohey	No	Mrs. Fitzgerald	No
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Yes		

Motion fails

Language Arts Cost Center (page 15)

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to reduce the Language Arts Cost Center to FY08 funding levels.

A roll call vote was held and the results were the following:

Mrs. Danehy	No	Mrs. Francescone	No
Mr. Toohey	Yes	Mrs. Fitzgerald	No
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	No		

Motion fails

Elementary Library Cost Center (page 16)

Moved by Mr. Bevilacqua and seconded by Mrs. Danehy to reduce the Library Cost Center to FY08 funding levels.

Mrs. Danehy proposed an amendment to reduce this cost center by \$9,500 with \$8,500 (books) and \$1,000 (supplies).

Moved by Mrs. Danehy and seconded by Mrs. Fitzgerald to reduce the Elementary Library Cost Center by \$9,500.

A roll call vote (on the amendment to the main motion) was held and the results were the following:

Mrs. Danehy	Yes	Mrs. Francescone	Yes
Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Yes		

Motion passes

A roll call vote (the main motion) was held and the results were the following:

Mrs. Danehy	No	Mrs. Francescone	No
Mr. Toohey	Yes	Mrs. Fitzgerald	No
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	No		

Motion fails

Result: Elementary Library Cost Center (page 16) reduced by \$9,500; Elementary Library Cost Center allocation \$114,957 to \$105,457.
High School Library Cost Center (page 17)

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to reduce the High School Library Cost Center to FY08 funding levels.

A roll call vote was held and the results were the following:

Mrs. Danehy	No	Mrs. Francescone	No
Mr. Toohey	Yes	Mrs. Fitzgerald	No
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	No		

Motion fails

Moved by Mrs. Danehy and seconded by Mr. Bevilacqua to reduce the High School Library Cost Center by \$9,400 from the following areas: Summer Program - \$5,000 and Periodicals/Supplies - \$4,400).

A roll call vote was held and the results were the following:

Mrs. Danehy	Yes	Mrs. Francescone	Yes
Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Yes		

Motion passes

Result: High School Library Cost Center (page 17) reduced by \$9,400; Foreign Language Cost Center allocation \$124,955 to \$115,555.

Longevity Cost Center (page 18)

This cost center is a contractual issue; any changes would need to be bargained.

Maintenance Cost Center (page 19-20)

Moved by Mayor Fiorentini and seconded by Mr. Bevilacqua to reduce the Maintenance Cost Center to FY09 levels.

A roll call vote was held and the results were the following:

Mrs. Danehy	Yes	Mrs. Francescone	Yes
Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Yes		

Motion passes

Result: Maintenance Cost Center reduced by \$169,879; Maintenance Allocation \$3,531,314 to 3,361,435. This cost center may benefit from stimulus monies and should be revisited later in the budget discussions.

The Committee asked that Jeff Dill attend the next budget review session.

Mr. Bevilacqua proposed a salary freeze for all employees for FY10.

Discussion regarding this proposal:

- suggested each individual subcommittee negotiate with its respective group;
- recommended that Mr. Wood write a letter to each group asking them to come back to the table to negotiate regarding wages for FY10

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to enter negotiations with teachers regarding a FY10 salary freeze.

A roll call vote was held and the results were the following:

Mrs. Danehy	Yes	Mrs. Francescone	Abstain
Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Abstain		

Motion passes

Moved by Mr. Bevilacqua and seconded by Mrs. Fitzgerald to enter negotiations with educational support personnel regarding a FY10 salary freeze.

A roll call vote was held and the results were the following:

Mrs. Danehy	Yes	Mrs. Francescone	Yes
Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Abstain
Mayor Fiorentini	Yes		

Motion passes

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to enter negotiations with all other employee groups regarding a FY10 salary freeze.

A roll call vote was held and the results were the following:

Mrs. Danehy	Yes	Mrs. Francescone	Yes
Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Yes		

Motion passes

High School Mathematics Cost Center (page 21)

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to reduce the High School Mathematics Cost Center to FY08 levels.

Moved by Mrs. Danehy and seconded by Mr. Toohey to amend the motion to reduce the High School Mathematics Cost Center to FY09 levels.

A roll call vote (on the amendment) was held and the results were the following:

Mrs. Danehy	Yes	Mrs. Francescone	No
Mr. Toohey	Yes	Mrs. Fitzgerald	No
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Yes		

Motion passes

A roll call vote (on the main motion) was held and the results were the following:

Mrs. Danehy	Yes	Mrs. Francescone	No
Mr. Toohey	Yes	Mrs. Fitzgerald	No
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Yes		

Motion passes

Result: the High School Mathematics Cost Center was reduced by \$52,233; \$1,192,915 to \$1,140,682.

Michael Rossi, Elementary Principal proposed that the Committee allow the principals to review the budget (with guidance from the Committee) and come back to the Committee with a balanced budget (reducing the budget by \$4.8 million).

It was a consensus of the Committee that this was agreeable to them.

School Committee Guidance

Mayor Fiorentini:

Class sizes can go up but not in grades 1-3;
Reduction in encore subjects

Mrs. Fitzgerald:

High School – exempt Varsity players (3 sports) from Physical Education requirement;
Higher class sizes at HHS;
AP courses – Honors courses merge with AP;
Reduction in Encore not elimination

Mr. Toohey:

Class sizes in grades 1-3 should not go up

Higher class sizes in middle schools and high school

Mr. Bevilacqua:

Wage freeze;
Class sizes maintain lower levels in early grades;
Maintain progress in MCAS

Mrs. Danehy:

Lower class sizes in grades K-3;
Merge Honors and AP

Mrs. Francescone:

Lower class sizes in grades K-3;
High School should get off Probation

Mr. Wood:

Look at Sped (out of control costs);
Maintenance and Utilities increased
School Resource Officer (100% of salary plus OT)

Mayor Fiorentini noted that one item being discussed was local option taxes.

Mary Phennicie commented on the special education/federal mandates that were financially crippling the school district by requiring them to provide medical/respite care to students.

Moved by Mrs. Danehy and seconded by Mrs. Fitzgerald to adjourn the meeting.

A roll call vote was held and the results were the following:

Mrs. Danehy	Yes	Mrs. Francescone	Yes
Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Yes		

Meeting adjourned at 9:15 p.m.

SC APPROVED

HAVERHILL SCHOOL COMMITTEE
Regular Meeting of May 14, 2009

10/15/09

VIII

63.

Mr. Scott Wood, President opened the meeting at 7:00 p.m. Present were:, Mrs. Kerry Fitzgerald; Mrs. Susan Danehy; Mr. Joseph Bevilacqua; Dr. Raleigh Buchanan, Superintendent of Schools; Dr. Steven O'Brien, Assistant Superintendent of Curriculum and Ms. Kara Kosmes, Assistant Superintendent for Finance. Mayor James Fiorentini, Chairperson (arrived at 7:07 p.m.); Mr. Shaun Toohey and Mrs. Erin Francescone (due to illness) were recorded as absent.

Mr. Wood led the Pledge of Allegiance.

Public Comment:

Lisa Onyon asked members to consider for review creating a policy regarding field trips. Guidelines need to be obtained regarding lunch and water from the Board of Health. Her child went four hours without food or water. Ms. Onyon indicated this was an extremely hot day and it was not the intention, however, better judgment was needed.

Carl Hanson, laid off school teacher, indicated how disheartened he was in the rehiring of staff. He stated they need more teachers and not layoffs.

Mary Phennicie commented to the audience at home and the demands on the budget regarding special education. She asked if the mandates came with adequate funding we would not have a problem with regular education. She asked to lobby on a state and federal level to properly fund special education through medical monies.

Lynn Savage questioned if there was a policy in place regarding group punishment in the schools and do they agree if this is a way to go in the school system. She referenced an issue at Nettle that was not resolved with hot lunch taken away and the children given sandwiches. Her child was not involved and felt that the group should not be punished if they are not involved in an issue. She felt this was a poor example of what was demonstrated and asked to develop a policy to prevent this from happening again.

Chris Clark asked to reinstate staff if there are surplus funds. She asked to recheck on what education the children have with services lost and large class sizes.

Mary Bates asked members not to cut the Arts program.

Susan Rastosky, Pentucket Lake PTO, thanked members for the fifth grade move up. She asked to make the agenda available on the website so they know what is being discussed. Concerns she addressed were not to cut the areas of art, music and physical education, questioned the policy as to meals provided for the members, the policy for supply companies relative to printer cartridges, cutting back on election campaign funding, parents concern on large class sizes and funding for a playscape and using the money for other things.

Mrs. Fitzgerald indicated the group punishment issue is on next policy committee which should be within the next two to three weeks.

Mt. Bevilacqua's concern was the lunch policy needs to be clearly defined. It appears confusing when the posted lunch and the lunch provided are not on the menu. He felt the innocent students should not be

punished for others. Ms. Fitzgerald stated there is a standard sandwich meal that is not on the menu. This will be worked at more than just the group punishment.

Mr. Bevilacqua stated parents should not worry about the health or safety of their children when on a field trip. This will be taken under advisement by the policy committee particularly under adverse weather conditions.

Mayor Fiorentini stated Items 5Dd and 5E are now disposed of.

Announcement of the HHS Band & Color Guard Reunion – Attorney Antigone Simmons.

Antigone Simmons informed members of the first annual band and color guard reunion. It will be held June 27th at 6:30 p.m. at Michael's Function Hall.

Student Report

Fabian updated members on the spring sports teams with both track and baseball going to the states. The prom is the 27th with the Junior Social tomorrow night. The senior class trip is whitewater rafting in Maine with graduation on June 5th. Scholarship night is next Wednesday and MCAS is next week.

Old Business:

Receipt of Information from the Superintendent regarding Funding for Staffing – Mr. Bevilacqua.

Mr. Bevilacqua referenced the forum of financing by the Superintendent and feels the general public has the perception the budget numbers are not as creditable as possible. He questioned if the line items are inflated. He reviewed the numbers with anticipated balances of one half million dollars. He asked that the numbers be accurate so the balances are not so excessive. Mr. Bevilacqua questioned the deficit for this budget season and how will we make it up.

Ms. Kosmes stated this was the reason for the deferral and we are not in deficit. She stated the numbers are based on real numbers and welcomed anyone to come to the office and see the back up documents. Ms. Kosmes stated they have never been in deficit and stated the numbers in SPED change daily. Mayor Fiorentini asked to put the proposed budget on line. Ms. Kosmes will come back to members at the end of the year with the anticipated monies from Medicaid. She is anticipating \$150,000 but won't have a final figure until June when the books need to be balanced.

Mr. Bevilacqua stated this was voted to be brought to them for review and discussion and this has not been done. Ms. Kosmes stated Medicaid monies offset SPED placements and it is transparent with the financial statement coming before them for approval. Ms. Fitzgerald stated Medicaid money is used for SPED education which was used to hire staff and did approve for Ms. Kosmes to go to the City Council to request it. Mr. Wood stated the committee's decision in September 2008 did put a restriction of \$300,000 for allocation and anything more would have to come back to the committee. Mr. Wood is anticipating information relative to line item transfers and what the proper guidelines are which he will bring to the committee when received. Mrs. Danehy stated Medicaid can only be spent on certain items and cannot foresee special placements and be able to budget for it. The Superintendent indicated they have been audited several times and not one time has any audit cited anything wrong with the hiring practices. Sixty percent of the teachers hired this year were special education. He indicated only six people have come to him for an explanation of the budget and there is no secrecy and is very transparent. He asked if the school committee wants something done then give him the policy and he will follow it.

Mr. Bevilacqua questioned the comment on doing transfers differently. Mr. Wood stated there is a process that will need to be followed that is different from what they are doing now when money is allocated and then it is moved. He stated this process has been done for years and he expects this report next week.

New Business:

Approval of Warrants Number EV20090515 (payable 05/15/09) totaling \$381,053.27

Moved by Mr. Wood and seconded by Mrs. Fitzgerald to approve the Warrant. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Abstained
Mr. Wood	Yes	Mayor Fiorentini	Yes		

Motion passes.

Announcement of Summer Youth Employment Opportunities – Mayor Fiorentini.

Mayor Fiorentini indicated out of the stimulus money they will be able to hire 200 kids throughout the region. Anyone with free or reduced lunch and ages 16 – 24 are eligible to apply.

Joint Invitation to all Haverhill Public Schools Unions regarding FY10 Wage Freeze – Mr. Bevilacqua.

Mr. Bevilacqua stated there are substantial cuts to local aid being proposed. We need to find a way to keep teachers in the classrooms during these severe times. He referenced the implementation of furloughs throughout the country. He suggested implementing a wage freeze and requested having a meeting with all union representatives to discuss this in the most expeditious format. He asked for all involved to voluntarily take a wage freeze which would come to a reasonable amount of savings. The goal and purpose is to keep teachers in the classroom and save jobs. Mrs. Fitzgerald indicated they are trying to determine how to deal with this in next year's budget and once all the information is received we could ask them formally to come to a meeting to discuss the concerns. Mayor Fiorentini stated the state needs revenue enhancers to offset the deficit. He is in favor of the local option meal and telephone tax which would bring into the city two million dollars. This has to be done if we don't cut the fine arts and sports. Healthcare is another area he is looking at for substantial savings.

School Lunch Policy – Mr. Bevilacqua.

This item was discussed earlier in the meeting.

Field Trip Policy – Mr. Bevilacqua.

This item was discussed earlier in the meeting.

Policy Revision – Mr. Wood.

Mr. Wood reviewed Policy GCBB with Mrs. Fitzgerald. They have made minor language changes, eliminated redundancies and recommend updating this policy.

Moved by Mr. Wood and seconded by Mrs. Danehy to approve the new updated Policy GCBB relative to employment of principals. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mrs. Fitzgerald	Absent	Mr. Bevilacqua	Yes
Mr. Wood	Yes	Mayor Fiorentini	Yes		

Motion passes.

Dr. Buchanan introduced the Items by Consensus:

approval of the legal bills totaling \$7,514.80 for Murphy, Lamere and Murphy

approval of the field trip request(s):

- Susan Thomas, Hunking, Grade 8, June 8-12, Washington DC, \$675
- Tiffany Corcoran, Hunking, Grade 7, May 28-29, New York city, \$309
- Eileen Paquette, Hunking, Grade 6, May 26-29, Nature's classroom, Maine, \$350

approval of the minutes of the Regular Meeting of April 16, 2009

approval of the consultant contract(s):

School for International Training (grant-funded)	\$4,000.00
NWEA (grant-funded)	\$3,700.00

approval of the use of facilities:

- Requested by Officer William Alvarado of the Haverhill Police D.A.R.E/G.R.E.A.T. Summer program for the use of the Silver Hill Horace Mann Gym on June 29, 2009 through August 20, 2009 – Monday through Thursday from 9:30 a.m. – 1:30 p.m. for building self-esteem, cooperation and communication based activities. Process Fee: \$ Waived*; Utility Fee: \$ Waived; Custodial Fee: \$ Waived; Rental Fee: \$ Waived *this program is offered free of charge to our Haverhill Students. We waived the fee last year and are asking the same again this year. Program is offered while staff is on duty.
- Requested by Antigone Z. Simmons, Esq. of the HHS Class of 1989 for the use of the Haverhill High School Gym, Auditorium and Fields on August 1, 2009 from 8:00 a.m. – 6:00 p.m. for the 20th Class Reunion/BBQ/Picnic and family activities .Process Fee: 10.00 Utility Fee:\$ 20.00 per hour; Custodial Fee: \$ 45.00 per hour (weekend rate); Rental Fee: \$100.00 – Auditorium; Rental Fee: \$100.00 – Fields
- Requested by Vincent Ouellette of the Haverhill Recreation Department for the use of the Haverhill High School Gym and Classroom from June 29, 2009 through August 6, 2009 from 7:30 a.m. – 4:30 p.m. for a recreation day camp. Process Fee:\$ 10.00; Utility Fee:\$ Waived; Custodial Fee:\$ 30.00 per hour; Rental Fee:\$ Waived

Mr. Bevilacqua withdrew Item C5.

Moved by Mr. Wood and seconded by Mrs. Danehy to approve the remaining Items 1, 2, 4, 6. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mrs. Fitzgerald	Absent	Mr. Bevilacqua	Yes
Mr. Wood	Yes	Mayor Fiorentini	Yes		

Motion passes.

Mr. Bevilacqua questioned the two contracts' page procedure relative to selecting consultant contracts and how the contract was advertised, bid on, on pages 41 – 47. Dr. O'Brien stating this is ongoing and the contractor has run programs in the past and will next year. The only one (sole source) that can provide the in-service is the contractor where we purchased the software.

Dr. O'Brien indicated this is professional development. Mr. Bevilacqua's requested a copy of the proposal and asked to publically solicit proposals.

Ms. Kosmes stated there was no RFP it did not meet the criteria of over \$25,000. She noted that education training/professional development is exempt from 30B as is special education, textbooks, sole source providers.

Mr. Wood related that these exemptions should not come before the school committee for review/approval.

Moved by Mr. Wood and seconded by Mrs. Fitzgerald to approve the Item C5. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mrs. Fitzgerald	Yes	Mr. Bevilacqua	No
Mr. Wood	Yes	Mayor Fiorentini	Yes		

Motion passes.

**FY10 Budget Review: Presentation by Principals represented by Mr. Michael Rossi.
Comments & Questions – School Committee.**

Mrs. Fitzgerald presented a snapshot of what has happened in the schools from 2002 – 2009 including:

- Student population down 10% from 8,336 to 7,492
- Schools closed – 7
- Principals down 29 percent
- Who is considered a teacher
- Teachers down 21 percent
- Administrators down 36 percent 48 to 31
- Custodian/bldg maintenance down 33 percent 67 to 45
- ESP's (aides) down 9.5 percent 180 to 163
- Programs eliminated k – 8
- MCAS ELA scores up 5.49 percent
- MCAS Math scores up 24.9 percent
- Other accomplishments

Mr. Nangle, HHS Principal, gave an overview of his budget presentation with the elimination of eight positions, larger class sizes up to 30 per class; some electives will be down sized but not cut. He discussed class sizes at all levels, looking at all staff, wellness program, and budget staff cuts savings totaling \$355,800 which are above and beyond cuts previously made by the school committee.

Members questioned class size. Mr. Nangle indicated the goal is 28 but will most likely go to 30+. Dr. Buchanan stated the anticipated estimated deficit is \$4.8 million.

Principal Michael Rossi presented an Enrollment Projection for FY2010-2011 with a three tier comparison for each level:

- Enrollment Overview
- Eighth Grade Projections FY2010, three tiers
- FY09 Eighth Grade with average class 37.5
- Seventh Grade Projections FY2010
- Sixth Grade Projections FY2010
- Fifth Grade Projection FY2010
- Fourth Grade Projections FY2010
- Third Grade Projections FY 2010

- Second Grade Projections FY2010
- First Grade Projections FY2010
- Kindergarten Projections FY2010
- Elementary Classrooms K08 FY10
- Elementary K-8 FY10 (encore Art, Music, Physical Education)

Principal Bonnie Antkowiak stressed these are not their ideal education views. They are what they have to do and are working together to solve problems:

- Reduction Considerations with three options
- Consolidation of schools
- Cuts from school committee meeting on May 6th
- Encore options
- What does trimester mean for Encore
- Projected savings with each option

Members' questions and concerns:

- This gives members the basis on how to approach the budget with such a deficit
- Need to have a plan in place to put the cuts back which this plan does
- Clarification of the three options: Option one staying the same, Option two being the trimester, and Option three common prep time
- Cuts in Chapter 70 aid and stimulus funds
- Moving the public hearing to June 4 or June 11 allowing to transmit it to the City Council
- Asked the superintendent for his recommendations
- Utilization of the schools differently with trimester
- Cuts in the Encore areas

Mrs. Chipman, lead music teacher discussed providing transportation to the children. Many communities are going to a fee-based transportation. Under Chapter 71 students in grades I – 6 who live further than two miles require transportation and children in grades 7 – 12 do not require transportation. Those with free and reduced lunch have transportation provided. Currently, \$4 million is for transportation. She asked to think outside the box. Ms. Kosmes stated a fee program was previously not successful and they cannot cut homeless and SPED transportation. She recommended speaking with Mrs. Marino to discuss options.

Moved by Mr. Wood and seconded by Mrs. Fitzgerald to have May 15, 18, 28th as budget meetings and June 4th as the public hearing. A roll call vote was held with the following results:

Mrs. Danehy	No	Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes
Mr. Wood	Yes	Mayor Fiorentini	No		

Motion fails due to lack of majority vote.

Executive Session/Adjournment.

Moved by Mr. Toohey and seconded by Mrs. Fitzgerald at 10:40 p.m. to go into executive session for the purpose of contracts, a student issue and personnel and will return to open session only for the purposes of adjourning. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes
Mr. Wood	Yes	Mayor Fiorentini	Yes		

HAVERHILL SCHOOL COMMITTEE

Special Meeting of July 10, 2009

A Special Meeting of the Haverhill School Committee was called to order at 9:05 a.m. by Mayor James Fiorentini, Chairperson. Present were: Mr. Joseph Bevilacqua; Mr. Shaun Toohey, Vice President Mr. Scott Wood, President; Dr. Raleigh Buchanan, Superintendent of Schools; Dr. Steven O'Brien, Assistant Superintendent for Curriculum and Instruction and Ms. Kara Kosmes, Assistant Superintendent for Finance. Mrs. Susan Danehy; Mrs. Erin Francescone and Mrs. Kerry Fitzgerald were recorded absent.

Moved by Mr. Wood and seconded by Mr. Toohey to approve Warrant Number EV20090710 (FY10) totaling \$40,260.40 and EV20090710 (FY09) totaling \$90,039.97 (payable 07/10/09) as indicated in the agenda material.

The vote was as follows:

Mr. Toohey	Yes	Mr. Bevilacqua	Abstained
Mr. Wood	Yes	Mayor Fiorentini	Yes

Mr. Bevilacqua related that he was abstaining because some vendors were members of the Merrimack Valley Chamber of Commerce.

Mayor Fiorentini advised Mr. Bevilacqua to obtain a ruling from the Ethics Commission on this issue.

Discussion commenced regarding the Committee's involvement in allocating Medicaid monies.

Mr. Bevilacqua recommended that monies be encumbered and that the Committee decide at the end of the fiscal year to make specific expenditures in conjunction with the school administration.

There was general consensus that the Committee wished to provide input into decision-making process relative to these funds. It was mutually agreed that the school administration and school committee would work together.

Dr. Buchanan informed the committee that there was a health bill in Congress that could substantially impact Medicaid and significantly reduce the allocation.

Moved by Mr. Wood and seconded by Mr. Toohey to approve the salary transfers (listed below).

Salary Transfers	FY09	To	From
HS Library Sal	1010000.2.2340.6100.55.172.41.00	9779	
Language Arts Teachers HS	1010000.2.2305.6395.55.165.87.00	34952	
HS Admin Asst Prin	1010000.2.2210.6100.55.500.03.00		44731
Elem Teachers	1010000.2.2305.6100.53.700.87.11	798050	
Medicaid	4542930.0.0000.0000.00.000.00.00		291277
Curr Sys El Literacy Teachers Sal	1010000.2.2310.6210.53.135.87.11		163000
Salary Reserve	1010000.2.1000.6000.00.240.00.00		343773
Foreign Language HS Teachers	1010000.2.2305.6100.55.150.87.11	3665	
Attendance School Adjustment Counselor Sal	1010000.2.3100.6100.54.120.72.00	364	
Health Teachers Elem	1010000.2.2305.6100.53.160.87.00	2012	
Substitute Teachers	1010000.2.2325.6100.00.300.82.00	14000	

Salary Transfers	FY09	To	From
Guidance Counselor HS	1010000.2.2710.6100.55.155.37.11		14000
Guidance Stipends	1010000.2.2710.6100.55.155.80.11		6041
El Asst Principals	1010000.2.2210.6100.53.700.03.00	8469	
HS Asst Principals	1010000.2.2210.6100.55.500.03.00	4318	
Sped ESP Elem	1010000.2.2330.6300.53.280.27.12	2700	
Sped ESP Pre	1010000.2.2330.6300.51.280.27.12	1398	
Elem Principals	1010000.2.2210.6110.53.700.57.00	2500	
Art El	1010000.2.2305.6100.53.110.87.00	1855	
Art HS	1010000.2.2305.6100.55.110.87.00	7416	
Attendance/Adjustment Counselor	1010000.2.3100.6100.54.120.72.00	1855	
Elem Teachers	1010000.2.2305.6100.53.700.87.11	164848	
ELL Elem	1010000.2.2305.6100.53.145.87.13	1854	
Foreign Language HS	1010000.2.2305.6100.55.150.87.11	1847	
Kindergarten Teachers	1010000.2.2305.6100.52.700.87.11	7415	
Language Arts HS	1010000.2.2305.6100.55.165.87.11	7422	
Curr El Literacy	1010000.2.2310.6210.53.135.87.11	7404	
Math HS	1010000.2.2305.6100.55.190.87.00	14828	
Phys Ed Elem	1010000.2.2305.6100.53.210.87.00	7409	
Sped Elem Psychologist	1010000.2.2800.6100.53.280.59.12	1855	
Sped Elem Behavior Management	1010000.2.2800.6100.53.280.87.12	1857	
Sped Elem Teachers	1010000.2.2305.6100.53.280.87.12	83373	
Sped HS Teachers	1010000.2.2305.6100.55.280.87.12	1853	
Sped Outside Placement	1010000.2.2800.6100.00.280.51.12	1850	
Sped Pre Teacher	1010000.2.2305.6100.51.280.87.12	9256	
Sped SAC Elem	1010000.2.2710.6100.54.280.72.12	3705	
Social Studies HS	1010000.2.2305.6100.55.277.87.00	3707	
Longevity-Teachers	1010000.2.2305.6100.00.175.87.00	75914	
Substitute Teachers	1010000.2.2325.6100.00.300.82.00	91374	
Professional Improvement	1010000.2.2358.6100.00.225.87.00		518282
Substitute Teachers	1010000.2.2325.6100.00.300.82.00	16700	
Professional Development	1010000.2.2357.6100.00.215.80.00		16700
Substitute Teachers	1010000.2.2325.6100.00.300.82.00	14700	
Academic Enrich Advisor Stipend	1010000.2.3520.6100.00.105.02.00		14700
Substitute Teachers	1010000.2.2325.6100.00.300.82.00	30000	
Maintenance Mechanic	1010000.2.4220.6310.00.185.43.00		30000
HS Substitute Teachers	1010000.2.2325.6150.55.300.87.11	23645	
Medicaid	4542930.2.0000.0000.00.000.00.00		23645
		1466149	1466149

The vote was as follows:

Mr. Toohey	Yes	Mr. Bevilacqua	Yes
Mr. Wood	Yes	Mayor Fiorentini	Yes

Moved by Mr. Wood and seconded by Mr. Toohey to approve the 9c Transfers (listed below).

Ms. Kosmes noted that these individuals took a furlough not a deferment. Mayor Fiorentini and the committee stated that letters should be sent to the individuals acknowledging their sacrifice.

Special Meeting and Executive Session – Approved 09.24.09

July 10, 2009

Page 2

9c reduction transfer	FY09			
Technicians	1010000.2.1450.6310.00.315.86.00	-7710		
Asst Supt Finance	1010000.2.1410.6110.00.310.29.00	-416		
Supt	1010000.2.1210.6110.00.310.84.00	-620		
SC	1010000.2.1110.6310.00.255.80.00	-2469		
Elem Teachers	1010000.2.2305.6100.53.700.87.11	-9226		
Pr Clerks Elem	1010000.2.2210.6200.53.700.07.00	-9190		
Sped Sign Lang	1010000.2.2320.6110.53.280.74.12	-7920		
Security OT	1010000.2.3600.6310.00.185.52.00	-7142		
9c reduction transfer	FY09			
Energy Stipend	1010000.2.4220.6310.00.185.80.00	-2000		
Ex Asst Supt	1010000.2.1210.6210.00.310.30.00	-238		
Maint Dir	1010000.2.4220.6310.00.185.24.00	-332		
Maint Mech	1010000.2.4220.6310.00.185.43.00	-366		
Maint Elec	1010000.2.4220.6310.00.185.31.00	-207		
Sys Security Guard	1010000.2.3600.6310.00.185.73.00	-164	-48000	salaries
HS Elec Exp	1010000.2.4130.6685.55.185.00.00	-12000		
Sped Day tuition	1010000.2.9305.6485.00.280.00.12	-101575		
Sped Res tuition	1010000.2.9306.6485.00.280.00.12	-138426	-252001	expense

(These are the appropriations which were reduced due to furloughs, SC prior votes, or IDEA grant)

Supt Off yr end proj	1010000.2.9999.6999.00.310.00.00	300000	300000
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(this was the account where the City Auditor made the \$300,000 cut)

The vote was as follows:

Mr. Toohey	Yes	Mr. Bevilacqua	Yes
Mr. Wood	Yes	Mayor Fiorentini	Yes

Moved by Mr. Wood and seconded by Mr. Bevilacqua to approve the Capital Repair Transfers (listed below).

	Capital Repair Transfers 6/30/2009		
To	3300020.1.4220.6640.00.000.00.00	Consentino Elevator	30575.00
To	3300008.1.4220.6640.00.000.00.00	Bans Equip Schools FY97	625.00
From	1010000.2.4210.6620.00.185.00.00	Maintenance – System-wide (LEA)	-31200.00

To transfer Hunking Steam tunnel repair from School LEA account to City Capital Maintenance accounts as approved by Council on 6-30-09

To	3300022.1.4210.6642.00.000.00.00	Whittier Windows	10744.42
To	3300008.1.4210.6642.00.000.00.00	Bans Equip Schools FY97	2803.81
To	3300009.4.4210.6642.00.000.00.00	Montvale/Concord Elem School	6123.77
From	1010000.2.4220.6620.00.185.00.00	Maintenance – System-wide (LEA)	-19672.00

To transfer HHS track resurfacing repair from School LEA account to City Capital Maintenance accounts as approved by Council on 6-30-09

To	3300009.4.4220.6640.00.000.00.00	Montvale/Concord Elem School	55570.00
From	1010000.2.4210.6620.00.185.00.00	Maintenance -- System-wide (LEA)	-55570.00

To transfer Burnham ADA Ramp from School LEA account to City Capital Maintenance accounts as approved by Council on 6-30-09

The vote was as follows:

Mr. Toohey	Yes	Mr. Bevilacqua	Yes
Mr. Wood	Yes	Mayor Fiorentini	Yes

Moved by Mr. Wood and seconded by Mr. Toohey to approve the legal bills totaling \$728.50 for Murphy, Lamere and Murphy; \$210.00 for Rosen Law Office, P.C. and \$4,523.50 for David F. Grunebaum, Esquire as indicated in the agenda material.

Mr. Wood questioned the hourly rate of Attorney Rosen. Ms. Kosmes responded that Mrs. Fitzgerald had been asked to speak with him concerning this matter.

The vote was as follows:

Mr. Toohey	Yes	Mr. Bevilacqua	Abstained
Mr. Wood	Yes	Mayor Fiorentini	Yes

Moved by Mr. Toohey and seconded by Mr. Wood to approve the conference request as indicated in the agenda material:

Leigh Olmsted Blood to attend the AP Summer Institute in Biology on July 6-10, 2009 at Fitchburg State College for a total cost of \$1,092.95

Dr. O'Brien indicated that this staff member had recently been hired and that was the reason for the late submission of this request.

The vote was as follows:

Mr. Toohey	Yes	Mr. Bevilacqua	Yes
Mr. Wood	Yes	Mayor Fiorentini	Yes

Moved by Mr. Wood and seconded by Mr. Toohey to go into executive session at 9:30 a.m. for the purpose of discussing litigation and personnel matters; the committee will revert to open session only for the purpose of adjournment.

The vote was as follows:

Mr. Toohey	Yes	Mr. Bevilacqua	Yes
Mr. Wood	No	Mayor Fiorentini	Yes

SC APPROVED

HAVERHILL SCHOOL COMMITTEE
Regular Meeting of August 20, 2009

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Mr. Scott Wood, President opened the meeting at 7:04 p.m. Present were: Mrs. Susan Danehy; Mr. Joseph Bevilacqua; Mr. Shaun Toohey, Vice President; Dr. Raleigh Buchanan, Superintendent of Schools; Dr. Steven O'Brien, Assistant Superintendent for Curriculum & Instruction, and Ms. Kara Kosmes, Assistant Superintendent for Finance. Mayor James Fiorentini, Chairperson (arrived at 7:07 p.m.); Mrs. Kerry Fitzgerald and Mrs. Erin Francescone (due to illness) were recorded as absent.

Mr. Wood led the Pledge of Allegiance.

Public Comment.

Kathy Kaczor, 46 Crowell Street, questioned Ms. Kosmes regarding the state numbers that were received. Ms. Kosmes stated they were worse than the predicted \$700,000. The net school spending was decreased \$1.2 million with the Mayor only funding \$200,000. They are about even with what was budgeted since they were extremely conservative.

Reports:

Hillie Highlights – Dr. Buchanan

- Dr. Buchanan introduced the new Athletic Director Garin Veris who gave a brief background history and noted his achievements.
- Alpha Aesar again committed to \$19,500 for the second year of contributions to science textbooks and technology
- Received grant for history shared with nine districts for 2009-2012 sharing \$999,000 towards professional development
- Recognized a follow-up study on students through the National Superintendent Association which discussed career clusters, top career interests, what classes are being taken, and who are they top five colleges for 2009 graduates
- The second phase of the high school electrical upgrade program has begun

Alternative Program for Gifted Students – Mr. Bevilacqua

Mr. Bevilacqua asked Michelle Moulton to speak on the alternative program for gifted students.

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to refer this to the appropriate sub-committee for review with the Superintendent and Ms. Moulton.

Mr. Wood was unsure what sub-committee would handle this and indicated they are not responsible for the curriculum. The Superintendent stated his plan would begin at the third and fourth grade level starting with English followed by Math when they a gifted program is implemented. A committee is being formed to look at such a program. Ms. Moulton indicated there is a Policy IBGH, in place to address this program and she is able to use her math program. The math program has been used in her classroom for the past three years and students have scored above average. Although the program will not cost any additional funds, she was informed that she is unable to use this as the primary text and would only be able to use it as a supplement. Members questioned why this pilot program is being discontinued with positive results. The Superintendent indicated it was the decision of the math supervisor and the principal who felt this does not cover all areas and is not in alignment of state standards. Members determined this was not the proper place for discussion but rather a discussion for the Superintendent and a subcommittee to see if they should maintain or expand this program. Dr. O'Brien referenced the teaching across the district and stated a compromise was met; the need to follow the curriculum maps and curriculum as dealt by the committee in charge of that and can use this as supplemental material. Mr. Bevilacqua reiterated this item was to refer it to a subcommittee only to discuss this program and review the findings to see if they want to expand on this program.

A roll call vote was held with the following results.

Mrs. Danehy	No	Mr. Toohey	Yes	Mr. Bevilacqua	Yes
Mr. Wood	Yes	Mayor Fiorentini	Yes		

Motion passes.

Mayor Fiorentini appointed Mr. Toohey and Mrs. Danehy to the subcommittee.

New Business:

Approval of Approval of Warrant Number EV20090821 (payable 8/21/09) totaling \$366,996.43.

Moved by Mr. Wood and seconded by Mr. Toohey to approve Warrant Number EV20090821. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mr. Toohey	Yes	Mr. Bevilacqua	Abstained
Mr. Wood	Yes	Mayor Fiorentini	Yes		

Motion passes.

Consolidation of the Human Resources Department between the City and School – Mayor Fiorentini

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to discuss the Consolidation of the Human Resources Department between City and School.

Members were in support of the consolidation which would help alleviate some responsibilities of the Superintendent. Mr. Wood indicated Mrs. Fitzgerald asked to table this item due to a death in her family and was not in attendance. Mrs. Danehy asked to respect Mrs. Fitzgerald's request and table this item. There would not be a charge back to the schools for any portion of the salaries but a stipend would be paid to the personnel director which is a cost to the schools. The agreement includes a sunset clause indicating the termination at the end of one year.

Moved by Mrs. Danehy to table the item; motion dies for lack of a second.

Moved by Mr. Wood and seconded by Mr. Toohey to amend Section III last paragraph to state instead of all matters concerning teachers to state "all matters concerning all school department personnel" and Section IV to strike teachers and administrators and state "school department personnel". A roll call vote was held with the following results:

Mrs. Danehy	No	Mr. Toohey	Yes	Mr. Bevilacqua	Yes
Mr. Wood	Yes	Mayor Fiorentini	Yes		

Motion passes.

Moved by Mr. Toohey and seconded by Mr. Wood to amend the agreement under termination to read "terminated at any time by the majority vote of the School Committee or the Mayor". A roll call vote was held with the following results:

Mrs. Danehy	No	Mr. Toohey	Yes	Mr. Bevilacqua	Yes
Mr. Wood	Yes	Mayor Fiorentini	Yes		

Motion passes.

Moved by Mr. Wood and seconded by Mr. Bevilacqua that the City of Haverhill hereby accepts provisions of M.G.L. Chapter 71, Section 37M, a copy attached hereto, that said statute as it relates to consolidation of personnel functions of the School Committee with those of the city subject to the agreement as amended. A roll call vote was held with the following results:

Mrs. Danehy	No	Mr. Toohey	Yes	Mr. Bevilacqua	Yes
Mr. Wood	Yes	Mayor Fiorentini	Yes		

Motion passes.

Items listed in the agenda material be declared surplus and disposed of in accordance with city ordinances.

Moved by Mr. Wood and seconded by Mr. Bevilacqua to declare surplus and dispose of in accordance with city ordinances items listed in the agenda material.

A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mr. Toohey	Yes	Mr. Bevilacqua	Yes
Mr. Wood	Yes	Mayor Fiorentini	Yes		

Motion passes.

Approval of Principals' Contracts – Mr. Wood

Mr. Wood stated that the need to follow protocol and guidelines to make the executive session minutes public. The principal contracts that have been signed and executed need to be made public.

Moved by Mr. Wood and seconded by Mr. Toohey to amend and have the minutes reflect to indicate on the last contact that if we did not approve this contract with these terms and conditions that we would be sued under it was under the threat of a lawsuit. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mr. Toohey	Yes	Mr. Bevilacqua	Yes
Mr. Wood	Yes	Mayor Fiorentini	Abstained		

Motion passes.

Moved by Mr. Wood and seconded by Mr. Toohey to approve all of the minutes and make public except May 28, 2009. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mr. Toohey	Yes	Mr. Bevilacqua	Yes
Mr. Wood	Yes	Mayor Fiorentini	Yes		

Motion passes.

Moved by Mr. Wood and seconded by Mr. Toohey to approve the May 28, 2009 executive session excerpts to be made public. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mr. Toohey	Yes	Mr. Bevilacqua	Abstained
Mr. Wood	Yes	Mayor Fiorentini	Yes		

Motion passes.

The Superintendent announced the salaries as follows: Pentucket Lake Principal - Mrs. Dianne Connolly for three years at \$83,000; Hunking School Principal - Mr. Stephen Sierpina for three years at \$85,000; and Nettle School Principal - Dr. Renata Bateman for three years at \$85,000.

Veterans' Essay Contest - Mr. Bevilacqua

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to table this item to the next meeting. A verbal vote indicated all in favor.

Staffing Requests/Update - Dr. Buchanan

The Superintendent updated members as to the enrollment being a 20 student difference from last year. He listed class sizes for the schools indicating his concerns for grade 4 at Bradford elementary, grade 2 at Greenleaf, and grade 2 at Golden Hill. There were 51 requests for open enrollment which have been met. They are in the need for one full time PE, Art, Music, and SPED Art and the need for funding. There is no instrumental music at all. Private music lessons have been scheduled before and after school. Dr. O'Brien asked to create four technology positions at the elementary and middle schools. The full costs would be covered by Title I stimulus funds. Members raised concerns as to where the funding would come from whereas these positions were originally cut due to lack of funds and are now are bringing them back. They asked to see what line items the money will be transferred from. The Superintendent stated they have a mandate with Silver Hill that needs to be fulfilled. It was questioned if this needs to be acted tonight. Dr. O'Brien stated the grant funding needs to be acted tonight. Mrs. Gilman of Silver Hill offered a solution to this problem. One teacher is dual certified and there would not be a need to retrain a new teacher if retained and a teacher would then be needed in social studies at the high school. This would be no cost. An art teacher is still needed. Mrs. McArthur stated the bottom line is still a need for four teachers throughout the district and referred to Ms. Kosmes for the funding. Ms. Kosmes indicated itinerates were cut with some reinstated. Money has been left in the budget to fund three positions and a possible \$100,000 in attrition due to unexpected retirements. She felt comfortable with three to five positions due to the unknown with SPED costs.

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to approve four positions to be funded under the stimulus funds. Mr. Bevilacqua withdrew his motion to express his concerns.

Mr. Bevilacqua recommended the Superintendent bring forward the need including how the positions will be funded within the current budget or through grant funding. He recommended discussing this at the next meeting where the Superintendent will present his plan on how to fund these positions.

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to approve four stimulus funded technology positions.

Dr. O'Brien will provide a report on where all funding has gone. This will allow bringing the library back. It will be used for Tilton, Pentucket Lake, Golden Hill, Silver Hill and Nettle. It will be used for tutoring, staffing and professional development. Concerns were raised for a short term funded positions. Dr. O'Brien stated these positions will last three years and funding would be needed to continue or terminate staff. Mrs. Gilman stated these positions would also allow for professional development and training for other staff.

A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mr. Toohey	Yes	Mr. Bevilacqua	Yes
Mr. Wood	No	Mayor Fiorentini	Yes		

Moved by Mr. Bevilacqua ask that the Superintendent meet between now and the next meeting meet with his team and decide the specific number of positions and where the funding would come from. Motion fails for lack of a second.

Members discussed what would the actual costs be for the additional positions. They expressed concerns of filling the positions now and having to cut something in a few months due to the lack of funds. Mr. Nangle informed members of the critical area of family and consumer science and how it is beneficial to SPED students. He requested to reinstate this program. It was requested to hold a special meeting next week to review the requests.

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to hold a special meeting next week to discuss funding solutions. A roll call vote was held with the following results;

Mrs. Danehy	No	Mr. Toohey	Yes	Mr. Bevilacqua	Yes
Mr. Wood	Yes	Mayor Fiorentini	Yes		

Motion passes.

The meeting will allow for the Superintendent to coordinate the needs and how it will be funded and bring back at the special meeting. Ms. Kosmes will look at funding the four positions.

Dr. Buchanan introduced the Items by Consensus:

approval of the consultant contract(s):

Wingspeed Adventures (grant-funded) \$3,848.51

approval of the use of facilities

approval of the legal bills (Attorney David Grunebaum) in the amount of \$3,215.34

Moved by Mr. Wood and seconded y Mr. Toohey to approve Items I and III. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mr. Toohey	Yes	Mr. Bevilacqua	Yes
Mr. Wood	Yes	Mayor Fiorentini	Yes		

Motion passes.

Executive Session/Adjournment.

Moved by Mr. Wood and seconded by Mr. Tochey to go into executive session at 10:04 p.m. for the purpose of personnel and legal matters and return to open session only for the purposes of adjourning. A verbal vote indicated all in favor.

Motion passes.

SC APPROVED

Haverhill School Committee
Special Meeting of August 25, 2009

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3.

Mr. Scott Wood, President opened the meeting at 7:00 p.m. Present were: Mr. Joseph Bevilacqua; Mr. Shaun Toohey, Vice President; Mrs. Kerry Fitzgerald; Dr. Raleigh Buchanan, Superintendent of Schools; Dr. Steven O'Brien, Assistant Superintendent of Curriculum and Ms. Kara Kosmes, Assistant Superintendent for Finance. Mayor James Fiorentini, Mrs. Susan Danehy (arrived at 7:05 p.m. and Mrs. Erin Francescone (due to illness) were recorded as absent.

Identification of Funding Source for Teaching Positions – School Officials
Discussion & Decision-making on Teaching Positions – School Committee

The Superintendent identified the positions requested and the source of funding needed to cover contractual preparation periods for regular education and special education elementary and middle school teachers. Requested were elementary and special education art teachers, an elementary music teacher, and an elementary physical education teacher. Salaries amount to \$45,000 per position with funding from attrition savings or that is in the line item to cover the cost. A high school consumer science teacher and high school art teacher for the classical academy at the cost of \$45,000 each were also requested. Funding would come from the assistant principal line item combined with the SLC grant, a late retirement, and two leaves of absence. Ms. Kosmes elaborated on the reason for the position and where the funding will be appropriated from. By approving the request, this will provide no break in coverage.

Moved by Mr. Bevilacqua and seconded by Mrs. Fitzgerald that the budget allocation identified for the six positions as shown on the sheet dated 8.25.09 be approved and no new funds be identified to fill these positions. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes		

Motion passes.

Mr. Bevilacqua requested that they receive future information in the identical format which enables members to identify and address the concerns in forthcoming budgets

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to suspend the rules for discussion on items non on the agenda. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes		

Discussion was held on the district's band program. The energy appears to be towards the high school jazz band and not the marching band. The middle school students are now part of the high school marching band which has extremely low numbers. Conversation ensued on ways to restore this program such as having instruction before and after school for a nominal fee. Funding sources need to be identified with support and a reasonable and logical way to enforce the new positions. Mrs. Gilman, Principal of Silver Hill Charter School, discussed her program

with members and ways to implement the band program through scheduling. Members discussed the combining of performing and language arts. Mrs. Gilman will return in November with a report on the progress of her program. A recommendation to form a sub-committee to look further into this was made by Mrs. Danehy.

Adjournment

Moved by Mr. Bevilacqua and seconded by Mrs. Fitzgerald to adjourn the meeting at 7:35 p.m. A verbal vote indicated all in favor.

SC APPROVED

HAVERHILL SCHOOL COMMITTEE
Regular Meeting of September 24, 2009

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C3.

Mayor James Fiorentini, Chairperson opened the meeting at 7:00 p.m. Present were: Mr. Scott Wood, President; Mrs. Susan Danehy; Mrs. Kerry Fitzgerald; Mr. Joseph Bevilacqua, Mr. Shaun Toohey, Vice President; Dr. Raleigh Buchanan, Superintendent of Schools, Dr. Steven O'Brien, Assistant Superintendent for Curriculum and Instruction; and Ms. Kara Kosmes, Assistant Superintendent for Finance. Mrs. Erin Francescone was recorded as absent due to illness.

Mayor Fiorentini led the Pledge of Allegiance.

Public Comment

Kathy Kaczor, 46 Crowell Street, expressed her disappointment on the way the community forum was cancelled without sufficient notification and offered suggestions and ways to rectify this situation. She also noted that the 2007 meetings are not accessible on the website without using a password and asked if this matter could be looked into by school personnel.

Presentations:

Introduction of Aaron Pinet, NHS Senior & Coordinator representing the National Honor Society's Learning Language Program – Mr. Wood.

Aaron Pinet, National Honor Society Senior and coordinator of after school language program, gave an overview of the middle school program. The volunteer program will begin October 5 through April vacation and will offer up to six languages to students. Approximately 660 students will have the ability to enter into this program to learn the basics of each language.

Introduction of Ms. Tracy Fuller, Executive Director of the Haverhill YMCA regarding the Upcoming Educator Recognition Event being held on October 28, 2009 – Mr. Bevilacqua.

The Haverhill YMCA will be recognizing Educators of the Year who have made a difference in the lives of children. Recommendations may be submitted no later than October 13 with the recognition event on Wednesday October 28th. Ms. Fuller indicated how the YMCA is involved with the public schools and how they work collaboratively.

Introduction of Mr. Ron Beauregard regarding Emerging Tobacco Products – Mr. Wood.

Mr. Beauregard serves as a Tobacco Control Agent for Haverhill Health Department. Tobacco compliance checks are being conducted under the direction of the MDPH. He brought attention to tobacco companies marketing of emerging tobacco products and their association with drug use. These products raise concern for school officials due to the use of them without detection at school or home. He distributed several products that are for sale in convenience stores and spoke on the hazards of smoking and the concern of the concealment factor.

Reports:

Hillie Highlights – Dr. Buchanan.

Mr. Nangle introduced the new student representative Liz Henderson who informed members of her involvement with eight clubs at the high school.

The Superintendent noted the following:

- Institution of programs to promote attendance for better success
- Police working with the Essex County Sheriff's Department to scan the parking lot for drugs
- Parental and community concern on the H1N1 Flu; letters sent home with guidelines to follow

- *Thanked Brookline School system for donation of 50 new desks*
- *Promoting programs at the high school including dual enrollment with area colleges and professional development*
- *The District Strategic Plan is nearly completed*
- *Looking at a music program before and after school; report back at future meeting*
- *Asked members to attend as many activities as possible*
- *MCAS and the new system throughout the state on accountability*
- *Entering into a literacy program with Leslie College*
- *His 101 wish list for HPS*

Subcommittee Reports – Members.

No reports at this time.

MCAS – Dr. O'Brien.

Dr. O'Brien referenced the MCAS chart and graphs in members' packets. He reviewed the CPI, composite performance index, the AYP, average yearly performance, for the schools, and improvements of schools in ELA and Math scores. He listed the academic remediation being used to address the issues including summer school, reading recovery training, and professional development.

Members concerns:

- Need to up to date practices implemented in schools to address deficiencies in application
- Need to do more data analysis and more evaluation and the impact of test results in a positive manner
- Need to dissect numbers to know the actual student who suffered deficiency
- Need to track students for next year to see better grades to see where we need to improve
- Request to see grades six, seven, eight, nine by school for better comparison
- Overall scores stagnant for the past few years and the teaching to a test
- Majority of schools in corrective action and restructuring
- Utilizing additional revenue or Medicaid money to lower class size
- Increase in integration is part of decrease
- Using the budget to greatest effectiveness to address deficiencies identified
- Next budget be developed to address the downward spiral and work better throughout the district
- Looking at the overall scores for the past four years to see the increase
- Making of good progress and going in the right direction with the Superintendent's goal of three percent

Dr. Buchanan responded with the past three years showing a three percent increase in total scores including a reduction of staff and amount of materials and resources. He reviewed the current dropout rate or 143 ranging from grades 9 – 12. He indicated they have a challenge to meet, will meet it, and asked to give it a chance to work. The Superintendent stated they don't have textbooks and technology to support teachers in the classroom. Haverhill currently ranks seventh of 24 urban school districts. There is no way to keep up with the challenges the teachers in the classroom have, meeting of ELL or SPED requirements and all children's needs. Dr. O'Brien stated grant program schools, Title I, can do things the other schools cannot. The tenth grade results are an accumulative effect.

Announcement of Fourth Annual MMNA (Massachusetts Municipal Association's) Statewide Essay Contest for 6th Graders – Mayor Fiorentini

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to support sixth grade students in the MMA's 2009 Statewide Essay contest. A verbal vote indicated all in favor.

Old Business:

MASC Membership – Mr. Wood.

Moved by Mrs. Fitzgerald and seconded by Mr. Toohey to approve the annual invoice for membership into the MASC for \$5,417. A verbal vote indicated all in favor.

Community Forums – Mrs. Fitzgerald and Mrs. Danehy.

Mrs. Danehy discussed the will of the committee to hold community forums to listen to what the community wanted to say regarding the schools. It was agreed to move forward to hold and host them with Mrs. Fitzgerald. The need for a formal vote was not necessary at that time. There were many attempts to hold these forums with a final decision in April that they would be scheduled in September of 2009. Due to the threat of a law suit the meetings were cancelled. Mrs. Danehy stated there was no ulterior motive or secret intent to politic or to further personal agendas at all. They only intended to conduct the forums with intent of listening to the community.

Moved by Mrs. Danehy to continue with the community forums within the next two weeks with time and place to be determined and be properly posted. This motion was seconded by Mr. Toohey.

Mrs. Fitzgerald welcomed anyone to view the tape of September 25, 2008, of which she was not in attendance. She read a communication relative to her views on the forums which she supported. Mr. Bevilacqua supports any session that brings public comments before the school committee and supports a listening tour. He has advocated previously for public meetings within the community including budget hearings. Mr. Wood was in support of the community forums. He was in contact with the Superintendent last week for clarification from the attorney. All members were invited to attend the forums. Mrs. Fitzgerald indicated the principals asked to have these sessions in the fall and they usually defer to them for such meetings. Mrs. Danehy indicated they would like to hold the sessions not just in the schools but in other community buildings.

Mrs. Danehy reworded her motion.

Moved by Mrs. Danehy and seconded by Mr. Toohey to move to conduct these forums over the next two weeks with time and place to be determined and be properly posted. A roll call vote was held with the following results

Mrs. Danehy	Yes	Mr. Toohey	Yes	Mr. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes	Mayor Fiorentini	Yes

Mr. Wood appointed Mrs. Danehy and Mrs. Fitzgerald to the sub-committee and welcomed any members to attend. Mrs. Fitzgerald welcomed any person running for School Committee to attend.

New Business:

Approval of Warrant Number EV20090925 (payable 09/25/09) totaling \$587,634.33 and Warrant Number EV20091002 (payable 10/02/09) totaling \$8,779.37

Moved by Mr. Wood and seconded by Mr. Toohey to approve the warrants as indicated. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Abstained	Mr. Wood	Yes	Mayor Fiorentini	Yes

The Superintendent introduced the Items by Consensus:

approval of the legal bills for Attorney David Grunebaum in the amount of \$3,469.00 and Murphy, Lamere and Murphy in the amount of \$1,922.00

approval of the consultant contract(s):

Haverhill Historical Society	\$3,130.00
Haverhill Recreation Department	\$23,184.00
YMCA of the North Shore	\$3,612.00
YMCA of the North Shore	\$9,816.00
All contracts are grant-funded	

approval of the use of facilities:

- Requested by James Quinn of the Haverhill High School Bridgewater Scholarship Fund for the use of the Nettle Middle School on Sundays, September 2009 – June 2010 for informal basketball games from 9:30 a.m. – 11:30 a.m. at \$5.00 per person with all proceeds going to the HHS Bridgewater Scholarship Fund. Process Fee: \$ Waived; Utility Fee: \$ Waived; Custodial Fee: \$ Waived; Rental Fee: \$ Waived This is with the full support of Bernie Nangle, Principal of HHS and Renata Bateman, Principal of Nettle Middle School.

Superintendent recommends items listed in the agenda material be declared surplus and disposed of in accordance with city ordinances.

approval of the following minutes:

- Regular Meeting of June 25, 2009
- Special Meeting of July 10, 2009
- Regular Meeting of July 16, 2009
- Regular Meeting of September 10, 2009
- Executive Session of June 4, 2009 (portions to remain confidential)
- Executive Session of June 25, 2009
- Executive Session of July 10, 2009 (portions to remain confidential)
- Executive Session of July 16, 2009 (portions to remain confidential)
- Executive Session of August 20, 2009 (portions to remain confidential)

approval of the field trip request(s):

- Joseph Gori, HHS, Grades 9-12, 4.25.10-4.24.10, China, \$2,680.00

Moved by Mr. Wood and seconded by Mr. Toohey to approve the Items by Consensus. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes	Mayor Fiorentini	Yes

Executive Session

- Personnel

- Legal Matters
- Contract Negotiations

Adjournment.

Moved by Mr. Wood and seconded by Mr. Toohey to go into executive session at 9:56 p.m. for the purpose of Personnel, Legal Matters, and Contract Negotiations and will return to open session only for the purposes of adjourning. A verbal vote indicated all in favor.

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**Haverhill School Committee
Regular Meeting of November 12, 2009**

SC APPROVED

Mr. Scott Wood, President, called the Regular Meeting of the Haverhill School Committee to order at 7:00 p.m.. Present were: Mrs. Susan Danehy; Mrs. Erin Francescone; Mr. Shaun Toohey, Vice President; Mrs. Kerry Fitzgerald; Mr. Joseph Bevilacqua; Dr. Raleigh Buchanan, Superintendent of Schools; Dr. Steven O'Brien, Assistant Superintendent for Curriculum and Instruction and Ms. Kara Kosmes, Assistant Superintendent for Finance. Mayor James Fiorentini, Chairperson was recorded absent.

Public Comment:

There was no public comment.

Presentation:

Mr. Bevilacqua introduced Veterans' Essay Contest Winner Jim Murphy, HHS Senior. Jim read his winning essay to the committee and was presented with a certificate by Mr. Wood, School Committee President. It was noted that this contest would be an annual event.

Reports:

Ms. Liz Henderson presented the Student Advisory Council Report.

School Committee members requested the following:

- Sports teams recognized at School Committee meetings (each season) – Mr. Bevilacqua;
- Conference All-Stars and Captains of Teams attend a school committee after each season's conclusion (Mrs. Fitzgerald)

Dr. Buchanan presented his Hillie Highlights' Report (see attached separate document).

Subcommittee Reports – Members:

Mr. Bevilacqua stated that the Finance Committee met recently. He noted that the two incoming school committee members Paul Magliocchetti and Raymond Sierpina had been invited and attended the meeting.

The committee received the Financial Projection and other information reviewed by the Finance Subcommittee on November 10, 2009.

Mrs. Fitzgerald related that the High School Building Committee would like to attend a School Committee in January 2010 to discuss the building project.

New Business:

Public Statement – Mrs. Francescone.

Mrs. Francescone thanked her colleagues, Central Office and the numerous people who had sent her get-well wishes; she was glad to return to work and resume her attendance at committee meetings. She wanted to address the insensitive comment her family endured as a result of an item in the "Sound Off" section in the newspaper. Mrs. Francescone had four surgeries and ten hospitalizations and at one point was fighting for her life. She is now almost fully recovered and stronger than ever. Mrs. Francescone asked that people check their facts before making comments in the newspaper.

Update on Annual Superintendent Evaluation – Mr. Wood.

Mr. Wood announced that the Superintendent would be publicly evaluated at the next meeting.

Dr. Buchanan noted that his last evaluation was in 2007 and that he welcomed the evaluation of his performance.

Moved by Mrs. Danehy and seconded by Mr. Toohey to approve Warrant Number EV20091113 (payable 11/13/09) totaling \$780,379.27 and Warrant Number EV20091120 (payable 11/20/09) totaling \$689,776.61 as indicated in the agenda material.

A roll call vote was held and the results were the following:

Mrs. Danehy	Yes	Mrs. Francescone	Yes
Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Abstained	Mr. Wood	Yes

Motion passes.

2009-2010 School Calendar

It was the recommendation from Superintendent that school be held on the following election days: Special State Primary (December 8, 2009) and Special State Election (January 19, 2010).

Moved by Mrs. Fitzgerald and seconded by Mrs. Francescone to hold school on Special State Primary (December 8, 2009) and Special State Election (January 19, 2010).

Mr. Bevilacqua and Mr. Toohey opposed holding school on these days due to safety reasons.

Mrs. Fitzgerald and Mr. Wood supported the administration's recommendation and believed safety could be ensured on these election days.

A roll call vote was held and the results were the following:

Mrs. Danehy	Yes	Mrs. Francescone	Yes
Mr. Toohey	No	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	No	Mr. Wood	Yes

Motion passes.

The Superintendent introduced the following Items by Consensus:

items listed in the agenda material be declared surplus and disposed of in accordance with city ordinances:

8 overhead projectors (Hunking School)

the minutes of the regular meetings of October 15, 2009 and October 22, 2009 as indicated in the agenda material;

the field trip request(s) as indicated in the agenda material:

Robert Estes, Whittier School, Grade 6 to Ferry Beach Ecology School on May 3-7, 2010

the consultant contract(s) as indicated in the agenda material:

Girls Scouts of Eastern Massachusetts – grant-funded (Discovery Clubs @ Consentino & Nettle Schools	\$3,300.00
Girls Scouts of Eastern Massachusetts – grant-funded (Discovery Clubs @ Whittier, Silver Hill, Golden Hill and	\$6,600.00

Pentucket Lake Schools)

the use of facilities as indicated in the agenda material:

Requested by Ramon Garcia of **Travel Basketball Inc** for the use of *Hunking Middle School* Gym, Monday and Wednesday nights November 23, 2009 through February 4, 2010 from 5:30 p.m. – 9:00 p.m. for basketball games.

Process Fee:	\$ 10.00
Utility Fee:	\$ 20.00 per hour
Custodial Fee:	\$ 30.00 per hour
Rental Fee:	\$100.00 per usage

Requested by Vincent Ouellette of **Haverhill Recreation Dept.** for the use of *Pentucket Lake School* Gym, Wednesday nights January 6, 2010 to April 14, 2010 from 5:30 p.m. – 8:00 p.m. for soccer clinics ages 4 – 9.

Process Fee:	\$ 10.00
Utility Fee:	\$ Waived
Custodial Fee:	\$ 30.00 per usage
Rental Fee:	\$ Waived

Requested by Diane Fasulo of **Haverhill STARS Special Olympics/Haverhill SPED Dept.** for the use of *Consentino School* Gym, Tuesday nights December 1, 2009 through March 9, 2010 from 5:30 p.m. – 8:00 p.m. for run, dribble, shoot and basketball games.

Process Fee:	\$ 10.00
Utility Fee:	\$ Waived
Custodial Fee:	\$ 30.00 per usage
Rental Fee:	\$ Waived

transfer requests (reviewed by the Finance Subcommittee on 11/10/09) as indicated in the agenda material.

Art Teacher Elem	4720	
Art Teacher HS	5000	
STC Ind Arts		9720
Offset Art attrition overage with STC attrition savings		
Curr El Literacy	72384	
Sped El Teachers		72384
A literacy teacher was incorrectly classified as a Special Ed teacher		
Guidance Pr Cl	21201	
Supt Off Pr Cl		21201
Staff member moved from Supt Office to HS Guidance		
LA Teachers	28575	
Phys Ed El T	22343	
Health Teachers Elem		50918
PE teacher was incorrectly classified as Health teacher.		
Available health teacher funds will offset attrition increase in Lang Arts		
Lib ESP El		1808
Librarian HS	1379	
Lib ESP HS	429	
Funds available in El Library to offset overage in HS Library due to needed summer work		

Music Teachers El	21288	
STC Ind Arts Teachers		10250
STC Business Teachers		11038
Attrition overage in El Music Teachers offset by attrition savings in STC accounts		
Social Studies Teachers HS	20902	
Science Teachers HS		20902
Attrition overage in Science offset by attrition savings in Social Studies		
Art El Teachers	3706	
Curr El Literacy Teachers	29001	
ELL Supervisor	1250	
ELL Elem Teachres	3705	
Guidance Couns El	5199	
Lang Arts HS Teachers	5562	
Math Supervisor	4188	
Math Teachers HS	7410	
Music Teachers El	9250	
Phys Ed Teachers El	3705	
Science Teachers	12976	
Sped Asst Director	5562	
Sped Preschool Teachers	1850	
Sped Kindergarten Teachers	3727	
Sped Elem Teachers	30211	
Sped HS Teachers	1853	
Sped El Speech Teachers	1854	
Sped Outside Placement T	1855	
Sped Psychologist	1853	
Sped ESP Preschool	5795	
Sped ESP Elem	2760	
Kindergarten Teachers	1850	
Elementary Teachers	105586	
Professional Improvement		250708
Salary changes due to educational credits (through mid October)		
Reserve for Utilities	65000	
HS Electric		65000
Payment was made in July 2009		

Mrs. Francescone asked to withdraw item #2 so that she could abstain.

Moved by Mr. Toohey and seconded by Mrs. Francescone to approve the following items by consensus – item # 1, 3, 4, 5 and 6.

A roll call vote was held and the results were the following:

Mrs. Danehy	Yes	Mrs. Francescone	Yes
Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes

Motion passes.

Moved by Mr. Toohey and seconded by Mrs. Francescone to approve item #2 (minutes) as indicated in the agenda material,

A roll call vote was held and the results were the following:

Mrs. Danehy	Yes	Mrs. Francescone	Abstained
Mr. Toohey	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes

Motion passes.

Moved by Mr. Toohey and seconded by Mrs. Francescone to go into executive session (7:50 p.m.) for the purposes of Contract Negotiations and Personnel; the committee will only revert to open session for the purposes of adjournment.

HAVERHILL SCHOOL COMMITTEE
Regular Meeting of Thursday, December 10, 2009

Mr. Scott Wood opened the meeting at 7:00 p.m. Present were: Mr. Shaun Toohey, Mrs. Kerry Fitzgerald, Mrs. Erin Francescone, Mr. Joseph Bevilacqua, Dr. Raleigh Buchanan, Superintendent of Schools, Ms. Kara Kosmes, Assistant Superintendent of Finance, and Dr. Steven O'Brien, Assistant Superintendent of Curriculum. Mayor James Fiorentini (arrived at 7:08 p.m.) and Mrs. Susan Danehy were recorded as absent.

Mr. Wood led the Pledge of Allegiance.

A moment of silence was held for a staff member who passed away this week.

Public Comment.

Kathy Kaczor, Mary Phennicie, Diane Boulanger-Prescott, Alyssa Sanders commented in support of Dr. Buchanan's work in the district.

Presentation(s):

Rabbi Ira Korinow, President of Haverhill Rotary, announced the club is donating 720 Thesauri to Grade 6 students.

Mr. David Gagnon, HHS Band Parents' Association, spoke on the middle school band program and donated \$3,000.00 to this reinstituted program.

Mayor Fiorentini and Mr. Wood presented certificates and figurine of "The Thinker" statue to outgoing School Committee members Kerry Fitzgerald and Erin Francescone. Members commented on their years of service to the school district and wished them well.

Reports:

Mr. Ned Harvey presented the Student Advisory Council report.

Dr. Buchanan discussed the previous school day's snow cancellation and presented his Hillie Highlights' Report (see attached separate document).

Subcommittee Reports – Members

No reports at this time.

Old Business:

Mr. Wood read a summary of the Superintendent's Evaluation indicating 28 target areas including the range of scores and the overall average in the following areas: Relationship with the school committee, Educational Leadership, General Management, Budget Management, Personnel Management, and Communications/Public Relations (reference attached separate. Mrs. Francescone read a public statement relative to the superintendent's strengths from Mrs. Danehy (reference separate attached document). Members discussed the next process with the consensus that the current members and the two new members submit ideas for the January meeting at which time goals will be discussed and forwarded to an appointed subcommittee by Mr. Toohey to finalize.

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to accept the evaluation report as presented and to reaffirm the School Committee's support of Dr. Buchanan. A roll call vote was held and the results were the following:

Mrs. Francescone	Yes	Mr. Toohey	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes
Mr. Wood	Yes	Mayor Fiorentini	Yes

Motion passes.

New Business:

Moved by Mr. Wood and seconded by Mr. Toohey to approval Warrant Number EV20091211 (payable 12/11/09) totaling \$630,142.04 and Warrant Number EV20091218 (payable 12/18/09) totaling \$375,915.90. A roll call vote was held and the results were the following:

Mrs. Francescone	Yes	Mr. Toohey	Yes
Mrs. Fitzgerald	Absent	Mr. Bevilacqua	Abstained
Mr. Wood	Yes	Mayor Fiorentini	Yes

Motion passes.

Discussion was held as to scheduling an additional December meeting for approval of the warrant and any other business items. Ms. Kosmes asked for availability dates the last two weeks. December 22nd was a recommended date at 6 p.m. Members will be polled to see if the committee is available.

The Superintendent introduced the following Items by Consensus:

approval of the minutes of the regular meeting of November 12, 2009 and the minutes of the executive sessions of September 24, 2009; October 15, 2009; October 22, 2009 and November 12, 2009 (to remain confidential)

The Superintendent recommends approval of the legal bills for Attorney David Grunebaum in the amount of \$4,035.04 for October) and in the amount of \$3,599.82 for November and Murphy, Lamere & Murphy in the amount of \$4,213.90

The Superintendent recommends approval of the consultant contract(s):

Caroline Yoder -- grant-funded	\$3,125.00
Elizabeth Persing -- grant-funded	\$3,600.00
TECedge -- LEA-funded*	*9.8% of funding commitment claims -- if no committed funds no money is due
Marilyn Favreau -- grant-funded	\$5,125.00

Mrs. Francescone removed Item 1.

Moved by Mr. Toohey and seconded by Mr. Wood to approve Items 2 and 3. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	No
Mr. Wood	Yes	Mayor Fiorentini	Yes

Motion passes.

Mr. Bevilacqua asked to remove the executive session minutes of September 24, 2009, October 15, 2009, and October 22, 2009 for corrections.

Moved by Mr. Wood and seconded by Mr. Toohey to approve the minutes of November 12, 2009. A verbal vote indicated all in favor.

Moved by Mrs. Francescone and seconded by Mr. Toohey to table the removed minutes for corrections. A verbal vote indicated all in favor.

Moved by Mr. Wood and seconded by Mr. Toohey at 8:50 p.m. to go into executive session for the purpose of personnel and will return to open session only for the purposes of adjourning. A roll call vote was held with the following results:

Mrs. Francescone	No	Mr. Toohey	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Absent
Mr. Wood	Yes	Mayor Fiorentini	Yes

Motion passes.

HAVERHILL SCHOOL COMMITTEE
Special Meeting of December 22, 2009

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Mr. Scott Wood, President opened the meeting at 6:15 p.m. Present were: Mr. Shaun Toohey, Vice President; Mrs. Erin Francescone; Mrs. Susan Danehy and Ms. Kara Kosmes, Assistant Superintendent for Finance. Mayor James Fiorentini, Chairperson; Mrs. Kerry Fitzgerald (arrived at 6:25 p.m.); Mr. Joseph Bevilacqua, and Dr. Raleigh Buchanan, Superintendent of Schools were recorded as absent.

New Business:

Moved by Mrs. Francescone and seconded by Mr. Toohey to approval Warrant Number EV20091231 (payable 12/31/09) totaling \$385,419.77. A roll call vote was held and the results were the following:

Mrs. Danehy	Yes	Mrs. Francescone	Yes
Mr. Toohey	Yes	Mr. Wood	Yes

Motion passes.

Members asked to take the legal bills last in order for Mrs. Fitzgerald to be in attendance.

Report from Food Service Subcommittee and Selection of Food Service Vendor.

Mr. Toohey deferred to Ms Kosmes who explained the RFP and bid process. She indicated the rankings according to criteria resulted in Whitsons first, Arramark next, and Chartwells third. They were asked to look at the price in year one per the RFP for net cost. Whitson also was first. Bob DeFusco, Purchasing Agent, recommended that Whitson continue as the food service provider due to their placing first in both categories. This contract will be for the next six months when a renewal on the fiscal year will be discussed.

Moved by Mrs. Francescone and seconded by Mr. Toohey to select Whitsons as the Food Service Provider. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mrs. Francescone	Yes
Mr. Toohey	Yes	Mr. Wood	Yes

Motion passes.

Moved by Mrs. Danehy and seconded by Mr. Toohey to suspend the rules for an update by Ms. Kosmes. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mrs. Francescone	Yes
Mr. Toohey	Yes	Mr. Wood	Yes

Motion passes.

Ms. Kosmes gave an update on the Race to the Top Agreement which needs to be signed by the Chairperson, Superintendent and Union. The state writes the MOU and the guidelines are not clear. This will be referred to a subcommittee (to be determined) who will meet in the new year.

Moved by Mr. Wood and seconded by Mrs. Francescone to table the legal bills due to Mrs. Fitzgerald's absence. Mrs. Fitzgerald arrived. Mr. Wood withdrew his motion to table.

Mrs. Fitzgerald clarified items on the legal bill indicating the bills reflected two different things and when they were received.

Moved by Mrs. Danehy and seconded by Mrs. Francescone to approve the legal bills for Rosen Law Office in the amount of \$13,912.50. A roll call vote was held and the results were the following:

Mrs. Danehy	Yes	Mrs. Francescone	Yes
Mr. Toohey	Yes	Mr. Wood	Yes

Motion passes.

Moved by Mrs. Francescone to adjourn the meeting at 6:30 p.m. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mrs. Francescone	Yes
Mr. Toohey	Yes	Mr. Wood	Yes

Motion passes.