

**HAVERHILL SCHOOL COMMITTEE
REGULAR MEETING OF JANUARY 11, 2007**

Mr. Robert Gilman opened the meeting at 7:03 p.m. Present were: Mr. Joseph Bevilacqua, Mr. Shaun Toohey, Mr. Scott Wood, Mrs. Kerry Fitzgerald, Mrs. Erin Francescone, Dr. Raleigh Buchanan, Superintendent of Schools and Ms. Kara Kosmes, Assistant Superintendent of Business. Mayor James Fiorentini was recorded as absent (arrived at 8:12 p.m.; left at 8:52 p.m.; returned at 9:05 p.m.).

Mr. Gilman led the Pledge of Allegiance.

Mr. Wood asked for Item VII, Election of the School Committee President for 2007 be brought forward on the agenda.

Moved by Mr. Wood, seconded by Mrs. Fitzgerald to nominate Robert Gilman as School Committee President for 2007. A roll call vote was held with the following results:

Mrs. Francescone	Robert Gilman	Mr. Toohey	Robert Gilman
Mr. Wood	Robert Gilman	Mrs. Fitzgerald	Robert Gilman
Mr. Bevilacqua	Robert Gilman	Mr. Gilman	Robert Gilman

Public Comment

None at this time.

Presentation(s):

Donation from Mr. William McCarthy in memory of his wife Aileen Morgan McCarthy – Dr. Buchanan

Moved by Mr. Wood, seconded by Mr. Toohey to accept the \$5,000 donation to purchase textbooks from William McCarthy in memory of his wife Aileen Morgan McCarthy, a former teacher in the Haverhill Public Schools. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes

John Greenleaf Whittier Birthplace – Ms. Renee Harlow, Curator

Renee Harlow informed members of the free tours to the school district including busing. Due to the decrease in the fifth grade attendance the tours are being offered to all grade levels. A brief video was shown. Mr. Bevilacqua challenged the Superintendent to develop and implement a plan for a friendly competition for our students on the 200th anniversary of Whittier's birth. He also indicated that he would find \$200.00 to be awarded as the prize in this competition.

Proposed HHS Program of Studies 2007-2008 (for presentation only to be tabled until 1/25/07) -- Mr. Bernie Nangle and Mrs. Deborah MacDonald

Mrs. MacDonald highlighted the new booklet cover which was designed by senior Bart McArthur. Mr. Nangle and Mrs. MacDonald reviewed all the foremost changes for the 2007-2008 school years. Members were asked to contact Mrs. MacDonald or Mr. Nangle of any issues that

need to be addressed with the revisions or any corrections they have to offer. The booklet will go to print immediately following the January 25th meeting.

Pre-school Tuition Increase Proposal – Ms. Gerry Sligar

This item was withdrawn.

Hillie Highlights – Dr. Buchanan

Dr. Buchanan informed members of the January 30th Parent Academy meeting to be held at Nettle School discussing Science and Technology. A contest is being held offering a new computer and printer to the school who has the most attendees. Kindergarten registration for half and full day sessions has begun. They are looking at increasing all day sessions and will return to the committee if this is needed. A new textbook project to help relieve the textbook need is being offered to the community for contributions to purchase anywhere from a book, support a classroom, or the entire class. The Superintendent referenced the current "Time" magazine article on how to build a student for the 21st century and shows where we are going. He informed members of the supplement text from NISL discussing standards.

Reports:

Student Advisory Council Report – Ms. Dana Landers

Dana informed members of the upcoming events: talent show January 25 & 26; student council holding coffee house night January 30th in the library; and National Honor Society fundraiser made over \$1,000 this past December. The student council is meeting with Chartwell's monthly to make changes more tempting to students such as fresh fruit.

State Evaluation – Mr. Bevilacqua

Mr. Bevilacqua summarized commented on the recent Educational Quality and Accountability report between 2003 and 2005. He cited several issues the state auditors found and stressed how important it is to recognize what needs to be corrected. Members concurred with Mr. Bevilacqua's concerns, cited different issues, and asked to continue moving forward in the right direction. The committee directed the Superintendent to develop a plan to address the report and to update the members monthly on what he is doing to bring accountability to the district and its employees. The Superintendent informed members of the current progress addressing some of the issues noted and indicated he is using this document as a guide to change the way things have been done and of doing things in the future.

A five minute recess was held at this time.

New Business:

Superintendent's Evaluation – Mr. Gilman

Mr. Gilman read the executive summary and explained how the process occurred. There were five rating levels with five being exceptional performance. The areas rated were:

- relationship with the School Committee – overall rating 4.0
- educational leadership – overall rating 4.0
- general management – overall rating 4.6
- budget management – overall rating 3.5
- personnel management – overall rating 4.2

- communications/public relations – overall rating 4.8

Election of the School Committee President for 2007

See above.

Dr. Buchanan introduced the Items by Consensus:

approval of warrant number EV20070112 (payable 01/12/07) totaling \$487,153.75

approval of the minutes of the executive session of September 14, 2006; the minutes of the executive session October 26, 2006 (to remain confidential); the special meeting/executive session of November 15, 2006; the executive session of November 30, 2006 (to remain confidential); the executive session of December 14, 2006 (to remain confidential) and the special meeting of December 21, 2006.

approval of the conference request(s):

- Felicity Johns, St. James/TEACH, Picture Exchange Communication System (Pecs), March 5-6, 2007, Hartford CT, \$425

approval of the legal bills totaling \$826.50 for Murphy, Lamere, & Murphy P.C.

approval of the consultant contract(s):

International Child Care Center	\$27,000.00
Merrimack Child Care Center	\$16,000.00
Haverhill Day Care Center	\$9,100.00

Moved by Mr. Wood, seconded by Mr. Toohey to approve Items 1, 2, 3, 4, 5. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

Executive Session/Adjournment

Moved by Mrs. Fitzgerald, seconded by Mr. Toohey to adjourn the meeting at 9:27 p.m. and enter into executive session for the purpose of legal and negotiations. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

HAVERHILL SCHOOL COMMITTEE
REGULAR MEETING OF JANUARY 25, 2007

Mr. Robert Gilman opened the meeting at 7:00 p.m. Present were: Mr. Joseph Bevilacqua, , Mrs. Kerry Fitzgerald, , Mrs. Erin Francescone, Dr. Raleigh Buchanan, Superintendent of Schools and Ms. Kara Kosmes, Assistant Superintendent of Business. Mr. Shaun Toohey, Mr. Scott Wood and Mayor James Fiorentini were recorded as absent.

Mr. Maroney led the Pledge of Allegiance.

Public Comment:

Mr. Timothy Maroney, Assistant Principal Consentino School, expressed displeasure with a recent Eagle Tribune article stating inaccurate information. He indicated of the 62 evaluations, nine have not been done including two on maternity leave. He expressed the disrespect given to them stating the loss of 42 percent of the administrative staff. He asked for the HEA to take a close look at this, stating their job is to find faults, improve upon them and to see the children have the best education possible.

Presentation(s):

Student Recognition (Perfect Score 10th Grade Math MCAS) – Mr. Nangle

Mr. Nangle recognized the following students who received perfect scores on the MCAS: Jessica Chang, Alex Conant, Brian Murray, Vincent Pham, Christopher Quan, and Allison Spicer.

Space Odyssey: Return of the Shirt – Mrs. Zaino and Students

Mrs. Zaino and students of Golden Hill School gave a synopsis of how they were selected to have a school shirt be one of the articles to be placed in a NASA space craft. NASA returned the shirt to the school in addition to a poster collage with a flag that flew in space, pictures, and a certificate for display.

Golden Hill Bell Choir – Mrs. Chipman & Students

The Golden Hill Bell Choir played several selections that they will play at the Massachusetts Educators Conference in Boston on March 23rd.

Introduction of Mr. Joseph Mastrocola, Executive Director of Technology – Dr. Buchanan

Dr. Buchanan introduced the new Technology Director. Mr. Mastrocola gave an overview of the plan he has for the future in technology. A more definitive plan and vision will be discussed at a future meeting. His goal is to provide every opportunity for the children. His short term goals are to look at administrative technology, focus on best practices, create aggressive professional development, and bring this into the classroom. He would like to continue to foster partnerships while capitalize on funding, use alternate funding grants to offset operating costs and to work with the administration to align the curriculum. Long term goals would be to redesign the webpage to strengthen the home-school communication, capitalize the E-rate program, to restore instruction tech specialists in order to provide direct services to the children.

Hillie Highlights – Dr. Buchanan

Dr. Buchanan reminded members of the upcoming Parent Academy on Tuesday January 30th. The third session's topic is science and technology and will be held in the Nettle cafeteria. Registration begins at 5:45 p.m. This session includes four speakers and guests from other parts of the commonwealth. The school with the most people will receive a new computer lab. The Superintendent also asked students to dress warmly due to the cold weather.

Reports:

Student Advisory Council Report – Ms. Dana Landers

Dana informed members that tonight and tomorrow night the high school talent show is being held and sponsored by the senior class. The student council will hold a coffee house night on January 30 in the high school library. A canned food drive is ongoing through February 4 to support the Emmaus House. The student council is please with the additions of the program of studies.

Old Business:

Approval of Proposed HHS Program of Studies 2007-2008 -- Mr. Bernie Nangle and Mrs. Deborah MacDonald.

Mr. Nangle and Mrs. MacDonald reviewed the addendum page of the proposed changes and additions to the program of studies. . Mr. Nangle discussed the physical education and health requirement by the state, looking at offering other physical activities, CPR or first aid, babysitting for the upcoming years, increasing the math requirement to address student achievement, having 20 credits for graduation, offering algebra and geometry in the seventh and eighth grades, meeting state requirements, and school to career and vocational courses. Mr. Nangle stated they will look at the recommendations for the future.

Moved by Mr. Wood, seconded by Mr. Toohey to approve the Program of Studies. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes

FY07 Financial Update – Ms. Kosmes

Ms. Kosmes reported the current projected positive balance of \$66,526, which is down from last month's projection of \$73,786. The district has reached a stabilization point. The textbooks for language arts and science have been received and are being used. Professional development training programs have begun. Textbooks have been ordered and the encumbrances show fully \$90,600 and are not offset by bonding This has been created with anticipated bonding as the offsets. Bonding was approved by the City Council in the amount of \$453,000.

New Business:

Budget Material and Format Option – Mr. Bevilacqua

Mr. Bevilacqua asked to change the way the budget is developed and acknowledged the need to address the EQA report. He indicated the issue to address student achievement and the effective use of funding are not mentioned in developing the budget. A recommendation to implement a three to five year budget program which addresses growth pattern, purchase of technology, development of personnel and organization, development of a multi-year program, measuring

the annual goals, and allocating financial resources was made. There is a need to have an up to date organizations chart for the school system and how it fits into the structure of the system. There is a need for a put back list if additional funding is received. He asked the Superintendent to put the word student achievement and effectiveness of the program into the budget process and to concentrate on their number one priority and maximize the delivery of services.

Mr. Wood requested to have additional budget meetings to discuss the numerous cost centers. Mrs. Francescone noted student is addressed at the school level. The Superintendent needs to indicate this to each principal in order for the budget to reflect this. Mrs. Francescone stated we need to go with a level funded budget and then have a prioritized list if additional funding is received although a deficit has been indicated by the state. Mrs. Fitzgerald stated most people feel the schools have good ratings. Mr. Toohey stated the EQA report in his opinion is a true roadmap, questioned where we are with the district improvement plan, our mission statement, and our strategic plan. They need to move forward as a team and focus on student achievement and what is important. Mr. Gilman stated the material is a schedule of events of what is going to happen. He agreed for the need of a five year plan and an organizational chart.

The Superintendent stated the discussion document is a draft budget schedule. There isn't anything they do that does not include student achievement and his goal was a three to five percent achievement increase. Student achievement will be discussed at each meeting. He noted that the school committee goals do not include student achievement. Until a proposal is given to them to discuss the structure of the school system, an organizational chart would be premature. Items need to be added in the budget in order to address concerns in the EQA report. Most of the concerns are being covered the Superintendent pointed out.

Doctoral Student Research Study – Dr. Buchanan

Moved by Mrs. Fitzgerald, seconded by Mr. Toohey to grant Mrs. Renata Bateman the opportunity to complete a study in the kindergarten program at Silver Hill for a doctoral study. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes

Education Survey – Dr. Buchanan

The Superintendent stated 5,000 surveys were passed out with 285 returned. They have 187 results with children in our schools and another 100 that did not have children in our schools. The return of the survey represents 5.6 percent. There is a need to target parents more and more in-depth surveys of what's going on in system. There is a committee working on the strategic plan with a goal of completion by end of school year. The Superintendent mentioned the Chamber had the surveys tabulated by a research firm who provided the narratives. Any parent wishing to receive a survey can do so by contacting the office.

EQA Response – Dr. Buchanan/Dr. O'Brien

The Superintendent referenced the NISL model and recognized the principals in attendance involved in this program. The new direction in education is a leader and not a manager. They need to change the philosophy, talk is that all children are college ready and as a common denominator, job ready. All administrators in this system have established a mission and a

vision for their schools. They will be evaluated on these items, including the standard of student achievement. They will assess curriculum frameworks, mapping, aligned instruction, instructional material, and professional development. He stressed the support for professional development and to allow them the opportunity to attend what is available. He requested from the members to accept the model presented.

Mr. Wood requested a list of clear goals and benchmarks as soon as possible. The Superintendent informed members this is the first step to get to plans and goals. Dr. O'Brien noted the correlation between the EQA report and the ten elements of corrective action and then correlates it with the state visual plan. The tests needed to purchase will measure academic progress which includes these types of goals. Mrs. Fitzgerald gave an overview of the district steering committee. She recommended having them give a report on what they have done, what they are doing, and include measurable standards. Mrs. Fitzgerald suggested reviewing their goals to see if they match and make it a living document. Mr. Toohey questioned Dr. O'Brien as to why we haven't we used this in prior years. The Superintendent stated there is a national movement about standard based education which the state has allowed us to be this program. We are in need of professional development monies which prevent us from being subjected to the correct programs. Since this is part of the corrective action it is now at the forefront whereas in previous years other priorities superseded it. Discussion was held as to the response to the EQA report or a plan for the future. Dr. Buchanan stated this is not the final document, intends to go forward with a plan with the administrators and plans to do it thoroughly by going to each school and finally report to the state. He indicated the inability to do a curriculum audit and it will take three to five years for corrective action.

Dr. Buchanan introduced the Items by Consensus:

approval of warrant number EV200700126 (payable 01/26/07) totaling \$720,834.38

approval of the use of facilities:

- Request by Jeremy O'Neil, Academy of Knightly Arts., to use Nettle School Gymnasium for a Fencing demonstration on Tuesdays, January 23, 2007 through June, 2007, from 6:30 PM to 8:30 PM. Process Fee: Paid; Utility Fee: \$20.00 per hour*; Custodial Fee: \$45.00 per hour as needed; Rental Fee \$100.00* *Utility fees and rental fee to be waived upon completion of medieval presentation to students at Nettle Middle School.
- Request by Ron Powell, Haverhill Arena Football., to use Hunking School Gymnasium for Athletic practice for all Haverhill students on Wednesdays, January 24, 2007 through March 21, 2007, from 6:00 PM to 8:00 PM Process Fee: Paid; Utility Fee: Waived*; Custodial Fee: Waived*; Rental Fee: Waived* *Fees waived due to group providing in-kind services to Haverhill students.
- Request by Jeff Nelson, Elite Players Camps, to use Bradford Elementary School for a Sports Camp, on February 20, 2007 through February 23, 2007 From 9:00 AM to 12:00 PM. Process Fee:\$5.00; Utility Fee: Waived*; Custodial Fee: \$45.00 per day; Rental Fee Waived *; *Fees waived due to in-kind service.
- Request by Jeff Nelson, Elite Players Camps, to use Bradford Elementary School for a Baseball Camp, on April 17, 2007 through April 20, 2007 From 9:00 AM to 12:00 PM. Process Fee: Paid; Utility Fee: Waived*; Custodial Fee: \$45.00 per day; Rental Fee Waived* *Fees waived due to in-kind service.

acceptance of the computer donation from Megahertz Computer, Inc.

approval of the field trip request(s):

- Amy S. Jones, HHS, Grade 11-12, National HS Model UN Competition, New York, March 7 - 10, \$200-300, fundraising
- Joseph Gori, HHS Chorus, Grade 9-12, April 29-30, New York, \$300

approval of the consultant contract(s):

Ann Crane's Kindergarten	\$2,600.00
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Little Sprouts, Inc.	\$25,000.00
Community Action, Inc.	\$47,000.00
Smartypants, Inc.	\$2,700.00
Joan Cohen-Mitchell	\$3,600.00
World View Services	\$2,500.00
Early Wonders Childcare Center	\$4,200.00

Mr. Bevilacqua asked to remove Item I and Mr. Gilman Item 5.

Moved by Mr. Wood, seconded by Mr. Toohey to approve Items 2, 3, 4. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes

Mr. Bevilacqua asked to vote this separately.

Moved by Mr. Wood, seconded by Mr. Toohey to approve Item I. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Abstained	Mr. Gilman	Yes

Mr. Gilman noted a conflict with Item 5. Mr. Toohey assumed the Chair.

Moved by Mr. Wood, seconded by Mrs. Fitzgerald to approve Item 5. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Absent

Mr. Gilman resumed the Chair at this time.

Executive Session/Adjournment

Moved by Mr. Wood, seconded by Mr. Toohey to adjourn the meeting at 9:10 p.m. and enter into executive session for the purpose of legal strategy and collective bargaining. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes

HAVERHILL SCHOOL COMMITTEE
REGULAR MEETING OF FEBRUARY 8, 2007

Mr. Robert Gilman opened the meeting at 7:03 p.m. Present were: Mr. Joseph Bevilacqua, Mr. Shaun Toohey (arrived at 7:12 p.m.), Mr. Scott Wood, Mrs. Kerry Fitzgerald, , Mrs. Erin Francescone, Dr. Raleigh Buchanan, Superintendent of Schools and Ms. Kara Kosmes, Assistant Superintendent of Business. Mayor James Fiorentini was recorded as absent.

A Moment of Silence in Memory of Adam Hartshorn was held.

Girl Scout Troop #933 led the Pledge of Allegiance and presented the members with a poster describing why Haverhill is a great city to live in.

Public Comment:
None at this time.

Presentation(s):

Hillie Highlights – Dr. Buchanan:

Dr. Buchanan informed members over 100 parents and community members attend last week's parent academy on science and technology. St. James School won a computer by having the most attendees. The next meeting will be Tuesday, February 27th at Silver Hill with the topic of discussion being math. Hunking teacher Patricia Juranovits was selected as one of the six state wide finalists as part of the national award of excellence in math and science. She will be invited to a future meeting to receive an award from this group. A math consultant from Pentucket Lake will present a lesson in math to show how we use the data at a future meeting. The academic bowl has begun. Last week was Catholic Education Week where the Superintendent visited St. Joseph's and Sacred Hearts School. He informed members how pleased and impressed he was with the commitment to learning how glad he was to have this opportunity to visit these schools.

Mrs. Fitzgerald informed members of the basketball finals that occurred last week Hunking girls placed second with Nettle boys placing second. She congratulated the Whittier girls' cheerleaders in receiving the most spirited award.

Reports:

Student Advisory Council Report – Ms. Dana Landers

Dana stated this month is the last month for mentors connecting with freshman. Most often even though the mentoring ends, the relationships amongst the students continue. The senior class is offering high school sweatshirts and apparel to middle school students. The junior class is selling shirts in memory of Adam where funds will be going to offset funeral costs for the family

ELL Students' Achievement Results – Dr. Steven O'Brien & Dr. Graciela Trilla

Dr. Trilla explained the annual measurable achievement objective results. She referenced the attainment scores which are based on a percentage of students who scored at the transitioning level on the state MEPA which is a reading and writing exam. This exam is counted towards AYP One out of five fall into the transitioning bracket or similar to proficient in the MCAA.

They are currently two points away from the state target with districts with our demographics or on target. Once the complete report is received the findings will be shared with members.

Old Business:

EQA Report – Mr. Wood

Mr. Wood recommended inviting the Director of EQA, Mr. Rappa, to present the final version of his report. It is the key that we can ask questions, find out what we are doing wrong and how can we turn things around in order to restore the public confidence in educating the children. The Superintendent stated the information given the last time was directed to the whole quality effort to curriculum and instruction and was not a response to the EQA. He will not accept this as a report of the EQA.

Moved by Mr. Wood, seconded by Mrs. Fitzgerald that the Haverhill School Committee formally request of the EQA that they present the report to us at a meeting that is mutually agreed upon by the EQA and the Haverhill School Committee.

The Superintendent invited members to sit down with him to review the preliminary response to EQA. He has asked for an official interpretation from EQA. On February 23rd we will be reviewed by the EQA Council. At the end of the review, they will be given a management letter of what is required by the EQA. Any action taken before this comes out can cause a conflict of information to the public. He asked members to review the ten page report. He would like to solve the problem once and inform the public the results of the report.

Mr. Wood asked Mr. Gilman to hold the meeting as soon as possible prior to budget meetings.

A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes

John Greenleaf Whittier 200th Birthday Event – Dr. Buchanan

Dr. Buchanan is announcing a challenge for all fourth grade classes. He is inviting the students to put together a book about our hometown poet John Greenleaf Whittier. The winner will receive \$200 and a class field trip to his home

Mrs. Fitzgerald encouraged students to dually submit their stories and poems in the upcoming write away contest.

School Committee February Meeting Schedule – Mr. Gilman

Mr. Gilman polled members as to attendance at the next meeting which falls during February vacation. The consensus of members was to hold the meeting February 22nd.

FY08 Budget Calendar Additional Dates – Dr. Buchanan & Ms. Kosmes

Members reviewed the recommended dates for the upcoming budget sessions. The following schedule was developed:

1. March 14 – overview from 6:30 p.m. to 7:30 p.m.

2. March 15 – District wide programs from 7:00 p.m. to 8:30 p.m.
3. March 21 – High School from 6:30 p.m. to 8:00 p.m.
4. March 28 – Elementary School programs from 6:30 p.m. to 8:00 p.m.
5. April 11 – Middle School programs from 6:30 p.m. to 8:00 p.m.

This will leave two meetings in April to discuss any unfinished discussion.

Moved by Mr. Bevilacqua, seconded by Mrs. Francescone to accept the schedule as indicated. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes

New Business:

Green Schools Initiative Program – Mr. Bevilacqua

Mr. Bevilacqua gave an overview of the Green School Workshop that will be held in Boston and how other schools achieve savings through environmental issues. He referenced a previous request to inform members how we are addressing this important issue. The Superintendent indicated how he is addressing this and until they have a thorough review from a person, engineer or architect, he feels a report would be inadequate until the review is complete. He invited members to meet and discuss what has been addressed. The Superintendent asked for a timeline to submit said report.

Moved by Mr. Wood, seconded by Mr. Bevilacqua to direct the Superintendent to come up with a report on Green Schools and comeback May 1st. Mrs. Fitzgerald offered a friendly amendment to change the date to the first meeting in May.

A discussion was held on omission of items requested to be put on the agenda. The Superintendent previously requested a form be completed for such a request. He indicated he will meet with members and the Chair on how to deal with this. He recommended the agenda be developed by the Chair, whereas it is developed now by the Chair and himself. Mr. Gilman will meet with the Superintendent to see what other recommendations can be made to develop the agenda.

A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes

Moved by Mr. Wood seconded by Mr. Toohey to suspend the rules for Mr. Nangle to speak on dual enrollment, the classical high school and scheduling. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes

Mr. Nangle informed members that students have the ability to forego their sixth and seventh period and attend Northern Essex, Merrimack Salem State, Middlesex, or University of Lowell to

obtain high school and college credits. There is no cost to the district but enables students to earn up to 24 credits in two years. They also are enrolling the gifted and talented students in the middle schools in an accelerated honors program which evolves a student equal to one going to St. John's or Central. One criteria of this classical academy high school is the student needs to take a minimum of three years of Latin in the program.

Dr. Buchanan introduced the Items by Consensus:

approval of warrant number EV2007020907 (payable 02/09/07) totaling \$530,824.86

approval of the regular meeting minutes of August 10, 2006; November 30, 2006; December 14, 2006; January 11, 2007 and the executive session minutes of January 11, 2007 and January 25, 2007 (to remain confidential)

approval of the use of facilities:

- Request by Robert Roche, Haverhill PAL Soccer, to use Pentucket Lake School Gymnasium & Classroom for a Coaching Clinic Saturday, March 10, 2007, from 8:30 AM to 1:15 PM. Process Fee: Paid; Utility Fee: \$20.00 per hour; Custodial Fee: \$45.00 per hour as needed; Rental Fee \$100.00;
- Request by Steven Hanides, Riverside Bradford Baseball, to use Consentino Middle School Gymnasium for Baseball Try-outs on Saturday, March 3rd, & Sunday, March 4th, 2007, from 9:00 AM to 3:00 PM; Process Fee: Paid; Utility Fee: \$20.00 per hour*; Custodial Fee: \$45.00 per hour*; Rental Fee: \$100.00 per hour*
- Request by Erin Twombly, Reading Recovery to use Bradford Elementary Library, classrooms, and auditorium for a Literacy Event on Wednesday, April 4, 2007, from 3:00 PM to 7:00 PM.; Process Fee: \$10.00; Utility Fee: Waived*; Custodial Fee: \$30.00 per hour as needed; Rental Fee Waived* *Fees waived due to event for Haverhill Teachers.

approval of the legal bills totaling \$2,233.00 for Murphy, Lamere & Murphy P.C.

approval of the consultant contract(s):

Ocasio's True Martial Arts, Inc.	\$3,555.00
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Mr. Bevilacqua asked to remove Items 2 and 4.

Moved by Mr. Toohey, seconded by Mr. Wood to approve the remaining Items 1, 3 and 5. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes

Mr. Bevilacqua stated he needs to abstain from the January 11 and January 25th minutes. Mr. Bevilacqua indicated minor corrections in the August 10 and November 30 minutes. The August 10th meeting correction: page 4 under the Green Schools initiative, the next to the last line the words he asked it should be the words the Superintendent. Under school supplies to reverse the words school supplies with parents, parents being first. The November 30th meeting correction: page 3 line 3 at the end of the sentence the words to this effect the administration had recommended that we approve the Chartwell's additional contract for one year; the words should be so contract may not be extended as written.

Moved by Mr. Bevilacqua, seconded by Mr. Wood to approve the regular minutes of August 10, November 30, December 14, 2006 and January 11, 2007 as amended. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

Moved by Mr. Wood, seconded by Mr. Toohey to approve the January 11 executive minutes and January 25 minutes. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Abstain	Mr. Gilman	Yes

Mr. Bevilacqua questioned the second page on the legal bills and asked for clarification for administration stipends. The Superintendent indicated additional duties at the time of his arrival. Mr. Gilman asked to discuss this during executive session.

Mr. Bevilacqua asked for a report on the status of the MCAS investigation at the next meeting.

Moved by Mr. Wood, seconded by Mrs. Francescone to approve the Item 4 Legal Bills. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes

Executive Session/Adjournment

Moved by Mr. Wood, seconded by Mr. Toohey to adjourn the meeting at 8:47 p.m. and enter into executive session for the purpose of legal issues and teacher negotiations with four members. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes

HAVERHILL SCHOOL COMMITTEE
REGULAR MEETING OF FEBRUARY 22, 2007
REVISED 03.07.07

Mayor James Fiorentini opened the meeting at 7:03 p.m. Present were: Mr. Joseph Bevilacqua, Mr. Shaun Toohey, Mr. Scott Wood, Mrs. Kerry Fitzgerald, Mrs. Erin Francescone, Mr. Robert Gilman, Dr. Raleigh Buchanan, Superintendent of Schools and Ms. Kara Kosmes, Assistant Superintendent of Business.

Mayor Fiorentini led the Pledge of Allegiance.

Public Comment

None at this time.

Presentation(s)

Hillie Highlights – Dr. Buchanan

The Superintendent informed members of Tuesday's Parent Academy at Silver Hill Elementary School. The text book project has received over \$16,000 in donations of which \$10,000 is an anonymous donation. A Merrimack College professor has donated 30 math and art textbooks. The Strategic Planning Committee has been set in motion and action committees are being formed. Through our partnership with NECC and the Bill Gates Foundation a program has been developed to address drop out students. Gates will fund the staff, books, and materials with share paying 15 percent of the costs. The program is in the process of being finalized with area communities. Dr. Buchanan was recognized for his contribution to a Henry David Thoreau scholar. The EQA will meet with our representatives tomorrow.

Reports:

FY07 Financial Update – Ms. Kosmes

Ms. Kosmes indicated a projected positive balance of \$68,477 which has slightly increased from last month. The budget seems to have stabilized; however, Ms. Kosmes noted there are still several months of cold weather which could impact this balance. Mr. Bevilacqua questioned the architect's fees on the HHS renovation project. It appears over budget and asked for answers to his questions at the next meeting. Ms. Kosmes stated the architect is on budget and there is discussion of additional fees due to the scope of the project. She will get further information for members.

Old Business:

Sped Program in Haverhill – Mr. Bevilacqua

Mr. Bevilacqua referenced a communication alluding to SPED violations. He questioned if there have been violations of this program and if so, have they been corrected. Dr. Buchanan stated that all previous violations had been addressed. He further indicated that another audit of this program will be conducted in April.

Placing Items on the Agenda – Mr. Wood

Mr. Wood felt that they have been spending too much time on this issue, would like to clarify the process, and set up a process by centralizing it by assigning one person to contact and forward items to. Members concurred and discussed the various ways to address this: setting up a task force, following the by-laws and school committee procedures or simply putting a request in writing.

Moved by Mr. Wood, seconded by Mr. Toohey that the School Committee designate Mrs. Ryan in the Superintendent's Office as the contact person for agenda items and that we submit the item either emailed or a phone call to Mrs. Ryan by 4:00 p.m. or the end of the business day on Monday's. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

New Business:

School Closing/Opening Announcements – Mr. Bevilacqua

Mr. Bevilacqua asked to have school closing on TV and if it is questionable day to have "School Open" on TV. The Mayor stated the government channel can be utilized.

Mr. Wood brought up the schools' snow removal and asked to investigate the possibility of outsourcing verses the city plowing. Discussion was held as to the plowing of the schools, entrances, safety of children, delayed openings, considering our own plowing.

Moved by Mr. Wood, seconded by Mr. Toohey that we consider whether privately contracting or hiring our own crew to do the snowplowing at the Haverhill Public School Buildings, that we take a look at the costs whether or not it makes fiscal sense or whether or not it makes safety sense.

Ms. Kosmes asked for an analysis from the Mayor of the amounts charged for snow removal from the Highway Department. The Mayor indicated the Highway Department has a sophisticated system on snow removal and felt this would be a duplication of services. The Mayor will meet with the appropriate people to correct the troubled spots.

A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	No	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	No	Mr. Gilman	Yes
Mayor Fiorentini	No				

The Superintendent will report back at the April 12th meeting.

School Committee Subcommittees – Mrs. Fitzgerald

Mrs. Fitzgerald expressed concerns that there is a need for better communication to the public of what is discussed at the sub committee meetings. She asked for the process of sub committees and task forces to be more formalized.

Moved by Mrs. Fitzgerald, seconded by Mrs. Francescone to have School Committee members review the committees that they are on and see whether or not they should continue as is. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

Moved by Mrs. Fitzgerald, seconded by Mr. Wood to keep more formal records on sub committee including description of committee, members, notes from meetings not minutes, and attendance sheets. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

Moved by Mrs. Fitzgerald, seconded by Mr. Wood to ask the President appoint a Chair for each sub committee. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

Moved by Mrs. Fitzgerald, seconded by Mr. Bevilacqua to have Sub Committee Reports on every agenda. A verbal vote indicated all in favor.

Mr. Bevilacqua asked to have the minutes of the executive sessions on the next meeting's agenda.

Moved by Mr. Wood, seconded by Mr. Toohey to suspend the rules to discuss 20 Newcomb Street. A roll call vote was held with the following results:

Mrs. Francescone	No	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	No	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

Moved by Mr. Wood, seconded by Mr. Toohey that he and Mr. Toohey be authorized to enter into negotiations with the Team Coordinating Agency.

Mr. Bevilacqua asked to reject the bid. Mayor Fiorentini asked for a legal opinion from the City Solicitor.

Mr. Wood amended the motion that the committee would only negotiate if it received the approval of the City Solicitor. Mr. Toohey agreed as to the second.

A roll call vote was held with the following results:

Mrs. Francescone	No	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	No	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

Dr. Buchanan introduced the Items by Consensus:

approval of warrant number EV2007022307 (payable 02/23/07) totaling \$762,014.15

approval of the conference request(s):

- Scott Mechlenbacher, HHS, Institute for Experienced AP Teachers, March 22 & 23, Norwood MA, \$460.70

approval of the field trip request(s):

- Bonita Coltin & Lorraine Adams, HHS, Grade 9-11, April 12-14, Quebec City Canada, \$580

approval of the consultant contract(s):

Marilyn Favreau	\$6,500.00
Bradford Children's Center	\$10,500.00
Precious Gems	\$8,500.00

Moved by Mr. Wood, seconded by Mr. Toohey to approve the Items by Consensus. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

Executive Session/Adjournment

Moved by Mr. Wood, seconded by Mr. Toohey to adjourn the meeting at 8:20 p.m. and enter into Executive Session for the purpose of legal and negotiations.. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

HAVERHILL SCHOOL COMMITTEE REGULAR MEETING OF MARCH 8, 2007

Mayor James Fiorentini opened the meeting at 7:03 p.m. Present were: Mr. Joseph Bevilacqua, Mr. Shaun Toohey (arrived at 7:04 p.m.), Mr. Scott Wood, Mrs. Kerry Fitzgerald (arrived at 7:04 p.m.), Mrs. Erin Francescone, Mr. Robert Gilman, Dr. Raleigh Buchanan, Superintendent of Schools and Kara Kosmes, Assistant Superintendent of Business (arrived at 7:30 p.m.)

Mayor Fiorentini led the Pledge of Allegiance.

Public Comment

Presentation(s)

Presentation to Patricia Juranovits – Dr. Buchanan & Mr. Gilman

Dr. Buchanan presented Mrs. Juranovits with a certificate and plaque in recognition of becoming one of the Presidential Awards for Excellence in Mathematics and Science Teaching finalists. Mr. Marino, Hunking Principal, gave a brief overview of Mrs. Juranovits' past 17 years at Hunking School. Mayor Fiorentini presented Mrs. Juranovits with a certificate from the City.

Fundraiser for Schools HFEE Roast – Mr. Frank Novak

Mr. Novak invited all to a Roast and Toast on Saturday March 24th honoring Mayor Fiorentini, Former Mayor James Rurak and Chamber President Sally Cerasuolo-O'Rourke. This fundraiser benefits the Haverhill Foundation for Excellence in Education.

Hillie Highlights – Dr. Buchanan

Dr. Buchanan called attention to the pictures in front of the members which were of Moody School students participating in different activities. He announced that Jennifer Roberts has been selected as the Pentucket Lake Principal, with her duties beginning July 1. He acknowledged that Central Office members are spending a day in the schools to better understand what is going on. Haverhill Food Service held an essay contest on healthy food choices. The winners will be entered into the Northeast Regional Contest. Nine students have been recognized in the Boston Scholastic Art Award. Representative Dempsey has donated \$550 and a former student \$500 in memory of his grandfather to the textbook project bringing the total donations to \$18,560. Greek books are also being donated to the high school. He thanked the community in coming to their rescue and generosity. The Superintendent received a call late this afternoon indicating Walnut Square School has placed first in Read First scores in the state. Saturday, 120 eighth graders will be taking the test to enter into the Classical High School.

The Superintendent informed members that the Consentino Principal will be out for an extended time due to illness. Mary Malone has been appointed to oversee the school and Guidance Counselor Bernie McCann will assume Ms. Malone's duties as Assistant Principal.

Reports:

Student Advisory Council – Ms. Dana Landers

Last Friday, the freshman mentoring program held an ice cream social closing the program for this year. The National Honor Society is working with Cinderella's Closet program at the high school which provides help to students who cannot afford to acquire clothing for the prom. The

Student Council is holding a hidden talent contest on March 21st. Students will be performing a play from March 15 to March 17th.

Subcommittee Meetings – Members

Ms. Fitzgerald gave an overview of the District Steering Committee. They meet the first Tuesday of the month with meetings open to the public. She noted that at a recent meeting, Mr. Kalafarski had presented and discussed the newly purchased textbooks. The next meeting will discuss developing a plan for the committee. Ms. Fitzgerald updated the committee on a recent meeting with the Massachusetts Association of School Committees. She noted that the discussion focused on Chapter 70 funding, special education, and regionalization.

Mr. Gilman indicated there are 20 subcommittees, 7 negotiating and 13 liaisons. He is waiting to hear information on the stadium and transportation committees.

Mr. Bevilacqua recommended scheduling a meeting with the state legislators and city council to discuss the issues of budgetary priorities. Mayor Fiorentini will forward a letter for a joint meeting.

Mr. Toohey has met with the secretaries who are working on a contract proposal. There will be a follow-up meeting later on this month.

FY08 Budget Funding – Ms. Kosmes

Ms. Kosmes gave an overview of the Approved FY07 and Preliminary FY08 budgets. She included Chapter 70 Aid, the local contribution, net school spending, the Charter School, School Choice Out, and additional resources of School Choice In. The total resources for FY07 are \$63,804,690 and the FY08 \$65,375,812 showing a change of \$1,571,122. Ms. Kosmes stated the cherry sheet figures are in the early stages and the school choice numbers are fluctuating. She will keep members updated as the figures change.

Mr. Bevilacqua expressed concern on better promoting our school system and bringing back our students from other area schools. He also indicated additional funds going towards the proposed Horace Mann School. Dr. Buchanan stated they cannot ask for more money than they normally have and the committee would need to authorize additional funding. Mr. Gilman recommended the applicant come before the committee to address the issue. Dr. Buchanan referenced the students applying to the classical high school and that there is a possibility that half of the 120 would be going to an outside school. He is addressing this and one of his goals is to bring back the 1,900 students out of district. This could take upwards of two years to turn around. Mr. Bevilacqua questioned Ms. Kosmes on the high school renovation architect's fees. Ms. Kosmes will send out this information tomorrow.

Old Business:

Student Activity Accounts – Mr. Bevilacqua

Mr. Bevilacqua questioned how they inform contributors the status of their account, how they track the revenue of the student activity accounts funds and who is responsible for said accounts. He asked for a report at the next meeting. Ms. Kosmes specified they need to set a policy as to the frequency of the account. She gave a brief synopsis of the current tracking and will forward the last quarterly report to members listing all the accounts. Dr. Buchanan read a legal analysis as to the process of student activity accounts.

FY08 Budget Schedule Update – Ms. Kosmes

Discussion was held as to changing the March 21st meeting. The consensus was to hold an abbreviated meeting at 6:00 for one half hour on March 22nd followed by the budget meeting at 6:30 p.m. to 8:00 p.m. Meetings will be held at Silver Hill excluding the March 22nd meeting which will be held in Council Chamber. The revised schedule will be posted on the Education Channel. Members discussed the budget hearing process with a focus on a change of process. It was the consensus of the committee to have the Superintendent present his budget, have hearings as to what the budget should be and then hear from the community.

Moved by Mr. Wood, seconded by Mr. Bevilacqua that instead of us having the review process before we get the budget, that we get the proposed budget first and then review it at the elementary middle,, high school levels and so forth and switch it around.

Dr. Buchanan stated he needs at least three to four weeks to revise this and can do this in two nights.

Mr. Wood asked to include in the motion to cancel the dates planned out and that we request the budget from the Superintendent no later than April 11 and at such time they will commence the budget withal the principals and department heads to go over the proposed budget. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

Dr. Buchanan introduced the Items by Consensus:

approval of warrant number EV2007030907 (payable 03/09/07) totaling \$437,588.50

approval of the field trip request(s):

- Jeff Paszko, Barbara Sicard, HHS, Grade 10-12, Italy, April 15-24, 2007, \$2,400

approval of the legal bills totaling \$1,771.60 for Murphy, Lamere & Murphy P.C.

approval of the minutes of the regular meetings of February 8, 2007 and February 22, 2007; and the minutes of the executive sessions of February 8, 2007 and February 22, 2007 (to remain confidential)

Mrs. Francescone and Mr. Bevilacqua asked to remove Item 4.

Moved by Mr. Wood, seconded by Mr. Toohey to approve the Items 1, 2, and 3. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

Mrs. Francescone stated she needs to vote on the Executive Session separately. Mr. Bevilacqua asked to hold the February 22 executive session minutes.

Moved by Mr. Wood, seconded by Ms. Fitzgerald to approve the Item 4 minutes except the February 22 executive session minutes. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

Moved by Mr. Bevilacqua to table the February 22 executive session minutes. A verbal vote indicated all in favor.

Executive Session/Adjournment.

Moved by Mr. Bevilacqua, seconded by Mr. Toohey to adjourn the meeting at 8:37 p.m. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

HAVERHILL SCHOOL COMMITTEE
SPECIAL MEETING OF MARCH 15, 2007

Mayor James Fiorentini opened the meeting at 7:02 p.m. Present were: Mr. Joseph Bevilacqua, Mr. Shaun Toohey, Mr. Scott Wood, Mrs. Kerry Fitzgerald, Mrs. Erin Francescone, Mr. Robert Gilman, and Dr. Raleigh Buchanan, Superintendent of Schools.

Mayor Fiorentini led the Pledge of Allegiance.

Introduction of Dr. Albert Argenziano, Director of District Services – Office of Educational Quality and Accountability – Mayor Fiorentini.
Mayor Fiorentini introduced Dr. Argenziano.

Presentation of EQA Report – Dr. Argenziano.

Dr. Argenziano informed members that he would highlight the condensed version of the School District Examination Report for 2002-2005. He then gives the committee a road map to solve the 2002-2005 concerns and then provide a strategic plan for 2007 – 2010. He gave a synopsis of his position including a brief resume of his past positions. Dr. Argenziano explained the purpose of the EQA indicating it has been removed from the Governor's budget. He then noted highlights of the 140 page report focusing on the six major areas referencing an abbreviated 24 page report which follows:

Overall District Management – Page 7

- Summarized the six standards
- Overall score of 53.1 percent in poor category for the three year window of 2002-2005

Leadership, Governance and Communication – Page 8

- Moderate rating
- Allows hiring a superintendent
 - Develops goals for a given year
 - Attached to student achievement and holds superintendent accountable
 - Develops district improvement plan
 - Holds principals accountable for goals
- Site based management was unilateral
 - Every building does something different
 - Need scripted curriculum instruction
 - Everyone needs to follow the same plan
- Everyone new in district needs to be evaluated yearly and remaining staff every other year
- Five levels of dysfunction – School Committee
 - Absence of trust and Fear of conflict
 - Need to deal with two issues
 - Recommended MASC workshops
 - Purpose of elected officials is to serve young people, communicate to community and establish a culture of accountability which can be correct with no cost

Curriculum and Instruction – Pages 10 and 11

- State mandated in 1996 to have a curriculum aligned to the state standards
 - Eleven years later Haverhill does not have one
 - K – 12 not aligned
- Assemble six to eight people in July and August, Monday – Thursday, eight hours per day to develop an aligned curriculum by Labor Day
 - Only cost item is to pay the teachers to develop curriculum
 - Cannot go in 17 different directions
 - Only way to improve test scores is to have all follow same curriculum
 - May need part of a year to develop curriculum in sections, K – 5, 6 – 8 and 9-12
- Offered to return and meet with Mayor, President and Superintendent to help them get through this

Assessment and Program Evaluation – Pages 12 and 13

- Forget past years and focus on next 36 months
- Use this as a prescription to look at what doesn't work, shred it and move on
- Need fidelity of implementation in classroom
- A collective collaboration bulk of things that were all mandated by laws

Human Resource Management and Professional Development – Page 14

- Must publicly annually review superintendent's job performance
- Superintendents must review each new principal annually or other administrator and principal every other year
 - Principals removed from collective bargaining
 - Can treat each individually
 - Create a merit increase relative to performance
 - Offer a mentoring program to new principals with veteran staff at no cost
- Professional development should be a plan
 - Superintendent and staff decide on what they need
 - Can't have ten different avenues
 - Four schools feed into one high school – all should be the same
- A need to pass the MCAS in Science

Access, Participation and Student Academic Support – Pages 16 and 17

- Students who need the most service
 - They need more money
- Address chronic absences
- Address teacher absences – this is a cost item
 - Develop a perfect attendance award for staff as a cost saving factor

Financial and Asset Management Effectiveness and Efficiency – Pages 18 and 19

- Never at level funding or level service
 - Past three years minus five million dollars

- Difficult to institute new programs and hire new staff
- A need to get level service – not a heavy money item

At this point in the meeting, Dr. Argenziano summarized the process and reinforced what is needed to be compliant with the state's mandates.

School Committee Comments and Questions.

Mayor Fiorentini thanked him for coming here and offering a road map that was clear and in simple language. Members concurred and also thanked him for attending the special meeting to discuss what corrective actions are needed to move forward.

Dr. Buchanan indicated he is looking forward to the help, has started an initiative, has met with administrators giving a mission vision and three to five year goals, and is working on curriculum alignment.

Moved by Mr. Bevilacqua, seconded by Mr. Wood to bring back Dr. Argenziano as much as possible. A verbal vote indicated all in favor.

Executive Session/Adjournment.

Moved by Mayor Fiorentini to adjourn the meeting at 8:38 p.m. and enter into Executive Session for the purpose of contracts. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

HAVERHILL SCHOOL COMMITTEE
REGULAR MEETING OF MARCH 22, 2007

SC APPROVED

Mayor James Fiorentini opened the meeting at 7:01 p.m. Present were: Mr. Joseph Bevilacqua, Mr. Shaun Toohey, Mr. Scott Wood, Mrs. Kerry Fitzgerald, Mrs. Erin Francescone, Mr. Robert Gilman, and Dr. Raleigh Buchanan, Superintendent of Schools and Ms. Kara Kosmes, Assistant Superintendent of Business.

Mayor Fiorentini led Pledge of Allegiance

A moment of silence was held in memory of former Superintendent Warren E. Thuotte.

Public Comment

Mr. Bill McArthur, audience member, expressed his concerns of the past three year's \$15 million budget cuts. He stated in order to level fund the budget there needs to be a five percent increase which includes energy costs. He recommended approaching the legislature to help relieve the costs of the former city run hospital.

Presentation(s)

Recognition of Pamela Vazquez, Special Education Teacher – Dr. Buchanan

Mr. Michael Rossi, Principal of Bradford Elementary School, recognized Pamela Vazquez's achievement as the recipient of the Community Award from the Federation of Children with Special Needs. Dr. Buchanan informed Ms. Vazquez that she will be recognized Monday at the school in front of her children.

Presentation by Dianne Connolly, Elementary Math Specialist from Pentucket Lake School

John Butler, Principal of Pentucket Lake and Walnut Square Schools, introduced Ms. Connolly. Ms. Connolly presented an overhead presentation which included the following:

Mathematics Curriculum Frameworks Strands

- Number Sense and Operations
 - Students engage in problem solving, communicating, reasoning, connecting, and representation
- Patterns, Relations, and Algebra
- Geometry
- Measurement
- Data Analysis, Statistics, and Probability

Presentation by Richard Langlois, Assistant Superintendent for Personnel and Administrative Services on Licensing and Certification/Highly Qualified

Mr. Langlois reviewed the change in licensure structure. He indicated the structure has changed four times in the past four years. Mr. Langlois referenced the handout highlighting the Traditional Route and the Non-Traditional Route changes. Specific licenses issues discussed were Elementary, History and Political Science/Philosophy and Instructional Technology. The target for implementation is July 1. Waivers are available due to the licensing changes. Action steps have been developed for FY2007 to 2009. The goal is to have 100 percent of the staff licensed.

Hillie Highlights – Dr. Buchanan

Dr. Buchanan stated his highlight of this month was visiting the students in Mrs. Riley's class at Walnut Square School. He introduced the newly appointed high school principal, Bernie Nangle. The senior class has raised \$4,000 during their recent dodge ball tournament. The high school play "Edwin Drood" was quite successful. Nettlefest has returned for its third year and will be held this Saturday from 9:00 a.m. to 1:00 p.m. All day kindergarten registration is currently at 34 students enrolled. His goal is to have it available for all children in two years. The textbook donations are up to \$20,975. The 99 Restaurant held a silent auction and gave half of the proceeds towards the fund. Walgreens Pharmacy also donated \$100. The Parent Academy this month will be held on Tuesday, March 27th at Bradford Elementary beginning with registration at 5:45 P.M. Babysitting is provided. The Superintendent read a letter received this afternoon from Dr. Rappa of the Office of EQA. He will be meeting tomorrow at the Department of Education to discuss some of the issues of education quality and the EQA things and will inform them we are not treating this lightly.

Reports:

Student Advisory Council -- Ms. Dana Landers

Ms. Landers was not in attendance.

Subcommittee Meetings -- Members

Mr. Gilman's subcommittee on school committee goals has met and indicated the following draft goals which are measurable and accountable. He presented the updates to the members for consideration. Recommendation can be made through email for further discussion next week.

1. Governance and planning decisions
2. Standardized curriculum maps
3. Program assessment
4. Professional development
5. Highlighting a relationship with full involvement to improve both student and faculty attendance
6. Financial and budgetary decisions
7. Merit Pay

Members' comments included:

- Set very measurable goals
- Where do the goals from here -- to they go to parents, etc. for review and comment
- Add a goal to develop a plan for the dropout rate
- Set performance goals
- Develop a merit bonus system for administrators

Mr. Gilman shall revise the draft and forward correction/additions to members tomorrow.

Old Business:

FY07 Financial Update -- Ms. Kosmes

FY08 Budget Update -- Dr. Buchanan and Ms. Kosmes

Ms. Kosmes indicated this is the fourth month in a row with a \$68,033.03 projected bottom line. This has remained stable which includes the \$90,600 for the first textbook payment put aside. In early May, the utility bills will be stabilized and will bring back what funds are available and how to use them. Legislatures are optimistic and have indicated Chapter 70 funds may increase.

The budget is being developed based on assessments and decisions of the EQA. When presented, it will include all the background data. Mayor Fiorentini asked to concentrate on what is being kept and not on the cuts during budget presentations. Mr. Toohey questioned the Mayor on alternative energy sources referencing the current Library energy saving project. Ms. Fitzgerald asked for an explanation of how state funding is determined and how the changes impact Haverhill. She stated MASC members are willing to come the second week of April to review this for members and the public.

Mr. Bevilacqua asked to develop a plan to have an energy plan in place and in the future have a discussion with the appropriate individuals. Mrs. Fitzgerald noted the City of Lawrence is making their buildings energy efficient. An Irish delegation is coming to see this. Ms. Fitzgerald asked to invite people from Haverhill to go this gala relative to energy conservation and efficiency. Mr. Bevilacqua recommended a meeting of Representative Dempsey who is Chair of this committee.

Moved by Mr. Bevilacqua to suspend the rules for Mrs. Fitzgerald to make a subcommittee report. Seconded by Mr. Toohey. A verbal vote indicated all in favor.

Mrs. Fitzgerald referenced the High School Building Committee meeting. A vote was taken regarding any questions or concerns should be directed to the Chair, Paul Bergman. The subcommittee will be reporting at a June School Committee meeting.

New Business:

Executive Committee Meetings Review Materials – Mr. Bevilacqua

Mr. Bevilacqua stated they do not have sufficient backup information prior to an Executive Session meeting. It is better for decision making, in terms of understanding of what is requested of them, and for the public's understanding. He requested for this information in advance of the meeting and/or prior to the meeting that night. Dr. Buchanan asked members to contact him with their questions regarding their particular issues.

Discussion of Draft School Calendar for 2007-2009 – Dr. Buchanan

Dr. Buchanan reviewed to two year draft calendar. It reflects more professional development, seven half days to deal with EQA and curriculum per month district wide. He asked for comments on the proposed draft. Mr. Gilman indicated half days' attendance suffers, this should be run by the union to see that there aren't problems and that on October 10 there is a MEPA and MELOP test and on October 14 an MCAS retest session, and on May 14 this is MCAS week. These are potential conflicts. Dr. Buchanan will review his recommendations. Mrs. Francescone questioned Veterans' Day being the 11th and closing November 12th. She also indicated other religious holidays (Chinese New Year's, Jewish holidays) are not indicated as days off. Dr. Buchanan stated you are allowed to release staff and students for religious reasons. Members opposed to opening on Good Friday. Ms. Kosmes stated Good Friday is a collective bargaining issue. Mrs. Fitzgerald asked to indicate when grades/marks are coming out.

Dr. Buchanan introduced the Items by Consensus:

approval of warrant number EV2007032307 (payable 03/23/07) totaling \$826,897.77

approval of the conference request(s)

approval of the field trip request(s):

- John Craven, HHS, Grade 11-12, Washington DC, March 30-April 2, 2007, \$100
- Walter Dunn, HHS, Grades 9-12, Hyannis, March 30-31, 2007, zero cost

approval of the minutes of the regular meeting of March 8, 2007 and the special meeting of March 15, 2007

approval of the use of facilities:

- Request by Kim Ocasio, Ocasio's True Martial Arts,, to use the Haverhill High School Gym for a Black Belt Extravaganza on Saturday, June 23, 2007 4:00 PM to 9:00 PM. Process Fee: Paid \$10.00; Utility Fee: \$20.00 per hour; Custodial Fee: \$45.00 per hour; Rental Fee \$100.00
- Request by Vinny Ouellette, Haverhill Recreation Dept, to use Bradford Elementary Gym, Auditorium, Classroom for Haverhill Recreation Day Program on June 25, 2007 – August 3, 2007, Monday through Friday, from 7:30 AM to 5:00 PM Process Fee: Waived Utility Fee: Waived; Custodial Fee: \$25.00 per hour; Rental Fee: Waived
- Request by Shaun Menzie, Haverhill Boys Club, to use Haverhill High School Gym, for Basketball game with the New England Patriots, on May 2, 2007, from 6:00 PM to 10:00 PM .Process Fee: Waived; Utility Fee: \$20.00; Custodial Fee:\$45.00; Rental Fee: Waived
- Request by Renata McFarland –Bateman, North East Consortium, to use Haverhill High School – Room A16, March 23, 30, 31 2007, for graduate courses, from (Friday) 4:00 PM to 7:30 PM – (Saturday) 7:30 AM to 12:30 PM Process Fee: Waived; Utility Fee: Waived; Custodial Fee: Contractual hourly rate (Saturday); Rental Fee: Waived *Non-profit group. Participants are Haverhill educators.

items listed in the agenda material be declared surplus and disposed of in accordance with city ordinances.

Mr. Bevilacqua asked to withdraw Item 4.

Moved by Mr. Wood, seconded by Mr. Toohey to approve the remaining Items by Consensus. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

Moved by Mr. Bevilacqua to approve the March 8th minutes and to hold the March 15th minutes, seconded by Mrs. Francescone. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

Executive Session/Adjournment

Moved by Mr. Bevilacqua, seconded by Mr. Toohey to adjourn the meeting at 10:03 p.m. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

HAVERHILL SCHOOL COMMITTEE
SPECIAL MEETING OF APRIL 11, 2007

SC APPROVED

Mr. Robert Gilman, President opened the meeting at 6:35 p.m. Present were: Mr. Joseph Bevilacqua; Mr. Shaun Toohey; Mr. Scott Wood; Mrs. Kerry Fitzgerald; Mrs. Erin Francescone; Dr. Raleigh Buchanan, Superintendent of Schools and Ms. Kara Kosmes, Assistant Superintendent for Finance. Mayor James Fiorentini, Chairperson was recorded as absent.

Mr. Gilman explained the process due to the possible weather tomorrow night. Some items were moved to tonight's agenda. Once the regular meeting is completed the budget review will begin and take no longer than 90 minutes. He asked members to hold their comments on the budget portion until the end of the presentation.

New Business:

Homeless Policy (to be tabled until 04.26.07) – Dr. Buchanan

Moved by Mr. Wood and seconded by Mr. Toohey to table the Homeless Policy. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes

CORI Policy (to be tabled until 04.26.07) – Dr. Buchanan

Moved by Mr. Wood and seconded by Mr. Toohey to table the CORI Policy. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes

Approval of the 2007 Haverhill School Committee Scholarship' Deadline – Dr. Buchanan

Moved by Mr. Wood and seconded by Mr. Toohey to approve the 2007 Haverhill School Committee Scholarships' Deadline. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes

Dr. Buchanan introduced the Items by Consensus:

approval for warrant number EV20070413 (payable 4/13/07) totaling \$724,095.02

approval of the legal bills totaling \$3,103.00 for Murphy, Lamere, & Murphy P.C.

approval of the field trip requests:

- Eileen Paquette, Hunking, Grade 6, May 29 – June 1, 2007, Nature's Classroom, Ocean Park, Maine, \$245
- Geoff Grosky, Hunking, Grade 8, June 4 – June 8, 2007, Washington DC, \$575
- J. Siebecker, Hunking, Grade 7, May 17-18, 2007, New York City, United Nations, \$299
- Genevieve Torrisi, Whittier, Grade 8, June 4 – 8, 2007, Washington DC, \$630

approval of the use of facilities:

- Sherry Comercho, Prompt Institute, to use Cogswell School for a three day workshop for Speech Language Pathologists August 20 – 22, 2007 from 9 AM to 4:30 PM. Process Fee: \$10.00; Utility Fee: \$20.00 per hour (7.5 hours – per day); Custodial Fee: \$45.00 per hour (8.5 hours – per day); Rental Fee: \$30.00 per day
- Dawn Pendleton, PAL Soccer, to use Consentino Gym for soccer practice April 4, 11, 25, 2007 from 6 PM – 8:30 PM (request came in March 30, 2007) Process Fee: \$10.00; Utility Fee: \$20.00 per hour (1.5 hours – per day); Custodial Fee: \$25.00 per hour (2.5 hours – per day); Rental Fee: Waived

- Brett Legault, HHS wrestling, to use Consentino Gym for pick-up /open mat wrestling on Tuesdays and Thursdays March 20 – June 7, 2007 from 6 PM – 8 PM. Process Fee: Waived; Utility Fee: \$20.00 per hour (2.0 hours – per day); Custodial Fee: \$45.00 per hour (3.0 hours – per day); Rental Fee: Waived
- Ronald Watkins, Girls Scouts, to use HHS Gym for a Girl Scouts GBet Together, Saturday, June 9, 2007 from 4 PM – 8 PM. Process Fee: Waived; Utility Fee: Waived; Custodial Fee: Waived (custodian donating time – in writing); Rental Fee: waived

approval of the consultant contract:

Merrimack Child Care	\$13,000.00
Haverhill Day Care	\$10,000.00
International Day Care	\$ 7,000.00

Presentation of FY08 Budget

Dr. Buchanan opened the budget meeting presenting a balanced budget. This budget was not reflective of our true needs. Proposed Chapter 70 funds are just over \$2 million which could change at any time. He proceeded to give a synopsis of the handouts and also indicating the good things in the budget and challenges we will face.

1. Dated 4.11.07 – FY07 Approved and Preliminary FY08 Report - \$57,427,321
 - Reductions - \$2,854,000
 - Adds - \$2,529,000
2. Net School Spending History
 - FY08 proposed
 - Chapter 70 - \$34,988,016
 - Local Aid - \$33,678,683
 - Total - \$68,666,699
3. Expenditure History
 - FY08 proposed
 - Salary \$43,902,378
 - Expense \$12,524,943
 - City Charges - \$15,572,817
 - Charter - \$2,025,118
 - Choice Out - \$769,323
 - Total Expenditures - \$74,794,579
4. Resource History
 - FY08 proposed
 - Chapter 70-- \$34,988,683
 - Local Aid \$33,678,683
 - Transportation - \$3,855,651
 - Other Revenues - \$0
 - Total Resources - \$72,522,350

Dr. Buchanan informed members that Burnham School will be closed and turned into a resource center to house SPED, ELL, Registration for grades K – 8 and Transportation. Burnham is running the risk of being segregated and is not handicapped accessible. Students will be transferred to Silver Hill, Golden Hill and Pentucket Lake schools. Due to the new Lawrence High School's potential opening school choice numbers are projected to go down. An additional request was made for 250 computers to be placed in the middle schools and in turn move the old ones to the elementary schools.

Mr. Langlois reviewed the following handouts:

- Building Alignment
- FY08 Building Realignment Plan
- Reviewed the Teacher/Class Size report
- Administrative Organizational Chart

Members' questions and concerns focused on:

- Not in favor of the budget
- City population
- School choice energy – cost savings
- Grants and foundations
- Teachers cut out of classrooms
- Add on's
- Charter school
- St. James School
- Class size
- ROTC
- ELA coaches
- SPED tuition
- Mandatory summer school
- Insurance
- Rent, utilities
- Daycare at Crowell
- New administrative positions
- audits

Executive Session/Adjournment

Moved by Mr. Toohey and seconded by Mrs. Fitzgerald to adjourn the meeting at 8:35 p.m. and enter into Executive Session for the purpose of negotiations, contract, and personnel issues. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes

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HAVERHILL SCHOOL COMMITTEE
REGULAR MEETING OF APRIL 12, 2007

SC APPROVED

Mr. Robert Gilman opened the meeting at 7:01 p.m. Present were: Mr. Joseph Bevilacqua, Mr. Shaun Toohey, Mr. Scott Wood, Mrs. Kerry Fitzgerald, Mrs. Erin Francescone, Dr. Raleigh Buchanan, Superintendent of Schools and Ms. Kara Kosmes, Assistant Superintendent of Business. Mayor James Fiorentini was recorded as absent.

The Silver Hill Jaguars led the Pledge of Allegiance

Public Comment

None at this time.

Presentation(s)

Comcast Challenge Grant – Ms. Alyson Genovese, Senior Manager, Community Investment – Comcast – Northern New England Region

Ms. Alyson Genovese, Comcast representative announced a \$5,000 challenge grant beginning tonight until May 31. Comcast will match all monies raised up to \$5,000 for the textbook project.

Bradford Elementary School Enrichment Activities – Mrs. Jane Buchika

Mr. Rossi gave an overview of the program highlighting Mrs. Buchika's work as a volunteer. She is a retired special education teacher. Mr. Rossi presented a video that the Haverhill Historical Society assisted in producing on the architecture of Haverhill.

2007 Toshiba/NSTA ExploraVision Awards Honorable Mention Winner Silver Hill School – Mrs. Themia Gilman Principal

Mrs. Gilman gave an overview of the program which is designed for students to encourage them to create and explore a vision of future technology by combining their imaginations with the tools of science. This ongoing project follows through to Consentino School. Mrs. Kathleen Frizzie, a grade 5 teacher at Silver Hill, with the assistance of students informed members of their Robotics club. A second group of students were recognized for being selected for an Honorable Mention Award as part of the 2007 Toshiba/NSTA ExploraVision Awards. The students finished in the top ten percent of all entries throughout the United States and Canada by developing a wheelchair that climbs stairs.

Casey Family Programs Grant – Dr. Kevin Kelly Department of Social Services

Dr. Kelly gave an overview of what the program means to the district and where they are going with it. Casey Family Programs is a privately funded national organization that has two main functions: (1) to direct services to children and families and (2) to promote child welfare practices and policies. An application was submitted with the Superintendent's support; Haverhill was one of ten applicants. This program seeks to improve educational continuity and school stability for children in out-of-home care. Dr. Kelly reviewed school placement stability, academic outcomes, special education issues, social-behavioral issues, high school completion rates, and post-secondary entrance/completion rates. Mutual concerns were developed with staff members. Dr. Kelly outlined the goals for members. Mr. Nangle discussed how they were approaching this at the high school.

Hillie Highlights – Dr. Buchanan

Dr. Buchanan asked to include a formal report on the agenda from the Superintendent, Assistant Superintendent of Curriculum and the Assistant Superintendent of Personnel that will keep the members informed as a board of what is going on. With the approval of members, this would be implemented once they return to the regular agendas. The Parent Academy has been very successful with attendance up to 75. This past month's topic was on the Gifted and Talented. He encouraged members to attend the April 24th meeting at the Whittier Middle School; the topic will be middle schools. He elaborated on the Grant to extend the school day with the possibility of including two middle schools. A group has been formed to look at the extended day at two of the middle schools. Once qualified, the school committee will need to approve the request. If the grant is received the school would receive \$1,300 for each student. The contest honoring John Greenleaf Whittier's 200th birthday with the deadline of April 30th is ongoing. The winning class will receive \$200 from Mr. Bevilacqua and a trip to the J. G. Whittier Home to present the selected book. The Class of 2008 held a College Fair on March 27th with 250 in attendance exploring 25 New England Colleges. The indoor Track Team was highlighted in the Tribune because of a flawless season. Retired teacher Anthony Sokolowski has presented 50 dictionaries to Lynn Laffie at the high school. He recognized his staff members who prepared the budget.

Moved by Mr. Wood to suspend the rules to discuss the School Committee Goals tabled at the last meeting; the motion was seconded by Mr. Toohey.

Members asked to continue to discuss the last item. Mrs. Fitzgerald complimented the Parent Academy and asked parents to attend these meetings. She asked that a public forum be held on the proposed extended school day. The write-away contest is concluding this week. Mr. Bevilacqua asked for a presentation of the pros and cons for the extended day and to have a plan to use the money in each school.

A roll call vote was held on the suspension of the rules with the following results:

Mrs. Francescone	Yes	Mrs. Fitzgerald	Yes	Mr. Toohey	Yes
Mr. Wood	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes

Mr. Wood read the School Committee Goals for 2007 – 2008. Mr. Wood asked to add, delete, or modify the goals. The concept of merit pay plan was mentioned.

Mr. Wood moved to approve the School Committee Goals for 2007 – 2008. The motion was seconded by Mrs. Fitzgerald.

Mr. Bevilacqua agreed with the concept of measurable system wide goals. One is what percentage are we looking to improve the dropout rate. Second, we need to have a goal for a target for the administration that they need to achieve. Thirdly, we need to have goals that are a system wide goals, measurable performance based goals that we expect to achieve. He asked to include system wide measurable goals for those areas of student achievement, performance, dropout rate, etc. He did not object for principals to be held accountable for their schools. Mrs. Fitzgerald questioned once finalized and prior to approval if we could add more measurable goals to them. Dr. Buchanan asked to consider and include technology as one of the goals and assured the committee they have been working on the measurable goals. Mr. Toohey asked to include percentages for accountability and for it to be included as part of the goal. Mr. Wood did not support tying in the goals to principals' contracts. He supported including a percentage as part of the MCAS goals.

Moved by Mr. Wood and seconded by Mrs. Fitzgerald to include Technology as part of the goals.

Mr. Bevilacqua asked to table this to the next meeting including the language for MCAS and Dropout Rate Improvements.

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to table this to the next meeting.
A roll call vote was held with the following results.

Mrs. Francescone	Yes	Mrs. Fitzgerald	Yes	Mr. Toohey	Yes
Mr. Wood	No	Mr. Bevilacqua	Yes	Mr. Gilman	No

Reports:

Student Advisory Council – Ms. Dana Landers

Ms. Landers stated spring sports are in full swing. National Honor Society raised over \$800 for Senior Class scholarships. Student Council will be collecting shoes for children in Iraq.

Subcommittee Meetings – Members

Mrs. Fitzgerald stated the Finance committee has reviewed snow removal by private contractors. Most contractors are already hired by the City. The schools will not get such a discount and will not get the plowing priority. The problem is we are not getting done what we need to get done. Site maps have been developed and will given to the DPW and the school department will know who will plow, what the custodians do, what the priorities are, the problem areas, where to put the snow, what parts of the sidewalks are schools or public works. This will become a standardized process where most people are confused as to who does what. Mrs. Fitzgerald stated the snow will be placed out of the way for children's walking. A decision was made to leave the plowing as is and revisit it next year.

Dr. Buchanan introduced the Items by Consensus:

approval of the conference request(s)

- Christopher Jayne, Silver Sill, Title I Spring Conference, May 8 -11, 2007, Hyannis MA, \$596.71

approval of the consultant contract:

Gordon College	\$3,000.00
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Moved by Mr. Wood and seconded by Mr. Wood to approve the Items by Consensus. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes

Executive Session/Adjournment

Moved by Mr. Wood to enter into Executive Session for the purpose of negotiations. The motion fails due to no second. The meeting adjourned at 8:58 p.m. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes

HAVERHILL SCHOOL COMMITTEE
REGULAR MEETING OF APRIL 26, 2007
REVISED 06.14.07

SC APPROVED

Mr. Robert Gilman, President opened the meeting at 7:04 p.m. Present were: Mr. Joseph Bevilacqua; Mr. Shaun Toohey; Mr. Scott Wood; Mrs. Kerry Fitzgerald; Mrs. Erin Francescone; Dr. Raleigh Buchanan, Superintendent of Schools and Ms. Kara Kosmes, Assistant Superintendent for Finance. Mayor James Fiorentini was recorded as absent (arrived at 7:17 p.m.).

Mr. Gilman led the Pledge of Allegiance.

Public Comment.

None at this time.

Reports:

Student Advisory Council – Ms. Dana Landers

Ms. Landers reported the John and Abigail Adams scholarships recipients had breakfast with Dr. Buchanan and Mr. Nangle, the sports programs are on schedule, National Honor induction will be May 1, seniors' scholarship night will be May 7th, senior class play is May 10-11th; on May 18th AP classes will be testing, the senior poetry contest will be held May 21, and there are 19 days left for seniors.

Hillie Highlights – Dr. Buchanan

The Superintendent highlighted the following:

- The first Whittier Middle School induction of the Junior National Honor Society May 7th
- Kiwanis Club honors night for 21 high school seniors recognizing their academic achievement May 8th
- High school students restored the park bench at Hannah Dustin park during spring vacation
- Honoring the Abigail and John Adams recipients, 105 seniors have met the challenge
- Nettle School had a science fair earlier this month
- Wal-mart has donated \$500 to the Post Prom Party, donations are welcome
- Parent Academy focused on middle schools, next meeting May 29th at the high school Library
- Textbook project doing well, received \$130 from Teachers; Credit Union, \$500 from Johnson Education Foundation, \$250 from Medical Foundation of Billerica, \$1,625 From Bill DeLuca, car dealership and \$1.60 of can money from an anonymous donor
- now halfway to the Comcast match with \$2,500 this week bringing this to over \$30,000

Mr. Wood requested to find funding for the Post Prom party for students safety after the prom. He stated the Merrimack Valley Columbian Committee is putting on an event May 9th with proceeds going to adopted children of Latino decent.

Mrs. Fitzgerald spoke on the rally for education where the state is asked on how they fund education. Representatives from Haverhill met the Governor prior to the rally.

Mr. Wood questioned Mr. Nangle on the post prom party funding. Mr. Nangle informed members there are not funds available for this event. They are looking at alternatives. Ms. Kosmes stated traditionally \$1,000-2,000 is allotted to offset the costs of this event. She will look into what funds are available in the old student activity accounts that could possibly be put towards this event.

Moved by Mr. Wood and seconded by Mrs. Fitzgerald to see if funds are available in student activity accounts from prior year's graduating classes to fund this.

Mrs. Fitzgerald questioned the previous years' raffles and if this was done. Mr. Nangle stated they offered Red Sox tickets to offset class dues. Costs have escalated and it is difficult to raise funds. Mrs. Phennicie stated that the persons involved previously with the raffle have retired. Mrs. Fitzgerald requested becoming part of a new committee.

A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

Finance Subcommittee Recommendation -- Safety Notification System -- Mrs. Fitzgerald and Dr. Buchanan

Mrs. Fitzgerald gave an overview of the process to obtain a telephone communication system. Honeywell was selected of the four bidders to deliver this service and will implement it July 1st.

Moved by Mrs. Fitzgerald and seconded by Mr. Wood to approve the use of the student activities agency account interest to purchase an instant alert messaging system.

Mr. Toohey questioned the agreement payment. Ms. Kosmes stated the cost is \$19,250 per year for three years. He also had concerns relative to termination of the agreement. Ms. Kosmes will ask Honeywell to do a quarterly payment. Connectivity will be our responsibility with Honeywell providing tech support and training. Mr. Langlois answered questions on tracking information, messaging, effective communication levels, being multi-faceted, and connecting the municipal side in case of a city wide emergency.

Mrs. Francescone offered information relative to her work's system. She questioned if we qualify for Homeland Security funding. The Mayor asked Ms. Kosmes to email him so he could check with Mr. Michitson to see if there is available funding.

Mr. Bevilacqua asked for a copy of the legal opinion to use student accounts. A copy will be forwarded. He then questioned the coverage and who are the communicants. Ms. Kosmes defined the access per student. He asked to include into the Honeywell agreement not to give, sell, or use the information provided. He asked to strike the word "generally" in the agreement in the event of an emergency. Mr. Wood concurred and would like to make the system 100% available. Ms. Kosmes stated schedule maintenance is from Saturday midnight to Sunday. Ms. Kosmes will follow up with this request.

Mr. Toohey asked to include a non disclosure as to the information as part of the agreement.

A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

Subcommittee Meetings – Members

No reports were given at this time.

Old Business

Revised Homeless Policy (to remain on table until 05.10.07) - Dr. Buchanan

Dr. Buchanan stated the revision made was due to compliance.

Moved by Mr. Wood and seconded by Mr. Toohey to keep the Revised Homeless Policy on the table until 5.10.07. A verbal vote indicated all in favor.

CORI Policy (tabled -- 04.26.07) - Dr. Buchanan

Moved by Mr. Wood and seconded by Mr. Toohey to remove the CORI policy from the table.

Mrs. Francescone questioned if a SORI check would be included. Mr. Langlois stated they do provide this information and identifies those who work and reside in the city. The law requires them to change the policy to follow the procedure they are doing. The CORI is only for criminal records in Massachusetts. Mr. Bevilacqua asked the administration to pursue a policy to obtain information from all the states. Mr. Langlois stated the expense to acquire this information and recommended waiting to see what legislation will implement.

A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

Financial Update – Ms. Kosmes

Ms. Kosmes stated they continue to remain consistent and hope to see the decline in utility costs and reduce sped tuitions. They are projecting a balance of \$60,325 with the encumbrance of \$90,000 for the textbooks. Next month's report will come closer to the end of the year to show more definitive numbers and recommendations where to use the excess funds.

School Committee Goals -- Mr. Gilman

Mr. Gilman updated members on the draft Goals and current members' recommendations.

Moved by Mr. Wood and seconded by Mr. Toohey to accept School Committee Goals for 2007-2008 Draft #5.

Mr. Bevilacqua asked to put into the goals a percentage improvement for MCAS that is measurable and to reduce the dropout rate for a clear defined direction for what is anticipated and expected of the children.

Mr. Bevilacqua amended the motion to include an improvement overall to the MCAS scores of three percent and the dropout rate of three percent. This amendment was seconded by Mr. Toohey.

Mr. Gilman stated these are commendable goals for them to follow. Mrs. Francescone disagreed with a specific percentage across the district. It is unfair for all teachers in each building and

would not support the amendment. Mayor Fiorentini supported the amendment stating they will have a clear measurable standard and is critical to have a number to measure the administration and the public can measure us. Mr. Wood questioned if these would be separate goals numbered eight and nine and if this means we will hold the superintendent accountable and evaluate him on this. Mr. Bevilacqua stated the system needs to be held accountable to make the system work to the benefit of the children referencing the EQA report. Mr. Wood questioned cutting the dropout rate.

Dr. Buchanan had to look overall with a three percent increase, cutting resources, setting better goals than in the past and to put on an unrealistic goal which will create morale problems. Requesting three percent from some of the schools such as the Alternative and Moody is unrealistic. He preferred to decrease the dropout by one-half of a percent for the next three years and likewise at one and one-half percent with the MCAS which would be at a five percent total over three years. He asked not to do away with goals but to have a realistic target and goal. Three percent is reasonable this year and go to one and one-half for the second year. Mr. Gilman supports three percent as a target and explained what the three percent means. He stated if this is attached evaluations and negotiations are not done publicly. Mrs. Francescone reiterated the different populations in each school, the SPED and ELL populations, and how unattainable this goal is. Mr. Bevilacqua stated this percentage is overall in the system. Mrs. Fitzgerald agreed with the unrealistic goal which will set us up for failure. Mayor Fiorentini sees this goal as something to strive for not on the superintendent's evaluation. Members had no problem if this goal was an aspiration and attainable. Dr. Buchanan informed members they have aligned the curriculum with the goals and the key is what happens in the buildings. Mayor Fiorentini proposed a compromise stating this year there is a three percent increase and to go for five percent over two years with next year being year two.

Mr. Bevilacqua amended his motion to five percent and this amended motion was seconded by Mr. Toohey. A roll call vote was held on the amendment with the following results:

Mrs. Francescone	No	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	No	Mr. Bevilacqua	Yes	Mr. Gilman	Abstain
Mayor Fiorentini	Yes				

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to pass the goals as amended. A roll call vote was held with the following results:

Mrs. Francescone	No	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	No	Mr. Bevilacqua	Yes	Mr. Gilman	Abstain
Mayor Fiorentini	Yes				

School Security – Mr. Bevilacqua

Mr. Bevilacqua expressed concerns on school security asked the superintendent to send to all employees and parents a level of overview of comfort facing us and that we have taken the appropriate steps for public safety as well as a timeline for the new communication system.

Moved by Mr. Bevilacqua and seconded by Mr. Wood to send said communication. A verbal vote indicated all in favor.

New Business:

Merit Pay for Administrators – Mr. Wood

Moved by Mr. Wood that the School Committee direct the superintendent of schools to institute merit pay for principals on all new principals hired as well as all renewals of current principals' contracts and that the said goals be negotiated by the superintendent and individual principals. This motion was seconded by Mr. Toohey.

Dr. Buchanan stated adjustments may be needed due to some contracts ending in 2009. Mr. Wood stated this is a way to change how raises are given out and it is tied to performance and student achievement. Mrs. Francescone had concerns about the costs. Mr. Bevilacqua asked for the proposal to reflect student based performance. Mrs. Francescone recommended attaining approved goals per building and linked to the merit increase. Dr. Buchanan asked to present members a scale which includes responsibilities. This will reflect the salary in the state or region and to bring the proper scale of responsibility.

Mrs. Fitzgerald moved to cut off all discussion and seconded by Mr. Gilman. A verbal vote indicated six members in favor Mr. Wood opposed.

A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Abstain
Mayor Fiorentini	Yes				

Dr. Buchanan introduced the Items by Consensus:

approval of warrant number EV20070427 (payable 04/27/07) totaling \$640,856.74

approval of the regular meeting minutes of January 25, 2007 and March 22, 2007

approval of the conference request(s):

- Erin Twombly, Bradford Elementary, 2007 Teacher Leader Institute & Leadership Academy, June 3-6, 2007, Vienna, VA, \$1,562
- Maureen Gray, Golden Hill, 2007 Teacher Leader Institute & Leadership Academy, June 3-6, 2007, Vienna, VA, \$1,582
-

approval of the use of facilities:

- Request by Officer Bill Alvarado, to use the Silver Hill Elementary School, for Problem Solving Activities, games, group activities, in the gym, July 5 through August 23, 2007, every Wednesday and Thursday, 9:00 a.m. – 1:30 p.m. Process Fee: \$Waived; Utility Fee: \$Waived; Custodial Fee: \$Waived; Rental Fee \$Waived
- Request by Officer Bill Alvarado, to use the Nettle Middle School, for Problem Solving Activities, games, group activities, in the gym, July 2 through August 23, 2007, every Monday and Tuesday, 9:00 a.m. – 1:30 p.m. Process Fee: \$Waived; Utility Fee: \$Waived; Custodial Fee: \$Waived; Rental Fee \$Waived

approval of the consultant contract(s):

New England League of Middle Schools (NELMS)	\$7,000.00
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Mr. Bevilacqua removed Item 5.

Moved by Mr. Wood and seconded by Mr. Toohey to approve Items 1-4. A verbal vote indicated all in favor.

Mayor Fiorentini read Item 5. Mr. Bevilacqua questioned how many teachers would be trained under the program, the type of program we would have and is it cost effective to do the higher level program. Dr. Buchanan stated this is the agreement we have had in the past Dr. O'Brien stated this is part of one grant for \$33,000 spread over three schools and explained the contract. Mr. Marino stated all teachers in the school have taken part in the literacy training. The five people in the building train the other people in the building. Ms. Flaherty stated this is a time sensitive grant and this is the way for all staff to be trained whereas Hunking had the benefit of the professional development day.

Moved by Mr. Wood and seconded by Mr. Toohey to approve Item 5. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

A five minute recess was taken at this time to reconvene at 9:25 p.m.

Discussion of FY08 Budget – School Administration and School Committee

The discussion opened at 9:30 p.m.

Mayor Fiorentini stated they would review each request as follows:

There were no questions for Requests 1, 2, and 3.

4. Grants and Foundations:

Dr. Buchanan stated they are pursuing grants now totaling \$11 million including foundations. Mr. Bevilacqua asked for the percentage of increase of grants. Currently, they are waiting for the extended day grant. At the most, we are anticipating two million dollars more in grants.

5. Teachers cut out of classrooms:

Dr. Buchanan stated the two administrative positions cut last year, Wellness Director and Special Ed Supervisor at HHS needs to be restored due to supervision. These positions will be held to the end to see if they can be reinstated. Mr. Wood cannot support administrative positions when there are cuts in teaching positions. Mrs. Fitzgerald discussed a grant for the Wellness Director. Dr. Buchanan stated he is waiting to hear about a drug free grant. Dr. O'Brien stated currently two administrators are doing the work for a stipend.

There were no questions for Requests 6 and 7.

8. St. James costs:

Mr. Bevilacqua questioned the financial well being of the program and the costs to operate the program. He requested a discussion of this at a future time. Ms. Kosmes stated they are not building a surplus in a revolving account and are putting in revenues

to have the program break even. We are keeping the students at St. James which is costing us half as opposed to sending the students out. Transportation to outside places would cost in the range of \$300-600,000. This decreases the monies we expend. There is a cost of \$475,000 to the program. Mr. Bevilacqua asked to see if we can have this program a revenue neutral operation and how we can get the numbers reduced. Ms. Kosmes stated she will have the administrators attend a meeting this summer to review the costs.

9. Class Size – Grades 1, 2, 3 vs. High School:

Mrs. Fitzgerald questioned the projected enrollment figures for Tilton, Silver Hill and Bradford in kindergarten and grade 3. They appear to be larger than average. Her goal is to have them smaller in grades K – 3 and be more uniform throughout the district. Mr. Bevilacqua supports keeping teachers in the classroom. Dr. Buchanan stated the count reduced is nine teachers and have put the priority in the second grade. He will present alternative options. Mrs. Francescone stated the average size is homerooms and classes vary. Mr. Langlois stated class sizes are consistent with this year. They continue to monitor Greenleaf and Bradford Elementary. A second grade was added at Walnut Square, a grade three added at Pentucket Lake, reduced grade two at Tilton, two fourth grades moved to Tilton, Consentino restored a grade seven and reduced grade eight by two. Mayor Fiorentini stated they are overall the same as this year. Mr. Toohey questioned Mr. Langlois the cost to reduce grade three to grade two numbers. Mr. Langlois stated \$600,000 to make this move. We have \$150,000 but not the margin of \$450,000. Mr. Bevilacqua asked to retain as many teachers in the classrooms and forego the administrative positions. Ms. Kosmes stated for each person added back there is a change to the assumptions to the health insurance.

There were no questions on Requests 10, 11, 12, 13, and 14.

15. Mandatory summer school – Level 6, 7, 8 – Funding from Mayor this year?

The Mayor stated this needs to be funded by the school department and hopes this is included.

16. Insurance - \$360,759 – clarification needed 10% increases in premium.

The Mayor gave a synopsis of the Insurance Advisory Committee vote increasing rates slightly over the ten percent.

17. Rent for Central Office – Comparisons and amounts – Utilities

Mr. Wood questioned who pays rent. Mayor Fiorentini state no one pays rent. The utilities have to be paid for the utilities. The Registry does not pay and has come here on the condition they do not pay rent. He stands by this decision. Mr. Wood asked to look at alternative places for Central Office which may be less expensive and then rent this space. Mrs. Fitzgerald asked to review this and compare it with other non-revenue generating departments.

18. Daycare at Crowell – Will there be one? How much is Mayor giving? (Dr. Buchanan stated Mayor said it is not making money)

The Mayor will discuss this with Mr. Ouellette.

There were no questions on Request 19.

20. Textbooks - \$252,192 – What is more important – Teachers in front of the kids or resources/books.

Mr. Bevilacqua asked to develop a scheme to bring on the appropriate textbooks. We need to make sure we are buying the right textbooks.

There were no questions on Request 21.

22. City Hall – We are paying more money provide what other agencies are paying.

Mr. Wood asked for a breakdown of what other agencies pay.

There were no question on Request 23 and 24

Mr. Wood questioned the library cuts and if they are cuts or eliminating the position. Dr. Buchanan stated his major concern is the high school. Mr. Wood also stated his concern of the closure of Burnham School and the impact on closing of the high school library. Dr. Buchanan stated this is a rumor and the services would be cut at the muddle and elementary schools unless they are run by volunteers.

Dr Buchanan stated a major issue and decision needs to be made on Burnham School. Without this decision most of the other proposals will need to be redone. Mayor Fiorentini will put this on the next meeting agenda for a vote. The Mayor asked for programmatic cuts to be included in this discussion and the good things in the budget to improve performance.

Executive Session/Adjournment

Moved by Ms. Francescone and seconded by Mr. Toohey to adjourn the meeting at 10:14 p.m. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

HAVERHILL SCHOOL COMMITTEE
REGULAR MEETING OF MAY 24, 2007

9/21/07
SC APPROVED
5.

Mayor James Fiorentini opened the meeting at 6:40 p.m. Present were: Mr. Joseph Bevilacqua, Mr. Shaun Toohey, Mr. Scott Wood, Mrs. Kerry Fitzgerald, Mr. Robert Gilman, and Dr. Raleigh Buchanan, Superintendent of Schools and Ms. Kara Kosmes, Assistant Superintendent of Business. Mrs. Erin Francescone was recorded as absent (arrived at 7:30 p.m.).

Mayor Fiorentini led the Pledge of Allegiance.

Public Comment

None at this time.

Reports:

Student Advisory Council – Ms. Dana Landers

None at this time.

Hillie Highlights – Dr. Buchanan

Dr. Buchanan stated a new tradition is being implemented with the selection of a Salutatorian and Valedictorian to address students at graduation. Caitlyn Daley, second in the graduating class of 2007, highlighted her four years at the high school. The AHEPA Chapter 39 has donated 45 new Greek textbooks. The textbook project has raised \$29,063 to date. Donations of \$3,833 have been collected with \$1,167 needed by the end of the month when Comcast will match \$5,000. Dr. Buchanan thanked NECC for hosting the Art/Music Show. Danielle Bouchard was selected as Wal-Mart Teacher of the Year. Ms. Bouchard is a fourth grade teacher at Silver Hill and will receive a \$100 gift card with the school receiving a \$1,000 grant. The final Parent Academy session will be held on June 6th at the high school library.

Mrs. Fitzgerald congratulated the 55 students who received this year's Write-away contest awards of which 2,200 students that entered in grades K – 12.

Old Business

Revised Homeless Policy (to remain on the table until 05.24.07) - Dr. Buchanan

Moved by Mr. Wood and seconded by Mrs. Fitzgerald to remove the Revised Homeless Policy from the table. A verbal vote indicated all in favor.

Moved by Mrs. Fitzgerald and seconded by Mr. Wood to approve the Revised Homeless Policy.

Dr. Buchanan stated the revisions included adding Parent or Guardian to the text.

Mr. Bevilacqua questioned an outset limit to received documents from students that are involved with this policy and the impact of other students in the class. The Superintendent stated the reasonable time for him would be ten days and if not, would follow through for the documents. Concerns were noted as to the health care issues. Mrs. Marino stated the federal law requires the district to let them in and does not believe we can place a time limit on it according to DOE. Once a policy is implemented we can then follow through with the concerns indicated Mrs. Marino.

A verbal vote indicated all in favor.

Approval of the School Calendar for 2007-2008 (tabled at 03.22.07 meeting).

Moved by Mr. Wood and seconded by Mr. Toohey to approve the School Calendar for 2007-2008.

Mrs. Fitzgerald expressed parents are concerned about the half days, one per month. The Superintendent informed members that they are required to provide the professional development for teachers and the concession to make is to narrow it down from seven to four half days. This is a requirement of the EQA and they need to make sure the teachers are aligned with the curriculum. He stated 25 percent of the population will have childcare/daycare problems and he does not have any other days to do these professional days. The Superintendent will revisit this with Mrs. Fitzgerald to see what services can be offered to the parents.

A roll call vote was held with the following results:

Mr. Toohey	Yes	Mr. Wood	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Gilman	Yes	Mayor Fiorentini	Yes

Dr. Buchanan introduced the Items by Consensus:

approval of warrant number EV20070525 (payable 05/25/07) totaling \$643,086.69

approval of the field trip request(s):

- Miss Butler, ABC, Grade 8, June 5-8, New York, \$540

approval of the conference request(s):

- Patricia Giampa, HHS, AP Summer Institute -- Statistics, Vermont, \$1,281.62

approval of the consultant contract(s):

Wellesley College on behalf of National \$4,400.00
Institute for Out-of-School time

Moved by Mr. Wood, seconded by Mr. Toohey to approve the Items by Consensus. A roll call vote was held with the following results:

Mr. Toohey	Yes	Mr. Wood	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Gilman	Yes	Mayor Fiorentini	Yes

The regular meeting recessed at 7:20 p.m. with a five minute recess. The budget session opened at 7:25 p.m.

Discussion of FY08 Budget – School Administration and School Committee

Dr. Buchanan stated a Public Hearing for the final budget will be June 2 at 1:00 p.m. The budget will be presented to the City Council on June 11.

The Superintendent asked members to consider three scenarios. Burnham School will become the new Registration Center to better serve students. Only 11 students are living in this neighborhood with the remaining 100+ being bussed into Burnham.

Mrs. Francescone arrived at this time.

The Superintendent indicated closing this school is a sensitive issue and the need and responsibility to balance the budget. There are no plans to close any other school(s). They will be utilizing the school to operate a better system. This option to close it shall be the members' decision.

There were no audience members that wished to comment on the closing of Burnham. Mrs. Fitzgerald stated they are changing the usage of the school and we should contact the attorney to see if the members need to vote on it to do this. The school is out of compliance for ADA, students may be segregated, and redistricting may be needed if the school is kept open. Mr. Wood referenced the Smiley, Fox and Cogswell schools that were all initially kept open for other purposes. Mr. Wood disagreed with the entire concept of closing neighborhood schools. He questioned the possibility of moving classrooms out of Crowell to Golden Hill. The Superintendent stated he is not proposing other schools at this time. Mr. Wood read a letter to Crowell parents. This letter was sent out by Mr. Sierpina, Crowell Principal. Mr. Sierpina stated there are additional two classes open at Golden Hill. The children with siblings would be kept together at Golden Hill. Mr. Sierpina stated Burnham has been rehabbed with the lower level handicap accessible. Educationally speaking, it would be better for the students to attend another neighborhood school with more English speaking students. Mr. Bevilacqua stated there was never redistricting and to redraw the lines to bring back the school to compliance. The district lines have not been changed from 1998. He could not understand the difference with regards to student assessment. There are equal problems with both schools. The Superintendent stated the difference is the space and services. Nettle does not have the services needed, they only have the space; whereas, Burnham will have both. Mrs. Fitzgerald stated it was closed for two years, boarded up and reopened and had a ten year timeframe to make it compliant. This brought it to 2000 and we cannot keep it open legally without making it ADA accessible at of cost of \$250,000 or more. Mrs. Francescone thanked those who responded to her proposal of Crowell, Burnham and Walnut. She thanked them in taking the time to support better use of the building. Mr. Toohey agreed with Mr. Wood and felt we are going in the wrong direction by closing neighborhood schools. He asked to look at redistricting and does not see savings by closing this school.

Mr. Langlois referenced documents received tonight from the Office of Civil Rights who identifies Burnham School with a failure to comply with ADA. The only place for intake registration for students is the first floor. Segregation and integration is also an issue with only one grade one and one grade two impacted. He reviewed the law with integration of students in order to comply. The plan was not to closing the school it was for what the state mandate requires and be compliant. Mr. Bevilacqua questioned bringing the central registration center to Burnham without being ADA compliant and not keep it at Nettle school. Mr. Langlois states this accommodates all the services under one umbrella in one building. Dr. Buchanan indicated the first floor will be modified to comply with the ADA requirements, but not the second floor. Mrs. Fitzgerald referenced the segregation of the students in the building that is not ADA compliant.

Moved by Mr. Wood and seconded by Mr. Toohey to direct the Superintendent of Schools to keep Burnham open to students. Mayor Fiorentini ruled the motion out of order. Mr. Wood challenged the ruling of the Chair.

Mayor Fiorentini stated the Superintendent has the right to do this with a vote. Mrs. Fitzgerald asked for an opinion from the attorney. Mr. Wood stated the motion is to direct the

Superintendent to do something. Mayor Fiorentini stated that under Ed Reform this falls solely under the Superintendent. Mrs. Fitzgerald stated the previous vote was to close the buildings for surplus not for a change of usage of a building. Mr. Bevilacqua asked for a ruling for Saturday's meeting.

A roll call vote was held with the following results:

Mrs. Francescone	No	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	No	Mr. Bevilacqua	Yes	Mr. Gilman	No
Mayor Fiorentini	No				

Motion fails.

Mr. Wood asked to get an opinion for the District Attorney and a copy for publication. The Superintendent will follow up.

The Superintendent presented a PowerPoint presentation of the options to balance the FY08 Budget. He reviewed the three scenarios:

Current gap: \$(173,439)

Scenario A: Do not add any Teachers

Remove 2 Admin. Positions	\$160,000	
Adjust expense budget	13,439	
Gap		-0-

Scenario B: Add 9 Teachers

Remove 2 admin positions	\$160,000	
Add 9 teachers	(\$405,000)	
Gap		(\$418,439)

Scenario C: Add 5 Teachers

Remove 2 admin positions	\$160,000	
Add 5 teachers	(\$225,000)	
Gap		(\$238,439)

Members concerns were:

- The placement of students and having the proper services
- Increase of transportation costs due to bussing students out of their district
- Information as to the savings in green schools for utilities and energy
- Increase in school choice allocation
- Increase fundraising through grants and foundations to help reduce the gap
- Having the high school department heads come back into teaching a course
- Equity with Title I schools with children on free and reduced lunch
- Need to look at what is best for the system
- The potential of having a Horace Mann School and its funding
- We do not want inequity in the school but it may not happen this year
- Would like to get money back for the instrumental program
- Funding for Whittier Votech

- Additional funds above net school spending needed

The Superintendent stated their intent is to have equality and making it work. Currently, they need to focus on surviving. He asked the School Committee to tell him what they want. The Superintendent recommended Scenario C. He will need to prioritize the cuts they were looking at and will meet with the Administrators on Monday to do this.

Mr. Wood stated we cannot vote for an unbalanced budget and walk into the public hearing without knowing what cuts have been made.

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to have the recommendations of the school administrators submitted to them by Wednesday, May 30th.

Mr. Wood stated they have not agreed on a Scenario and the public will not have the information before the public hearing. The Superintendent stated they will have the information for a week prior to the hearing. Mrs. Francescone stated they would vote on a Scenario which the Superintendent would return and discuss with his staff and return with that information. She asked to vote on a Scenario. The budget will not be voted for until after the hearing. Mr. Toohey asked for the information on B and C.

Mr. Bevilacqua amended his motion to eliminate Scenario A and asked the Superintendent for information on Scenario B and C. Seconded by Mr. Toohey.

A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

Mr. Wood asked for a proposal of class size for the next meeting.

Executive Session/Adjournment

Moved by Mr. Wood and seconded by Mr. Toohey to enter into Executive Session for the purpose of negotiations and personnel at 9:18 p.m. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

HAVERHILL SCHOOL COMMITTEE

Public Hearing on FY08 Budget

June 2, 2007

SC APPROVED

Mayor James Fiorentini opened the meeting at 1:04 p.m. Present were: Mr. Joseph Bevilacqua; Mr. Shaun Toohey; Mr. Scott Wood; Mrs. Kerry Fitzgerald; Mrs. Erin Francescone, Mr. Robert Gilman, President; Dr. Raleigh Buchanan, Superintendent of Schools and Ms. Kara Kosmes, Assistant Superintendent of Business.

Mayor Fiorentini led the Pledge of Allegiance.

Public Comment on the FY08 Budget

Mayor Fiorentini asked audience members to address the members:

Brendan Burke, Lexington Avenue commented:

- Need for better long term planning
- Need a goal for what we need to do next year to stay level funded
- Work with superintendent to move forward by having a roadmap and game plan
- Stay competitive
- Go to the State for them to understand our needs for next year

Dianne Connolly commented:

- Decimated program of studies
- Compared class size of her children
- No librarians; need for their instruction skills
- Elimination of foreign language
- Cost to play sports – a luxury tax
- Have a moral responsibility to fund education
- Work together to make effective decisions

Kathleen Lalli commented:

- Commitment and quality of teachers
- Superintendent hired with a vision; support his recommendations
- Books in need of updating
- Need for a strategic plan

Mary Phennicie, Highland Avenue commented;

- Asked to go to the state for assistance
- Superintendent a visionary
- Need to support principals and get together as a community

Matt Castonguay, Bradford Elementary Teacher commented:

- Teachers searching for other ways to teach quality education to students
- MCAS scores need to rise; cannot continue to use current books
- Need for elementary school libraries; need for library aide

Christina Clark commented:

- MCAS training for middle schools
- School libraries critical

The hearing was concluded with members' comments:

Mrs. Fitzgerald:

- Past practice to have time needed to digest the comments made
- Disturbed by library situation; need to advocate media specialists

- Find money to go into the library for aides
- Need for long term planning; have strategic plan

Mayor Fiorentini:

- Thanked public for comments and assured them members will digest information for the next meeting

Moved by Mr. Gilman seconded by Mrs. Fitzgerald to approve the budget for \$56,288,882

Mr. Bevilacqua:

- Budget over two million dollar in cuts to programs
- School committee charged to weight alternatives and to listen and hear ideas
- Faced with deficit with hard choices to make

Mrs. Francescone:

- Uncomfortable with \$36,000 with MCAS; need same amount for library
- Need to restore ESP's or Media Specialists for children to access library and get needed skills
- Need to see a priority list and put librarians or ESP's as number one

Mr. Gilman:

- Wants an understanding to allow or agree to site based options
- Principals know the building best; make recommendations with flexibility

Mr. Toohey:

- Agrees the Mayor or Ms. Kosmes can find money to offset needed areas
- Working hard to do what they can to bring Haverhill back to a Class A school district

Mr. Wood:

- Does not think it is a good budget
- Asked to use permanent subs to save library
 - ✓ Ms. Kosmes delaying hiring vacant position, take \$30,000 from school choice—would put two day people back into library
 - ✓ Will look at other options

Approval of the Fy08 Budget totaling \$56,288,882

Moved by Mr. Bevilacqua seconded by Mr. Gilman to amend the motion to maintain a balance budget with the understanding the Superintendent to partially restore the library. A roll call vote was held with the following results:

Mrs. Francescone	Abstained	Mr. Toohey	Yes	Mr. Wood	Yes
Mr. Bevilacqua	Yes	Mr. Gilman	Yes	Mayor Fiorentini	Yes

A roll call vote was held on the amended motion.

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mr. Bevilacqua	Yes	Mr. Gilman	Yes	Mayor Fiorentini	Yes

The superintendent will report back at the next meeting.

Adjournment

Moved by Mr. Wood to adjourn the meeting at 2:27 p.m. A verbal vote indicated all in favor.

**HAVERHILL SCHOOL COMMITTEE
REGULAR MEETING OF JUNE 14, 2007**

SC APPROVED

Mayor James Fiorentini opened the meeting at 7:02 p.m. Present were: Mr. Joseph Bevilacqua, , Mr. Scott Wood, Mr. Robert Gilman , Dr. Raleigh Buchanan, Superintendent of Schools and Ms. Kara Kosmes, Assistant Superintendent for Finance. Mr. Shaun Toohey (arrived at 7:08 p.m.), Mrs. Kerry Fitzgerald (arrived at 7:32 p.m.), and Mrs. Erin Francescone were recorded as absent.

Mayor Fiorentini led the Pledge of Allegiance.

Public Comment

None at this time.

Reports

Comcast Challenge Check Presentation benefiting the Haverhill Public Schools' Textbook Project – Bob Carr, Senior Manager of Governmental Relations

Comcast agreed to match contributions and donate up to \$5,000 for the textbook project. Mr. Carr thus is presenting a check in the amount of \$5,000. Mayor Fiorentini and Dr. Buchanan accepted the check with pleasure.

Hillie Highlights – Dr. Buchanan

Dr. Buchanan highlighted the following:

- Tomorrow is the last day of school;
- Students received summer reading lists available that are available on the web page and at central office;
- Barnes and Noble, Salem, NH is donating a portion of the proceeds of book sales with a voucher to the textbook project tomorrow night;
- High School learning life project award night was held with Eugene O'Neill Award presented to Kathy Rurak, retiree;
- Congratulations to the HHS Class of 2007;
- Congratulations to Principal Nangle and members of the HHS community for a successful graduation season;
- St. James graduation ceremony held at Winnekinni castle attended by family and friends
- Parent academy held seven sessions with final one at the high school last week – average session 53 attendees thanked all who attended and facilitated programs;
- Textbook project is completed with receipts over \$35,000 since January ;
- The HPS has partnered with BJ's Wholesale on behalf of the textbook project

FY08 Budget Update – Ms. Kosmes

Ms. Kosmes indicated having a productive budget session with the City Council. She noted that the Council has a deeper understanding concerning the impact of growing federal and state mandates. The leadership team is still looking at the library issue hoping it will be solved by the beginning of school year; approximately \$75,000-\$90,000 is needed to support this funding priority. Ms. Kosmes has identified \$25,000 has been identified to support the library esp's. The Assistant Superintendent for Finance noted that Mr. Dill is delaying hiring an employee at this time to finance this budget priority.

New Business

HHS Wellness Proposal -- Mr. Nangle

Mr. Nangle requested a change to the physical education requirements from the current two credits to one and one-half credit affecting seniors only. They are looking at reducing the overall credits from 20 to 19.5.

Moved by Mr. Wood and seconded by Mr. Gilman to approve this request.

Mr. Gulardo stated that the state requirement is one year at the high school. He noted that the Department of Education does not mandate the amount of hours of instruction.

Mr. Nangle stated the additional time will allow more electives to be taken. Members did not want to see students having additional study hall time as opposed to taking an academic and challenging course such as technology. Members concurred on not reducing the overall standards at the high school. Dr. Buchanan reassured members this is a beginning of improving the overall cycle at the high school and not the intent to reduce graduation requirements. Concerns were expressed to the requirements with NEASC and DOE. A recommendation was made to put high school program directors into the classrooms to help address these concerns. This would be an impact bargaining issue. Mr. Toohey suggested keeping the 20 credits and reducing the PE requirement to one and one-half; this will not lower the bar and allow students to take an additional course. Mr. Nangle agreed that this would be a good compromise. Dr. Buchanan did not agree with putting the supervisors back in the classroom; if this were to implemented, he would assign them to the middle schools. The superintendent stated that curriculum supervisors are responsible for supervision, evaluation and staying current with curriculum revisions.

Moved to amend the motion to keep the requirement at 20 credits and reduce the physical education requirement by one-half. This motion was seconded by Mr. Toohey. A roll call vote was held with the following results:

Mr. Toohey	Yes	Mr. Wood	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Gilman	Yes	Mayor Fiorentini	Yes

A roll call vote was held on the amended motion with the following results:

Mr. Toohey	Yes	Mr. Wood	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Gilman	Yes	Mayor Fiorentini	Yes

Mr. Wood asked to have the teaching by the curriculum supervisors on the next agenda.

Administrative Budgetary Request for Information -- Mr. Bevilacqua

Moved by Mr. Bevilacqua to table this item to the next meeting. A verbal vote indicated all in favor.

Summer Meeting Schedule -- Mr. Gilman & Members

Mr. Gilman indicated a survey of members was done with consensus of holding one meeting in July and August.

Moved by Mr. Wood to hold regular meeting on July 12 and August 9 and this motion was seconded by Mr. Toohey. A verbal vote indicated all in favor.

Ms. Kosmes stated a special meeting may be called for the purpose of signing warrants.

Request for the reestablishment of the Athletic Subcommittee – Dr. Buchanan

Mr. Shanahan and Dr. Buchanan requested the re-establishment of an athletic sub-committee to bring focus, ideas and for setting a policy for hiring coaches.

Moved by Mr. Wood and seconded by Mrs. Fitzgerald to establish an Athletic Sub-committee comprised of two school committee members. A verbal vote indicated all in favor.

Mrs. Fitzgerald volunteered for the sub-committee with Mr. Gilman appointing the other member.

Moved Mr. Bevilacqua and seconded by Mr. Toohey to suspend the rules to receive additional materials. A verbal vote indicated all in favor. Dr. Buchanan will present this under Item 5.

Dr. Buchanan introduced the Items by Consensus:

approval of warrant number EV20070615 (payable 06/15/07) totaling \$179,131.08

approval of the legal bills totaling \$2,711.50 for Murphy, Lamere & Murphy P.C.

recommendation that the items listed in the agenda material be declared surplus and disposed of in accordance with city ordinances

approval of the consultant contract(s) as indicated in the agenda material:

Children's Learning Corner	\$20,000.00
Bradford Children's Center	\$12,400.00
Merrimack Valley YMCA	\$8,000.00
Pathways for Learning	\$2,500.00
Merrimack Child Care Center	\$60,000.00
Little Sprouts Inc.	\$60,000.00
Little Footprints	\$11,000.00
Kindercare Learning Center	\$10,000.00
International Child Care Center	\$100,000.00
Hilltop School	\$18,000.00
Haverhill Day Care	\$75,000.00
Early Wonders Childcare Center	\$4,200.00
Community Action, Inc. Head Start	\$102,000.00
Bright Horizons	\$4,600.00
Ann Crane's Kindergarten	\$4,450.00
Precious Gems	\$20,000.00
<hr/> All contracts are grant-funded	

approval of the field trip request(s):

- Zachary Eldridge HHS, Grade 1 & 12, April 17 – 26, 2008, France and Italy, cost: \$2,590
- Ted Kempinski, HHS, Grade 9-12, April 14-23, 2008, Italy, cost: \$2,024

approval of a conference request for Joseph Leary to attend the Bowl of Games in Orlando Florida from June 22-24, 2007 totaling \$353.80 (funded by the SLC grant);

approval of the minutes of the regular meeting of April 11 and April 26, 2007

Mr. Bevilacqua asked to remove Item 6.

Moved by Mr. Bevilacqua and seconded by Mr. Wood to approve Items 1 – 5. A verbal vote indicated all in favor.

Mr. Bevilacqua motioned to correct the April 26th minutes, page 2 last big paragraph first line delete words "was" and "again". The motion was seconded by Mrs. Fitzgerald. A roll call vote was held with the following results:

Mr. Toohey	Yes	Mr. Wood	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Gilman	Yes	Mayor Fiorentini	Yes

Executive Session/Adjournment

Moved by Mr. Wood and seconded by Mr. Toohey to adjourn the meeting at 7:58 p.m. A roll call vote was held with the following results:

Mr. Toohey	Yes	Mr. Wood	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Gilman	Yes	Mayor Fiorentini	Yes

**HAVERHILL SCHOOL COMMITTEE
REGULAR MEETING OF JUNE 28, 2007
REVISED 07.12.07**

SC APPROVED

Mayor James Fiorentini opened the meeting at 7:02 p.m. Present were: Mr. Joseph Bevilacqua, Mr. Shaun Toohey , Mr. Scott Wood, Mr. Robert Gilman , Erin Francescone and Ms. Kara Kosmes, Assistant Superintendent of Business. Mrs. Kerry Fitzgerald and Dr. Raleigh Buchanan, Superintendent of Schools were recorded as absent

Mayor Fiorentini held a moment of silence for Anita Buchanan and Agnes Rogers who passed away this week.

Mayor Fiorentini led the Pledge of Allegiance.

Public Comment

None at this time

Reports:

Eleanor Corcoran – 2006 Recipient of the Hunking Foreign Scholarship

This item was postponed to a future meeting.

Horace Mann Conversion Project at Silver Hill School – Mrs. Themia Gilman, Principal

Members requested a brief synopsis of the proposed conversion. Mrs. Fitzgerald requested to postpone this item to the next meeting when she will be in attendance. Mr. Gilman recused himself at this time. Mrs. Gilman will forward specifications to members prior to the July 12th meeting. Attorney Marty Jo Reedy is working with the governance group relative to the laws. A brief synopsis of the request to convert Silver Hill School to a Horace Mann School was given including the following:

- Why a Charter School at Silver Hill
- Why now
- What support
- Who Governs; Who Pays
- Accountability
- What's different
- When did this all start
- What now
- Silver Hill Horace Mann Conversion Project

Members' requests and comments included:

- Comparison of a Horace Mann School to a Pilot School
- Letter of intent
- Accommodation of school choice students in the district
- Transportation restructuring
- Exemption from school rules, laws and regulations
- Acceptance of monies from local businesses and private funding
- Control of school, holding superintendent accountable
- Becoming a training site for accelerated schools
- Professional development
- Delivery of instruction; Students getting the same education in just a different way of teaching the curriculum

Athletic Subcommittee – Coaches' Salary and User Fee Proposal – Mrs. Fitzgerald and Mr. Wood

Discussion was held as to the proposed Coaches' salary increases. Mr. Wood and Mrs. Fitzgerald do not recommend approval at this time. However, they did recommend a public hearing where

parents of sports players are invited to comment on the proposal. Mr. Wood recommended putting this item on the July 12th agenda. Mr. Shanahan attendance was requested at the hearing.

Old Business:

Administrative Budgetary Request for Information – to remain on the table until 07.12.07 -- Mr. Bevilacqua.

New Business:

Acknowledgement of the establishment of the James and Aline Hanley Fund (Endowment Fund) for Haverhill High School.

Mr. Bevilacqua requested a letter of appreciation be sent to the Attorney. The endowment of \$65,000 will help provide a scholarship to a graduating senior proficient in music in piano and organ.

Extension of Bus Contract (Coppola Inc.) – Ms. Kosmes

Ms. Kosmes review the extension of the Bus Contract. The renewal is for two additional years to 2011. This contract fixes the current rates for four years excluding gas price increases as recommended by the Superintendent's Office.

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to extend the bus contract to 2011. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mr. Bevilacqua	Yes	Mr. Gilman	Yes	Mayor Fiorentini	Yes

Ms. Kosmes introduced the Items by Consensus:

approval of warrant number EV20070629 (payable 06/29/07) totaling \$654,977.00 and warrant number EV20070607 (payable 07/06/07) totaling \$136,963.27.

approval of the consultant contract(s):

School for International Training	\$4,000.00
YMCA of the North Shore	\$4,008.00
Child Development and Education	\$5,000.00
<u>All contracts are grant-funded</u>	

approval of the minutes of the regular meeting of June 14, 2007;

approval of the use of facilities:

- Constance Archambault, Haverhill Even Start for the Massachusetts Immigrant and Advocacy Coalition meeting, Nettle Middle School, Cafeteria/Auditorium, July 18th 2007, 6:30 p.m. – 8:30 p.m. Process Fee: \$Waived; Utility Fee: \$Waived; Custodial Fee: \$45.00; Rental Fee: \$Waived
- Toni Donais, Sapienza Memorial Road Race, HHS Pool Lobby and Bathrooms, for 4-Mile Race and Health Walk, Friday, July 20, 2007 from 5:00 p.m. – 8:00 p.m. Process Fee: \$Waived; Utility Fee: \$Waived; Custodial Fee: \$45.00; Rental Fee: \$Waived.
- Marsha Wilson, Commonwealth of Massachusetts, for Civil Service examinations, Consentino School, Saturday, September 29, 2007, 7:00 a.m. to 4:00 p.m. Process Fee: \$10.00; Utility Fee: \$20.00 per hour; Custodial Fee: \$45.00 per hour; Rental Fee: \$30.00 per room \$15 to 20 rooms)

Mr. Bevilacqua withdrew Item 2.

Moved by Mr. Toohey and seconded by Mr. Wood to approve Items 1, 5, and 6. A verbal vote indicated all in favor.

Mr. Bevilacqua questioned the communication of June 21 and asked what the goal was that was met this year. Dr. O'Brien stated that all teachers will be trained in Category 1, 2, 3, and 4 in ELL. Mr. Bevilacqua requested a discussion of the goals at a future meeting.

Moved by Mr. Wood and seconded by Mr. Bevilacqua to approve Item 2. A verbal vote indicated all in favor.

Executive Session/Adjournment:

Moved by Mr. Toohey and seconded by Mr. Wood to adjourn the meeting at 8:16 p.m. and enter into Executive Session for the purpose of real estate contracts. A verbal vote indicated all in favor.

HAVERHILL SCHOOL COMMITTEE
REGULAR MEETING OF JULY 12, 2007

SC 9/27/07
SC APPROVED

Mr. Robert Gilman opened the meeting at 7:04 p.m. Present were: Mr. Joseph Bevilacqua, Mr. Shaun Toohey, Mr. Scott Wood, Mrs. Kerry Fitzgerald, Dr. Raleigh Buchanan, Superintendent of Schools and Ms. Kara Kosmes, Assistant Superintendent of Business. Mayor James Fiorentini (arrived at 7:16 p.m.) and Mrs. Erin Francescone were recorded as absent.

Mr. Gilman led the Pledge of Allegiance.

Public Comment.

None at this time.

Reports:

Subcommittee Reports – Members

Mr. Wood stated the Athletic sub-committee met earlier this evening. Discussion was held regarding proposed increases to user fees and coaches' salaries. Parents requested to pay for attending events versus attending for free. The final sub-committee decision was not to increase either user fees or coaches' salaries and that Ms. Kosmes explore additional funds for the athletic programs.

Hillie Highlights – Dr. Buchanan

Dr. Buchanan highlighted the following:

- Reading First Grant was renewed; Golden Hill was the top ranking school for achievement and rated as a Category I school;
- HHS Building Committee met on Monday night; two portable offices should be out of the way by the end of the week;
- Textbook Project Update: Barnes and Noble donated \$121.84 for one night's sales; BJ's held a two-week enrollment/renewal in June and donated \$10 for each application received totaling \$570. Total Textbook Project funds raised \$35,400.

Mr. Gilman recused himself and Mr. Bevilacqua chaired the meeting at this time.

Old Business:

Horace Mann Conversion Project at Silver Hill School – Mrs. Themia Gilman, Principal

Mrs. Gilman informed members that she was requesting formal approval in order to submit a Horace Mann Charter School Prospectus for Silver Hill Elementary School to the Department of Education by August 3, 2007. Dr. Buchanan offered his opinion due to his absence at the previous meeting. The Superintendent discussed the difference between Pilot and Charter Schools and indicated we are the only one to submit application as a Horace Mann School. Dr. Buchanan stated his support for the application and noted we are not eligible for a Pilot School application due to the size of the school. He recommended approval of the request.

Mayor Fiorentini arrived at this time and took over as Chair.

Mrs. Gilman stated that Silver Hill was in corrective action and the school would be reshaped to offer a deeper way to deliver the curriculum. They will be building on a model they already have but emphasizing smaller group learning and differentiated instruction. She related that Silver Hill would also be considered a training site and would bring professional development to other elementary schools.

Moved by Mrs. Fitzgerald, seconded by Mr. Toohey to approve the Charter School application.

Dr. Buchanan stated that there was a need to look at education differently.

The Mayor expressed doubts on applying for this type of school but was willing to try something different; he noted that if it was not successful there was always the option of the Charter being revoked by DOE.

Mr. Wood indicated he would be opposing this due to his fundamental beliefs on public education.

A roll call vote was held with the following results:

Mr. Toohey	Yes	Mr. Wood	No	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Gilman	Abstained	Mayor Fiorentini	Yes

Mr. Gilman returned to the meeting.

Administrative Budgetary Request for Information -- to remain on the table until 07.12.07 -- Mr. Bevilacqua

Mr. Bevilacqua referenced a call received mentioning the district not finding the leadership due to their absence out of the office. Mr. Bevilacqua then requested information as to the days the key administrators are out of the district on professional days. He indicated the Superintendent has been out 33 days and the Assistant Superintendent, Dr. O'Brien, was out 35 days or collectively more than three months out of the district. This does not include vacation, sick leave, etc. time or the other Assistant Superintendents. He expressed his concern of having the top two administrators out of the district along with the principals within one school year. He asked to develop a policy to address this in order to provide the needed leadership in the district.

Mrs. Fitzgerald stated she questioned the administration previous to the meeting reiterating the EQA report was for the 2002-2005 leadership, not the current one. She clarified the NISL training and that it will be offered in the future over two years. This training helps develop leadership skills and agreed the leaders should participate. Mrs. Fitzgerald commented on the additional hours spent by the Superintendent upon return from this training in his office and on weekends. Mr. Gilman noted the value of going to the conferences and the cost analysis. He felt this should be discussed in a different venue and could conflict with contractual issues and should not be discussed in public. Mr. Wood stated he is confident that the Superintendent is bringing back to the district the knowledge learned at these meetings. Mayor Fiorentini has no problem the first year with the Superintendent attending conferences but does agree on setting appropriate policies.

Dr. Buchanan stated he feels he can make a difference and is disappointed his leadership in or out of the district is questioned. He then informed members of the associations he is affiliated with and the time involved. The Superintendent reviewed what could happen in the district if these trainings are not attended. He believes in a strong curriculum, is comfortable with what is happening in the district and wants to be part of it. Dr. Buchanan feels strongly that training is necessary especially with school districts that are underperforming. He indicated that he normally works 10- 12 hours per day in addition to weekends and is concerned about the committee's position.

Mr. Bevilacqua asked to refer this to the Policy sub-committee to develop a policy to provide guidance for the Superintendent and Assistant Superintendents.

New Business:

Curriculum Supervisors' Teaching Responsibilities – Mr. Wood

Mr. Wood recommended making a decision to impact bargain or not to implement the supervisors' teaching requirement and asked for action and comments from members. Mr. Gilman stated over the years different responsibilities have been added to the positions and recommended a study of this situation, get information, and then go from there at the next budget session. Numerous staff members need to be involved with this discussion seeing what would need to be removed in order to implement these classes. Mr. Bevilacqua asked to keep them linked backed to the classrooms and to provide the courses that were cut. Mrs. Fitzgerald referred to vertical alignment in K – 12 and stated that you cannot have one person doing this and then teaching a class. She felt this is more complicated and the committee needed to find how to do it and make sense to reach our goal.

The Superintendent did not support the proposal. There is a requirement in supervision as to certifications required. He gave an overview of the type of supervision the teachers receive from the supervisors. Dr. O'Brien advocated the need for a K – 12 supervisors as soon as possible. Currently they have a grade 6 – 12 supervisor and have no one to adhere to the curriculum maps in the lower grades and need to follow the state frameworks from K - 12. There is a need to make sure all conform. Professional development is needed daily in-house. Dr. O'Brien agreed to impact bargain this position.

Mr. Gilman suggested implementing this for second semester, to look and explore this, and having a full discussion with those supervisors involved.

Moved by Mr. Gilman and seconded by Mrs. Fitzgerald to explore this and engage all parties including the Administrative Subcommittee.

Mr. Bevilacqua stated we need to do what is best and referenced the EQA report. Mrs. Fitzgerald referenced the report of 2002-2005 and stated we have changed and are different now. She feels the curriculum coordinators need to speak on this in addition to Mrs. Francescone's comments and have a full discussion especially if there is a change in job descriptions.

Moved by Mr. Wood to amend the motion that if this goes to the Administrative Sub-Committee a report will come back at the August 9th meeting. Seconded by Mr. Bevilacqua

Mr. Gilman asked to put this off to the first meeting in September due to vacations. Mr. Wood changed this to have the report come back on September 13 with a recommendation for action that evening. A verbal vote indicated all in favor of the amendment.

A roll call vote was held on the amended motion with the following results:

Mr. Toohey	Yes	Mr. Wood	No	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Gilman	Yes	Mayor Fiorentini	Yes

Dr. Buchanan introduced the Items by Consensus:

approval of warrant number EV20070713 (payable 07/13/07) totaling \$134,885.21 and warrant number EV20080713 totaling \$87,533.11

approval of the legal bills totaling \$1,319.50 for Murphy, Lamere & Murphy P.C.

approval of the consultant contract(s):

Caroline Yoder	\$7,000.00
Marilyn Favreau	\$12,000.00

approval of the minutes of the public hearing of June 2, 2007; the regular meeting of June 28, 2007; the executive sessions of March 15, 2007; March 28, 2007; May 10, 2007 and June 28, 2007 (to remain confidential)

approval of the use of facilities:

- David Saba Sr. Consentino Men's Basketball team for Consentino gym September 7, 2007 to June 2008, Friday nights excluding vacations and snow days from 5:00 p.m. – 6:00 p.m. Process Fee: \$10.00; Utility Fee: \$Waived; Custodial Fee: \$25.00; Rental Fee: \$Waived

Mr. Bevilacqua asked to remove Item C 4 and Mr. Gilman Item 2.

Moved by Mr. Wood and seconded by Mr. Toohey to approve Items 1, 3 and 5. A roll call vote was held with the following results:

Mr. Toohey	Yes	Mr. Wood	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Gilman	Yes	Mayor Fiorentini	Yes

Mr. Gilman stated there is a potential conflict.

Moved by Mr. Wood and seconded by Mr. Toohey to approve Item 2. A roll call vote was held with the following results:

Mr. Toohey	Yes	Mr. Wood	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Gilman	Abstained	Mayor Fiorentini	Yes

Mr. Bevilacqua asked that under the minutes of the extension of the bus contract to add "this recommendation was made by the Superintendent's Office".

Moved by Mr. Bevilacqua and seconded by Mr. Wood to approve Items 4. A verbal vote indicated all in favor.

The Superintendent informed members of today's meeting in Malden to review schools who were underperforming or other action such as in corrective action. At this time we have been allowed a reprieve with no timeframe indicated. The Superintendent read an excerpt from 603 .M.R. 2.03 Subsection (8) (e). One was relative to two full time subject area coach, the others referenced evaluations, and professional development and how they are working on these areas. He indicated other districts in corrective action within the area. Because Haverhill is a Priority 3 school, they will not receive funding. He reviewed the concept paper developed which indicates how to deal with these schools and meet the guidelines to stay off of underperforming status. The Superintendent stated we are still unsure of the status of the EQA and indicated that the

DOE may take over this area. This may take two months before the categories are established and we are doing everything we can to comply with Priority 3 corrective action schools.

Executive Session/Adjournment.

Moved by Mrs. Fitzgerald and seconded by Mr. Gilman to adjourn the meeting at 8:43 p.m. and enter into Executive Session for the purpose of negotiations. A verbal vote indicated all in favor.

HAVERHILL SCHOOL COMMITTEE
REGULAR MEETING OF AUGUST 9, 2007

9/27/07
SC APPROVED

Mr. Robert Gilman opened the meeting at 7:03 p.m. Present were: Mr. Joseph Bevilacqua, Mr. Shaun Toohey, Mr. Scott Wood, Mrs. Kerry Fitzgerald, Dr. Raleigh Buchanan, Superintendent of Schools and Ms. Kara Kosmes, Assistant Superintendent of Business. Mayor James Fiorentini and Mrs. Erin Francescone were recorded as absent.

Mr. Gilman led the Pledge of Allegiance.

Public Comment

None at this time.

Signing of Memorandum of Understanding between the Haverhill School Committee & the Haverhill School Secretaries Association – Mr. Gilman & Mr. Harvey.

Moved by Mr. Wood and seconded by Mr. Toohey to accept the Memorandum of Understanding between the Haverhill School Committee and the Haverhill School Secretarial Association. A roll call vote was held with the following results:

Mr. Toohey	Yes	Mr. Wood	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Gilman	Yes		

Mr. Toohey read the highlights of the contract:

- Three year contract July 1, 2007 – June 30 2010
- All clerical staff classified as Principal Clerks with only delineation of work year, 11 or 12 month employee
- 11 month employees work 201 days
- 12 month employees work 227 days
- Salary scales has added additional steps with an average of 2.5% increase
- Educational benefits defined
- Longevity rate in third year of contract increased to \$3,000 for employees with 30 years or more of service
- Contract language clarifications
- Potential increase to doctor and emergency room co-pay if agreed upon on the City side

Reports:

Eleanor Corcoran – 2006 Recipient of the Hunking Foreign Scholarship

Moved by Mr. Wood and seconded by Mr. Toohey to table this item due to the absence of Ms. Corcoran. A verbal vote indicated all in favor.

Subcommittee Reports – Members

Mrs. Fitzgerald and the Finance Subcommittee met this evening relative to the increase in athletic fees. All agreed upon not to give athletes' parents free entry to the games. Mrs. Fitzgerald reviewed the proposal to ticket price increases, coaches' salary increase, user fees for 2007-2008, and all other sports.

Moved by Mr. Bevilacqua and seconded by Mr. Wood to table Mr. Shanahan's recommendation to the next meeting. A roll call vote was held with the following results:

Mr. Toohey	Yes	Mr. Wood	Yes	Mrs. Fitzgerald	No
Mr. Bevilacqua	Yes	Mr. Gilman	Abstained		

Ms. Kosmes gave an overview of the Finance Subcommittee report to increase school lunches by 25 cents indicating the previous increase occurred two years ago. Mrs. Fitzgerald clarified the request referencing the increase of commodities, transportation, and compared lunch prices with

surrounding communities. Ms. Kosmes stated the people on free and reduced lunch will not be affected. This is a time sensitive item. A long range strategic plan is forthcoming.

Mr. Toohey expressed his concerns regarding this proposal. He questioned meals served with the increase a profit of \$100,000. Mr. Bevilacqua concurred with the imbalance of the result. He questioned the management fee and indicated this is the last year of the contract.

Moved by Mrs. Fitzgerald to table this to the next meeting

Mr. Wood indicated he did not support the increase at this time.

Mr. Bevilacqua seconded the motion.

Ms. Kosmes stated that she would complete a more thorough reconstruction to explain the cash flow. She will provide the management fees to members within the next two weeks.

A roll call vote was held with the following results:

Mr. Toohey	Yes	Mr. Wood	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Gilman	Yes		

Hillie Highlights – Dr. Buchanan

Mr. Nangle updated members on the status of the high school pool. Problems have occurred in the bathroom plumbing. The pool should be up and running by September 12.

Dr. Buchanan's highlights: Two students have completed the TEACH program at St. James. Perfect attendance was granted to 31 staff members last year. The textbook project has received \$36,000 in donations to date. All day kindergarten has been extended to four classes: two classes at Greenleaf, one at Crowell and one at Walnut Square. Open houses are being held on a staggered schedule throughout the district in order to accommodate parents. The August 16th issue of the "Haverhill Gazette" will have school opening information for parents. Surveys are being distributed to the public by the Strategic Planning Committee. The public relations program "Be There" will be incorporated into the district this year; it will highlight positive aspects of the Haverhill Public Schools; this year's focus will be literacy. Mrs. Fitzgerald asked to put this program on the next District Parent Council agenda. Dr. Buchanan referenced the newsletter noting the new Math Supervisor is for Grades 6 – 12. The Parent Academy will continue with the first session in October dealing with safety in schools. Beginning in January, the district will offer the Haverhill University including five sessions for the first forty people to sign up. Mr. Bevilacqua and Mrs. Fitzgerald asked to be included.

Old Business:

Status Report of EQA Response Actions – Mr. Bevilacqua

Mr. Bevilacqua referenced the EQA report pointing out the non-compliance areas and the responses from the Superintendent. He questioned if we had invited Dr. Argenziano to work with the administration to address these deficiencies and findings and to see if we are on the right track; if not, why don't we invite him to the September meeting to see that we are on target and on track?

Dr. Buchanan stated the EQA is not the regulating agency for the school district. The state board has reclassified us as a Priority 3 school and the priorities will be forthcoming from the DOE. This communication will define what we have to comply with for the state regulations. Dr. Buchanan did not see the relevance of inviting Dr. Argenziano when the report is not the one we will be asked to follow. He respectfully requested that no action be taken until the letter is received.

Mrs. Fitzgerald attended the meeting where they did not accept the recommendations of the EQA. Commissioner Driscoll was confident of the fact that over the next years' changes will be made in the district to make it more successful. Mrs. Fitzgerald stated the report was for 2002-2005 and a lot of the issues have been addressed and disagreed with Mr. Bevilacqua. She asked for Commissioner Driscoll or a designee from DOE to speak with them on improving the school district.

Mr. Bevilacqua disagreed and stated the EQA outlined the areas we did not comply with in governing education. He indicated the thousands of dollars spent on consultants whereas we have a consultant that will come at not cost to review and consult with us. He was not confident with the commissioner's acknowledgement that we are on the right track. He felt the DOE cannot take on another underperforming district; he related that it makes no sense not to invite or will not hurt to invite Dr. Argenziano to confirm that we are on the right track.

Mr. Wood noted the conflicting information and posed the following questions: "do we obtain a status update from the EQA, (who may be eliminated), do we still follow what the EQA has asked, or follow the commissioner's directives." He stated that Dr. Buchanan was hired to correct the issues when he arrived in Haverhill. Mr. Wood noted that the Superintendent does not need a consultant to tell him what the needs of the district are; this sends a wrong message to administrators and their team. He would prefer to wait until the Commissioner's letter arrives and then address the next steps.

Dr. Buchanan stated at the next meeting a group of educators will be presenting the results of their summer work to align the curriculum to the frameworks.

Mr. Toohey felt the EQA report was a blueprint and that he wants the superintendent to focus and continue on what he is doing to correct the issues. He stated of paramount concern is what is in the best interest for the children and for everyone to work collaboratively.

Mrs. Fitzgerald stated we do not hire consultants to tell us how to do our jobs and we should wait for the letter from the Department of Education. She related that next agenda is full and cannot see that we have the time to prepare Dr. Argenziano. Mrs. Fitzgerald reiterated that many of the issues that the EQA Report from 2002-2005 had already been addressed by the school administration.

Mr. Wood indicated his support for the Superintendent stating he is the hired educational leader of the district. He felt this would create a conflict, and sees that this meeting would be a source of contention. Mr. Wood stated that the two EQA reports had serious discrepancies.

The Superintendent stated the issue could destroy any initiatives that were started and would not give his administration a chance to resolve things. He asked to be allowed to do his job; and did not see the need for a consultant. Dr. Buchanan stated that the district has many positive

initiatives that are beginning to show results and strongly cautioned against consultant assistance in governance of the district.

Mr. Bevilacqua stated it matters to the kids and wants to make sure we are doing the things on time; he reiterated this came from an independent agency and asked to use the power of collaboration and partnership and ask the individual who gave the report to see if we are on track and on time.

Mr. Gilman noted the political reshuffling at the state level and the leadership of DOE and stated that within the next two weeks we will have a clarification of the role and status of EQA which may resolve the problem and we still await a final version of the first draft response to the 2007 EQA report. He asked to wait to extend the invitation until the DOE structure is clarified.

New Business:

Discussion of MASC Resolution regarding Charter Schools – Dr. Buchanan

Dr. Buchanan stated that the school committee had been invited to join with the Everett School Committee on a resolution relative to Charter Schools.

Moved by Mr. Wood and seconded by Mrs. Fitzgerald to accept the Everett School Committee's resolution. A roll call vote was held with the following results:

Mr. Toohey	Yes	Mr. Wood	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Gilman	Yes		

District Efforts for Increased funding – Mr. Bevilacqua

Mr. Bevilacqua referenced a communication and the loss of a potential grant and asked the Superintendent for a report at the next meeting as to the amount of grants coming into the district and any additional funding sources.

Negotiation of Union Contracts – Mr. Wood

Mr. Wood gave an overview of how the negotiations of union contracts are structured. He stated the model we have is not a good one and stated the school committee should take the lead in these negotiations. Mr. Wood indicated that the committee should consult with the administrators versus having them taking the lead in the negotiating. He recommended negotiating the same way as the City does with the Mayor and City Solicitor.

Mrs. Fitzgerald stated we only need advice from legal counsel and can do the negotiating ourselves. She reported that last year there were 22 negotiating sessions and that would be costly to hire an attorney.

Dr. Buchanan agreed to have someone do the negotiations since it is difficult to have one person negotiate with the people in the district. He stated you have to be cautious when getting away from the specificity of a school law firm. The Superintendent stated that school law experience is critical and his major concern would be to look at a firm who deals with educational issues.

Mr. Gilman agreed that we do need legal expertise at times.

Mr. Bevilacqua asked Mr. Wood to provide them with an estimate (per hour cost) for a law firm. He related that this would give the committee an idea of the amount of funds to budget for negotiations.

Mr. Wood stated this is a separate item. He noted this is only for the school committee to take the lead in negotiations and not the administrators.

Moved by Mr. Wood the School Committee from here on out take the lead in negotiations of all union contracts and the central office administration be used as a resource but not be directly involved. This motion was seconded by Mrs. Fitzgerald.

Mr. Bevilacqua asked to look at the opportunity to request that the Mayor and Solicitor do the negotiations for the city and school side. Mr. Toohey agreed with Mr. Bevilacqua. Mrs. Fitzgerald is not interested in advocating the Mayor to be part of our job to negotiate and did not have a problem with the City Solicitor as part of the negotiating team. Mr. Wood stated the law firm used for advice for negotiating was approximately \$15,000.

A roll call vote was held with the following results:

Mr. Toohey	Yes	Mr. Wood	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Gilman	Yes		

RFP – Assistant City Solicitor for School Department Legal Issues – Mr. Wood

Mr. Wood proposed a way to do business with the law firm. It currently is \$155 per hour or approximately \$50,000 annually. He reviewed the salaries of the City Solicitors. He asked to draft an RFP for a salaried position within our department and felt it could be cost effective and more efficient and this would give us a person more readily available.

Ms. Kosmes spoke with the City Auditor that along with the outside counsel they have a clerical person and an expense account. Furthermore, the city has outside counsel in addition to the solicitors and indicated there still may be a need for outside counsel when crafting the RFP.

Mrs. Fitzgerald stated did not have a problem overseeing the legal issues of the district but asked for time factors and costs on how often we ask for an attorney's advice. She expressed concern about not getting one person without the depth of experience as we would with a firm.

Mr. Bevilacqua stated the reality is the school department attorney with the school committee using the service minimally and asked to title it correctly. He noted that the committee needed to define the scope of duties for this position. Mr. Bevilacqua believed this matter involved two issues, one to ask the solicitor to put on an assistant to deal with school issues and the other to deal with negotiations. He asked to look at all the models available and reiterated his support for a school committee attorney.

Mr. Wood asked to start RFP development process so that legal services can become more efficient, save money, and have a school committee attorney who is accountable to us.

Moved by Mr. Wood and seconded by Mr. Toohey to authorize Mr. Wood and another member of the School Committee to meet with Attorney Cox, Dr. Buchanan, and Ms. Kosmes to craft an RFP for a school committee attorney and return for a final vote. Mr. Toohey volunteered to be the other member. Mr. Gilman appointed Mr. Toohey as Chair.

Mr. Gilman asked to have a broad scope of services in the RFP. Mrs. Fitzgerald stated there are advantages to having an attorney on staff on a day to day basis.

2007 Haverhill School Committee Scholarship Recommendations – Dr. Buchanan

Moved by Mr. Wood and seconded by Mr. Toohey to approve the 2007 scholarship recommendations. A roll call vote was held with the following results:

Mr. Toohey	Yes	Mr. Wood	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Gilman	Yes		

Dr. Buchanan introduced the Items by Consensus

approval of warrant number EV20070810 (payable 08/10/07) totaling \$498,111.90

approval of the legal bills totaling \$728.50 for Murphy, Lamere & Murphy P.C.

approval of the consultant contract(s):

Patricia Cronin	\$10,000.00
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Moved by Mr. Wood and seconded by Mr. Toohey to approve the Items by Consensus. A roll call vote was held with the following results:

Mr. Toohey	Yes	Mr. Wood	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Gilman	Yes		

Executive Session/Adjournment

Moved by Mr. Wood and seconded by Mr. Bevilacqua to adjourn the meeting at 9:07 p.m. A roll call vote was held with the following results:

Mrs. Toohey	Yes	Mr. Wood	Yes	Mrs. Fitzgerald	No
Mr. Bevilacqua	Yes	Mr. Gilman	Yes		

HAVERHILL SCHOOL COMMITTEE
SPECIAL MEETING OF AUGUST 23, 2007

Sc
9/27/07
SC APPROVED
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A Special Meeting of the Haverhill School Committee was called to order at 4:01 p.m. by Mayor James Fiorentini, Chairperson. Present were: Mrs. Erin Francescone; Mr. Scott Wood; Mr. Joseph Bevilacqua; Dr. Raleigh Buchanan, Superintendent of Schools; and Ms. Kara Kosmes, Assistant Superintendent for Finance & Operations. Mr. Shaun Toohey; Mrs. Kerry Fitzgerald and Mr. Robert Gilman, President were recorded absent.

Moved by Mr. Wood and seconded by Mr. Bevilacqua to approve warrant number EV20070824 (payable 08/24/07) totaling \$226,200.65 as indicated in the agenda material.

The warrants were unanimously approved.

Moved by Mr. Wood and seconded by Mr. Bevilacqua to adjourn the special meeting.

Meeting adjourned at 4:03 p.m.

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**HAVERHILL SCHOOL COMMITTEE
REGULAR MEETING OF SEPTEMBER 6, 2007**

SC APPROVED

Mayor James Fiorentini, Chairperson opened the meeting at 7:03 p.m. Present were: Mr. Joseph Bevilacqua; Mr. Shaun Toohey; Mrs. Erin Francescone; Mr. Robert Gilman, President; Mr. Scott Wood; Mrs. Kerry Fitzgerald (arrived at 8:35 p.m.); Dr. Raleigh Buchanan, Superintendent of Schools; Ms. Kara Kosmes, Assistant Superintendent for Finance; Dr. Steven O'Brien, Assistant Superintendent for Curriculum & Instruction; and Mr. Richard Langlois, Assistant Superintendent for Personnel.

Mayor Fiorentini led the Pledge of Allegiance.

Public Comment

None at this time.

Introduction of Student Advisory Council Members – Michelle Clark & Colleen Hayes

The new high school representatives were introduced.

High School Opening – Mr. Bevilacqua

Mr. Bevilacqua expressed his concerns that parents and teachers did not know until 10:00 p.m. the night before school opened if the high school would open. He also questioned the information gap and the unanswered questions. Mr. Bevilacqua reflected on the previous evening's school building committee meeting where Deputy Poore of the Haverhill Fire Department, delineated the issues where the minimum requirements were not met. Deputy Poore stated Maury Electric canceled their fire service inspection. Mr. Bevilacqua expressed concerns of not receiving the proper inspections and approvals to open the school and asked the architect to address the issues and not jeopardize the temporary occupancy. He asked for information to come quickly, completely, accurately and to not to delay information to the city, parents and teachers. He commended the Fire Department in their presentation to the committee concerning how to correct the issues. Mr. Bevilacqua expressed his disappointment with the architect who has not followed through with said information.

Mr. Kevin Buckley, KBA Architects, stated this is the ninth phase of a ten phase project to bring the high school to NEASC requirements. He stated the original fire alarm system plans and the work completed did not meet code. Mr. Buckley is working with the Fire Chief to resolve the issues. Mr. Buckley gave a status report as to the overall integrity of the ceilings, holes where conduits are, missing smoke detectors, and the contractors continuing to repair the concerns. He indicated a tremendous amount of work has been done in the past 24 hours. A punch list will be provided by the Fire Department on Monday to Mr. Buckley and Mr. Dill. Mr. Buckley assured members this work will be done at no extra cost to the city and they will continue to work around the clock in order to obtain the temporary occupancy.

Mr. Wood spoke in defense of the Fire Department reiterating Maury Electric was not ready for any fire alarm testing according to a letter from the electrician. Mr. Buckley stated the Electrical Contractors are the only ones who can request such an inspection and did inform the Fire

Department. Mr. Wood questioned why the Superintendent was not notified of this on August 23rd.

Dr. Buchanan stated he was informed on August 27th by the Mayor, met with the Fire Inspectors, and then toured the school to review the situation.

Mr. Wood questioned the change in the code. Mr. Buckley stated the Fire Department did not feel appropriate documentation occurred. The contractors were unaware of filling all the holes prior to approval. Mr. Wood questioned a Chapter 34 analysis for fire code that was never done. Mr. Buckley stated that under a 1999 study this was not done. A Chapter 34 analysis will now be done. Mr. Wood questioned Chief Borden as to the August 23rd meeting.

Chief Borden stated Deputy Poore spoke with Mr. Dill at that time. Mr. Wood reiterated why this information was not communicated to the Superintendent and the members. Chief Borden indicated he spoke with the Deputy at that time and this was not authorized verbally or otherwise. It was not a change that they would accept. Chief Borden stated the information does constitute a Chapter 34 analysis based on the information he has from the Assessor's records. Chief Borden reviewed the problems in the guidance area renovations and other areas where the proper permits were not obtained. This area has been closed and has become a safety issue to students and staff. Chief Borden stated in terms of the fire alarm system it is a better system that will notify us sooner but work still needs to be completed to make the school safer and to meet the minimum standards. Mr. Wood requested of the Mayor the photos of the inspection. Chief Borden stated a state engineer from the Fire Marshall's office will meet with him to review the facts and dimensions.

Mr. Gilman commended the Building Committee. In the past we had a Clerk of the Works and asked to look into the possibility of having a Clerk to oversee the final work.

Mrs. Francescone questioned the fire barrier walls.

Chief Borden stated this was discussed in May and June. Mr. Buckley indicated his men are filling in all the beaches with sealant in the small open compartments. Maury Electric will address the fire alarm issues once the roof tops are in. Mr. Toohey's concern was that permits were not obtained. Mr. Buckley stated permits were obtained. However, when changes occurred, these separate permits were not pulled and the Fire Department was not notified. Chief Borden stated devices were removed from a different contractor and did not pull any permits for the modification of the fire alarm system. He indicated there are realistic, obtainable goals to ultimately make the high school compliant, keep the school open and increase its safety. Mr. Buckley stated they have focused on the gymnasium area, the need to test the fire alarm and hope to open the gym on Monday. He stated henceforth everything will be done in writing.

The Mayor appointed Chief Borden to become an ex-officio non-voting member of the school building committee.

Mr. Dill informed members all the requested work has been completed and is working towards opening the gymnasium on Monday.

Reports:

Subcommittee Reports – Members

None at this time.

Hillie Highlights – Dr. Buchanan

The Superintendent thanked Costco who donated 350 filled backpacks to Silver Hill students. During the August 21st and 22nd administrators' meeting 20 attendees were certified in CPR for adults and children. He thanked Eileen Parry for the training. Lowes has donated \$5,000 for the new playscape at Pentucket Lake. Wal-Mart held a back to school kickoff with Tilton School receiving a \$500 grant for the Goodworks Program. The next strategic plan meeting is September 12th to finalize the mission. A copy of the vision was distributed to members. The Superintendent indicated the Assistant Superintendents will give reports and updates and will not be an action item. He indicated the MCAS scores will be released at the next meeting and is encouraged by the results. Mayor Fiorentini stated the stadium repairs will begin this fall. An anonymous donation of \$5,000 has been made to supply temporary stands for the games

Report of the Assistant Superintendent for Personnel

Mr. Langlois updated members on staff reduction, transfers, new staff, administrators, substitute positions, teachers and orientation. Enrollment is 7,831 with an anticipated October 1st enrollment of 7,600. Registration is ongoing with the center opening at Burnham on October 1st. Mr. Langlois reviewed the need for additional classrooms and the impact on classroom size citing the average sizes by grade level. He gave an overview of the ELL program and staffing. He acknowledged the technology department and its staff and the purchase of 550 computers. Mr. Langlois commented on the X2 conversion and the alignment with personnel information. The Honeywell communication system will begin on October 15th with the remainder of the schools by December 1st. A brief overview of the system was given. The Superintendent expressed his concern on the limited school space. He indicated there may be a need to reorganize in the next couple of months which will be presented to the committee.

Report of the Assistant Superintendent for Curriculum & Instruction

Dr. O'Brien listed the areas falling under his responsibility. He highlighted each category including the development of district programs through summer workshops, grants and the use of grant funding, providing district maps on the website, thumb drives, purchase of the Trophies reading series, collection analysis, purchase of Testwiz.net for data analysis, posting a data analysis position, completion of the Title IV audit, becoming a paperless office, a new three year plan for the district focusing on improving classroom instruction, completion of NISL, and in-service training.

Report of the Assistant Superintendent for Finance.

Ms. Kosmes has closed the books for the previous year and will forward a copy of the balanced budget at a future meeting. Bulk ordering for the district was completed with orders received for the opening of school. Staff was deployed through the efforts of the custodians including Burnham. Staff cleaned the buildings and prepped them for the opening of school. Some trades were done such as purchasing more Trophies materials for a reduction in staffing positions. Additional computers were purchased due to a staff resignation. Library Aides have been brought back by holding off some new hires. The food service held an open house trying to sign up more free and reduced lunch students prior to the opening of school. The kindergarten

numbers are continuing to grow in the all day program. School Choice numbers are harder to determine and they should have the numbers for October 1st. They are in the process of studying a new telephone system for central office and hope to bring it up to a new modern system within the next six months. Security in buildings is being address with cameras. St. James and Moody have them installed. Monthly budget updates will begin in October.

The Superintendent indicated the need to look at all day kindergarten for all students in addition to nursery school to prepare the children for the future. It would cost approximately one million dollars for a full day kindergarten for the first year. Due to the pay issue this needs to be looked at thoroughly since it is not accessible to all children.

Report of the Superintendent.

Dr. Buchanan will continue with these reports and make members aware of issues in the nation. He informed members of a new political process dealing with AYP with regard to NCLB that will begin in October. He is encouraged of the alternative for the subgroups to meet AYP. Dr. Buchanan read from the August 27th issue of Time relative to gifted and talented students. He referenced a list of 16 trends and the impact on the future of our district. There is a need for communications with all publics, teachers and administrators to be bilingual, and to look at the structure of the school system in phases.

Mrs. Francescone stated the gifted and talented dropout rate is the same as in juvenile delinquent halls. She asked for a synopsis or outline from each person prior to their reporting. Mr. Wood asked for the reports to be condensed in a shorter time frame.

Discussion of School Administration's non-posted agenda items -- Mr. Bevilacqua

Mr. Bevilacqua questioned an item that needed a vote from the committee that was not posted on the agenda. He asked for such items that need to be discussed or voted on be put on the agenda.

Curriculum Supervisors' Teaching Responsibilities -- Mr. Wood

Mr. Wood questioned a report from the administrator's negotiating team sub committee relative to teaching. Mrs. Fitzgerald stated Mrs. Francescone and she are still working with the administrators. Mr. Wood asked if a majority of members were interested to proceed further.

Moved by Mr. Wood to have the School Committee further continue the process of exploring the curriculum supervisor's teaching and the administrative subcommittee continue to do their work. This motion was seconded by Mr. Toohey.

Mr. Bevilacqua stated it helps return staff back to the classroom due to staff cuts. Mrs. Fitzgerald asked for a point of order stating through the advice of the lawyer we are not to discuss this due to the violating the impact bargaining law. Mayor Fiorentini ruled Mr. Bevilacqua in order.

Mrs. Fitzgerald and Mrs. Francescone left the room at this time.

Mr. Bevilacqua asked for a copy of the legal opinion. The Superintendent stated a member contacted the attorney without his knowledge. Mayor Fiorentini stated people can give opinions and rules this in order. Mr. Bevilacqua asked to go forward with the discussions. Mr. Gilman

stated there are advantages of both and they need to pursue discussions of the supervisory group and would continue the discussion.

Mr. Tim Maroney, President Administrators' Group, informed members a meeting was held and both lawyers agree that this is part of impact bargaining and should be done in executive session since it deals with a contractual issue. Mr. Maroney stated the responsibilities of the curriculum supervisors today and to find the time in the day would virtually be impossible, you would be impact bargaining the teachers' unit, and expanding the responsibilities of the high school supervisors. It is an endless job of responsibilities to teach a high school class with an inordinate amount of time placed on the supervisor.

Mr. Gilman asked to close the discussion and a subject for impact bargaining.

Ms. Lynn Laffie, ELA supervisor grades 6 – 12 stated they do not lose touch in the classrooms and assist when staff are out, model lessons, prepare summer reading essays, professional development and has taught a classroom her first year being a supervisor. She offered to meet with members to discuss the pros and cons of this.

Mr. Wood asked to come to a decision of the best way to do this.

Mr. Nangle, HHS principal, reviewed the different responsibilities of the curriculum supervisors in addition to the different tasks and jobs the assistant principals have that did not happen five years ago. He stated that if they put them in the classroom it would delay the current jobs they are doing.

The Superintendent stated other area schools have at least double the staff which allows them to teach in the classroom.

Dr. Dorothy Flaherty, Hunking School, stated curriculum supervisors now deal with the middle school for data analysis, help for new teachers, need to help administrators, professional development for the middle school, and the development of new materials across the district.

Mr. Gilman stated this has been an ongoing four year discussion. He stated he would vote yes for the discussion to take a look at the different systems and then move forward.

A roll call vote was held with the following results:

Mrs. Francescone	Absent	Mrs. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Absent	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

Mayor Fiorentini asked Mr. Gilman to work with the administration to come back with what other school districts do.

Old Business:

Recommendations for the 2007-2008 Athletic Season – Mrs. Fitzgerald (to remain on the table until 09.27.07).

Lunch Price Recommendations -- Ms. Kosmes (to remain on the table until 09.27.07).

Report on District Efforts for Increased Funding -- Dr. Buchanan (10 minutes)

Dr. Buchanan summarized that we are equal to what we were last year. The anticipated grant is for the extended day of which Consentino and Nettle applied with \$1,300 per child equaling over one million dollars. The early literacy grant at Nettle is being discussed which will serve the adult population. There are roughly 100 homeless students in the district and we are not receiving funding for these students. They are looking into options to offset the costs. He will provide a list of areas that are being cut back due to the funding.

Mr. Bevilacqua asked for what other funding they are pursuing either grant or private funding.

The Superintendent stated Consentino has applied for a planning grant and Whittier is interested in pursuing this.

Mrs. Francescone offered to speak with the teachers as to the pros and cons to obtain this grant.

Mrs. Fitzgerald asked to contact the State Representatives to see if they can assist with the homeless kids and obtaining funding.

The Superintendent will contact the Director tomorrow.

The Superintendent introduced the Items by Consensus:

approval of warrant number EV20070907 (payable 09/07/07) totaling \$372,197.54

approval of the Use of Facilities:

- Request by Marsha Wilson, of the Commonwealth of Massachusetts, for the use of classrooms at Consentino Middle School, on October 20, 2007, from 7:00 a.m. – 4:00 p.m. for Police Department Promotion Exams Process Fee: \$ 10.00; Utility Fee: \$ 20.00 per hour; Custodial Fee: \$ 45.00 per hour (10 hrs x 2 cust); Rental Fee: \$ 30.00 per room
- Request by Marsha Wilson, of the Commonwealth of Massachusetts, for the use of classrooms at Consentino Middle School, on November 17, 2007, from 7:00 a.m. – 4:00 p.m. for Fire Department Promotion Exams Process Fee: \$ 10.00; Utility Fee: \$ 20.00 per hour; Custodial Fee: \$ 45.00 per hour (10 hrs x 2 cust) Rental Fee: \$ 30.00 per room
- Request by Harold E. Wood, of the Pete Shanahan's Men's Basketball Team, for the use of the gym at Consentino Middle School, starting on September 13, 2007, through June 2008, Thursday nights (excluding vacations and snow days), from 5:30 p.m. – 7:00 p.m. Process Fee: \$ 10.00 paid; Utility Fee: \$ 20.00 per hour; Custodial Fee: \$ 30.00 per hour; Rental Fee \$ Waived
- Request by Jeremy O'Neil, of the Academy of Knightly Arts, for the use of the gym at Nettle Middle School, September 2007, through June 2008, Tuesday nights (excluding vacations and snow days), from 6:30 p.m. – 8:30 p.m. for fencing classes. Process Fee: \$ 10.00 paid; Utility Fee: \$ Waived; Custodial Fee: \$ 45.00; Rental Fee \$ Waived
- Request by Jeff Nelson, of the Elite Players Basketball Camp, for the use of the gym at Bradford Elementary School, on September 28, 2007, through November 2, 2008, Friday nights (excluding vacations and snow days), from 6:00 p.m. – 8:00 p.m. for basketball camp. Process Fee: \$ 10.00 paid; Utility Fee: \$ Waived; Custodial Fee: \$ 45.00; Rental Fee \$ Waived

Mr. Bevilacqua asked to remove Item 1 to vote on it separately.

Moved by Mr. Wood and seconded by Mrs. Francescone to approve Items 2 and 3. A verbal vote indicated all in favor.

Moved by Mr. Wood and seconded by Mr. Toohey to approve Item 1. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mrs. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Abstained	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

Executive Session/Adjournment

Moved by Mr. Wood and seconded by Mr. Toohey to adjourn the meeting at 10:22 p.m. and enter into Executive Session for the purpose of negotiations and personnel. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mrs. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

SC APPROVED

HAVERHILL SCHOOL COMMITTEE
REGULAR MEETING OF OCTOBER 11, 2007

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Mayor James Fiorentini opened the meeting at 7:03 p.m. Present were: Mr. Shaun Toohey; Mrs. Erin Francescone; Mr. Scott Wood; Mrs. Kerry Fitzgerald; Mr. Robert Gilman, President; Dr. Raleigh Buchanan, Superintendent of Schools and Ms. Kara Kosmes, Assistant Superintendent FOR Finance. Mr. Joseph Bevilacqua was recorded as absent.

Mayor Fiorentini led the Pledge of Allegiance.

Public Comment

None at this time.

Presentations:

Dictionary Donation – Ms. Linda Sundell, Rotary Club

Ms. Linda Sundell, representing the Rotary Club, donated 710 dictionaries to all the third grades in public and private schools in Haverhill.

Reports:

Student Advisory Council Report -- Michelle Clark & Colleen Hayes

Colleen Hayes stated the construction is moving along; students have received progress reports this Friday; the sports teams were doing well; and students have had positive feedback on the Classical Academy.

MCAS Report – Dr. Buchanan & Dr. O'Brien

Dr. O'Brien and the Superintendent presented the 2007 Preliminary AAYPA Data for Urban Districts. Haverhill's rankings included ELA (sixth) and Mathematics (seventh). He noted that all but one school had made the aggregate. The Superintendent indicated the area of most concern was limited English proficient students in both areas. Dr. Buchanan noted that improvement has been made in the last two years. The district has improved scores by three percent achievement in ELA and seven percent in Mathematics; with an overall 5.3 percent achievement increase. He indicated that the administrative team would be meeting to review the deficient areas and will return on the actions in those areas.

Subcommittee Reports – Members

None at this time.

Hillie Highlights – Dr. Buchanan

Dr. Buchanan perused an article in the Wall Street Journal relative to the high school and students continuing their education. They are looking at having future academies in Science and Technology and Business. In addition, the Superintendent hoped to offer Chinese and Arabic languages in the coming years. Dr. Buchanan announced that Tilton School had perfect attendance in a third grade class for one week in September.

Ms. Kosmes reported through efforts with the Haverhill Police Department a grant covered costs for work this summer freeing up funds to convert the \$10,000 for the adjustments in the athletic salaries and fees for this year.

The Superintendent indicated they are saddened by the resignation of the Basketball Coach and the process had begun to select a new coach.

The Superintendent read the new mission statement developed by the Strategic Planning Committee. The Vision and plan should be completed by the end of the year.

"The Haverhill Public School system is dedicated to ensuring each Learner meets or exceeds rigorous academic standards to become Citizens with integrity, skills, and the resources to succeed in the Global community."

The HHS Key Club is holding a blood drive October 15th that is open to the community; the college fair will be held for seniors in the library; and the Parent Academy is scheduled for October 24th at Consentino School focusing on Safety and Security.

Dr. Buchanan thanked Dr. O'Brien for his MCAS work. He also noted that a data team has been developed in each school that has reduced tardies and increased attendance.

Old Business:

Conference Requests – Dr. Buchanan (tabled on 09.27.07)

- Natalie Willwerth, HHS, NSTA Conference, Nov. 7 – 10, Denver, CO, \$477.80
- Nancy Ruddock, HHS, NSTA Conference, Nov. 8 – 10, Denver, CO, \$477.80
- Jennifer Tremblay, Tilton, 18th Annual Literacy for All Conf. & RR Institute, October 29 & 30, 2007, Providence, RI, \$924.30
- Erin Twombly, Bradford Elementary, 18th Annual Literacy for All Conf. & RR Institute, October 28 & 29, 2007, Providence, RI, \$845.30
- Nancy Rogers, Bradford Elementary, 18th Annual Literacy for All Conf. & RR Institute, October 28, 2007, Providence, RI, \$374.30
- Maureen Gray, Golden Hill, 18th Annual Literacy for All Conf. & RR Institute, October 29 & 30, 2007, Providence, RI, \$924.30
- Kristin Kelley, Golden Hill, 18th Annual Literacy for All Conf. & RR Institute, October 29 & 30, 2007, Providence, RI, \$1,106.30
- Monica Marino, Greenleaf, 18th Annual Literacy for All Conf. & RR Institute, October 28 & 29, 2007, Providence, RI, \$835.30
- Roberta Roffo, Greenleaf, 18th Annual Literacy for All Conf. & RR Institute, October 29 & 30, 2007, Providence, RI, \$924.30
- Lisa Pezzella, Silver Hill, 18th Annual Literacy for All Conf. & RR Institute, October 29 & 30, 2007, Providence, RI, \$924.30
- Valerie Corradino, Silver Hill, 18th Annual Literacy for All Conf. & RR Institute, October 29 & 30, 2007, Providence, RI, \$924.30
- Jennifer Peterson, Tilton, 18th Annual Literacy for All Conf. & RR Institute, October 28 & 29, 2007, Providence, RI, \$835.30
- Mary Rose Early, Tilton, 18th Annual Literacy for All Conf. & RR Institute, October 28, 2007, Providence, RI, \$374.30
- Cherise Gosselin, Tilton, 18th Annual Literacy for All Conf. & RR Institute, October 28, 2007, Providence, RI, \$374.30
- Barbara McCarthy, Pentucket Lake, 18th Annual Literacy for All Conf. & RR Institute, October 28, 2007, Providence, RI, \$374.30
- Debra Stanzione, Pentucket Lake, 18th Annual Literacy for All Conf. & RR Institute, October 29 & 30, 2007, Providence, RI, \$924.30

- Sara Corsaro-Parent, Pentucket Lake, 18th Annual Literacy for All Conf. & RR Institute, October , Providence, RI, \$655.30
- Judith Zaino, Walnut Square, 18th Annual Literacy for All Conf. & RR Institute, October 29 & 30, 2007, Providence, RI, \$924.30
- Cheryl Marr, Pentucket Lake/Walnut Square, 18th Annual Literacy for All Conf. & RR Institute, October 28 - 30, 2007, Providence, RI, \$733.00
- Sarina Ryan, Golden Hill, 18th Annual Literacy for All Conf. & RR Institute, October 28 - 30, 2007, Providence, RI, \$733.00
- Linda Gordon, HHS, NSTA Conference, November 7 – 10, Denver CO, \$477.80

Mr. Wood questioned why substitutes are not being provided. Maureen Gray stated that the participants are Reading Recovery teachers (not classroom teachers) and students will not receive services for the two days. She noted that one of the priorities of the grant is to attend one conference per year and there is a line item in the grant. Mrs. Gray noted that the goal is to improve instruction; to stay up to date on research and share information with the classroom teachers. In conclusion, she noted that teachers have the option to attend all three days, thus, total costs vary.

Moved by Mr. Wood and seconded by Mrs. Francescone to remove the Conferences from the table. A verbal vote indicated all in favor.

Moved by Mr. Wood and seconded by Mrs. Francescone to approve the Conferences as listed from the previous meeting. A verbal vote indicated all in favor.

School Committee Attorney RFP Update – Mr. Wood & Mr. Toohey

Mr. Wood referenced a copy of the RFP for Legal Services that was issued on October 8th with the deadline on October 30th at 2:00 p.m.

Negotiations of Union Contracts – Mr. Wood & Mr. Toohey – tabled on 09.27.07

Mr. Wood indicated having an attorney negotiate contracts is proper protocol.

Moved by Mr. Wood and seconded by Mr. Toohey to remove this item from the table. A roll call vote was held with the following results:

Mrs. Francescone	No	Mrs. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	No	Mr. Gilman	Yes	Mayor Fiorentini	Yes

Mr. Wood stated at the last meeting a recommendation was made to go with one individual but it should be an open application process and anyone interested should have the opportunity to apply for the position. He stated that this will help the Committee with contract language and will be more efficient. It was the consensus of the members to support this proposal. Mr. Wood reaffirmed that this RFP did not include labor services and that there would be another RFP issued shortly.

Moved by Mr. Wood and seconded by Mr. Toohey to issue a RFP for a School Committee Attorney for labor negotiations and services. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mrs. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Gilman	Yes	Mayor Fiorentini	Yes

Recommendations for the 2007-2008 Athletic Season-- Mrs. Fitzgerald -- tabled at the 09.27.07 meeting

Moved by Mr. Wood and seconded by Mr. Toohey to remove the Athletic Season recommendations from the table. A verbal vote indicated all in favor.

Moved by Mrs. Fitzgerald and seconded by Mr. Gilman to put this item on the table until Mr. Shanahan is in attendance. A verbal vote indicated all in favor.

Lunch Price Recommendations -- Ms. Kosmes -- to remain on the table until a food service provider is selected.

New Business:

Final FY07 Financial Statement -- Ms. Kosmes

Ms. Kosmes reviewed last year's final financial statement. She reported that the cost center reflects additional hires; a negative balance indicating the first textbook bonding payment; a \$200,000 shortfall for utilities; using \$700,000 in Medicaid; up \$300,000 for substitutes; increase in transportation and gas prices; and unfunded mandates required with SPED homeless students. Ms. Kosmes acknowledged the principals and cost center administrators for their efforts in keeping costs down. She related that FY08 projections would be discussed at the next meeting.

The Superintendent introduced the Items by Consensus:

approval of the conference request(s):

- Euthemia Gilman, Silver Hill, Leadership Conference 2007, October 24, 25, 26, U. Conn, \$484.57
- Chris Jayne, Silver Hill, Leadership Conference 2007, October 24, 25, 26, U. Conn, \$484.57
- Val Corradino, Silver Hill, Leadership Conference 2007, October 24, 25, 26, U. Conn, \$484.57
- Renata McFarland Bateman, MassCue, Nov. 14-15, 2007, Sturbridge, \$476.38
- Jennifer Roberts, Pentucket Lake, 18th Annual Literacy for All Conference, October 29-30, 2007, Rhode Island, \$874.30

approval of the consultant contract(s):

Barefoot Day Care	\$4,000.00
Kindercare Learning Center	\$7,000.00
NELMS	\$8,850.00
All grant-funded	

approval of warrant number EV20071012 (payable 10/12/07) totaling \$405,345.72

Mr. Gilman asked to remove Item 1 due to a conflict of interest. Mrs. Francescone asked to remove Item 2.

Moved by Mr. Wood and seconded by Mr. Toohey to approve Item 3. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mrs. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Gilman	Yes	Mayor Fiorentini	Yes

Moved by Mr. Wood and seconded by Mr. Toohey to approve Item 1. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mrs. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Gilman	Abstain	Mayor Fiorentini	Yes

Mrs. Francescone asked for an explanation of the NELMS charge. Dr. O'Brien distributed information relative to the question. He stated Consentino will do the model this year. Whittier and Nettle will also be taking part for the price of one additional school.

Moved by Mr. Wood and seconded by Mr. Toohey to approve Item 2. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mrs. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Gilman	Yes	Mayor Fiorentini	Yes

Executive Session/Adjournment

Moved by Mrs. Fitzgerald and seconded by Mr. Wood to adjourn the meeting at 8:17 p.m. and enter into Executive Session for the purpose of legal matters and negotiations. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mrs. Toohey	No	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Gilman	Yes	Mayor Fiorentini	Yes

SC APPROVED

HAVERHILL SCHOOL COMMITTEE
REGULAR MEETING OF OCTOBER 25, 2007

Sc 6/26/08

VIII

C2)

Mr. Robert Gilman, President opened the meeting at 7:04 p.m. Present were: Mr. Joseph Bevilacqua; Mr. Shaun Toohey; Mrs. Erin Francescone; Mr. Scott Wood; Mrs. Kerry Fitzgerald; Dr. Raleigh Buchanan, Superintendent of Schools, and Ms. Kara Kosmes, Assistant Superintendent for Finance. Mayor James Fiorentini (arrived at 7:07 p.m.) and Mr. Toohey (arrived at 7:10 p.m.) were recorded as absent.

Mr. Gilman led the Pledge of Allegiance.

Public Comment.

Michelle Clark read a brief note on the passing of a high school student. Dr. Buchanan thanked all who came to the aid of the grieving students, especially Mr. Nangle and his team. Mr. Nangle extended the school's sympathy to the boy's family.

Reports:

Student Advisory Council Report -- Michelle Clark & Colleen Hayes

Last night the talent show was held with ten acts performing. The school is in a grieving process where special counselors have been brought in to aid students.

Report from Legal Counsel -- Attorney McNulty

Dr Buchanan asked Attorney McNulty to provide a report regarding the negotiated contract with the secretarial unit. Attorney gave a chronological report of events that led up to this report's request. Attorney McNulty gave overview statements of the process and then walked through the chronologically events. She was asked to draft a memorandum of understanding relative to the collective bargaining agreement that had been negotiated between the committee and the secretarial unit.

Moved by Mr. Wood and seconded by Mr. Bevilacqua to waive the attorney client privilege.
A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mrs. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

Attorney McNulty reviewed terms and explanations relative to the drafting tentative agreements. In July, she was forwarded a document to draft into a MOU. She questioned provisions that she felt were not legal, contrary to the law and discriminatory, and the compensation piece. She attempted to contact appropriate administrators on both sides for further explanation. Approximately on August 3rd, she was informed that the MOU would be voted on the following Thursday. Her recommendations were forwarded asking for the needed clarifications. At this time, she learned the document forwarded and the document ratified was not the same document. The parties looked at language that needed to be changed; added and received confirmation from the administration that this was what was agreed to at the table. She was told the MOU was ratified and a month or two later told it was not and asked to make this report. A

show of hands indicated the desire to ask questions and then hear from Mr. Harvey, HEA President..

Questions and concerns from members:

- Referencing the open meeting law if we are likely to get sued from anyone
- Sticking to the current process
- Does this allow us to discuss a public document
- Is there a way to go back to the drawing board
- Where did the information come from
- Agreement voted on by the association before the MOU was drafted, a mutual mistake of fact

Mr. Harvey read a public statement on what was agreed to in negotiations. Any error in placement language was unintentional. It is their belief that the clerical negotiation team for the HEA and the committee should meet to talk about how to develop placement language that is consistent with the percent increases agreed to at the bargaining table. There is also a typographical error that needs to be addressed in the suggested negotiation session and then bring back to the committee for a vote. Attorney McNulty agreed this was an honest mistake. It was questioned of Attorney McNulty why she did not contact members to confirm the different language and continued to receive the confirmation that the language was accurate. Attorney McNulty stated this goes back to the procedures of how contracts are negotiated and how or when she is contacted.

Dr Buchanan stated the document does not become final until the School Committee votes on the issue. An attorney was not involved and everything was stopped and nothing has been executed. All members were invited to review the documents and took full responsibility and did not understand the issue of all members being notified.

The Mayor stated the critical issue was the difference in language. The Superintendent stated this was an honest mistake and brought it to the members' attention who agreed not to approve it. He was attempting to get to a resolution and be fair to all involved.

Mr. Wood stated this product is protected under attorney client privilege and they are the client and should have been provided a copy of the document. The language drafted and inserted was different than what was agreed upon. He questioned who authorized this.

Attorney McNulty stated she is providing them with the best advice and information. The document may be public and there may be personal information that may need to be redacted.

Mr. Gilman stated an email was sent on the 16th to members; followed on the 19th indicating this was a public document. On the 23rd he asked for this to be posted at a public session with the superintendent holding the only copy and requesting people to read that document.

Mrs. Francescone read a copy of the email sent on July 10 relative to her recent illness and her inability to attend the clerical negotiations and meetings. For public record, she asked for this to be known and asked for a retraction from the newspaper since she was not available.

Mrs. Fitzgerald indicated a verbal outline was given to them and not in writing. This was rushed through thus errors and mistakes were made. This is the school committee's as a whole attorney and they need to take the responsibility.

Mr. Toohey questioned Attorney McNulty as to the length of the conference calls and who was involved in the confirmation received. Attorney McNulty stated the school representative was the only one available and they gave the confirmation. Mr. Toohey stated a language change is unethical and frustrating and never brought to his attention after hours of negotiations. Attorney McNulty stated this draft was to be brought to the school committee for review and then execution on the ninth. She stated that Mr. Harvey reviewed what was negotiated, what they received that Thursday, and the crafting of placement language added to reflect what was agreed upon in negotiations.

Ms. Kosmes stated she was the only administrator and did speak with Attorney McNulty and elaborated on what transpired.

Dr. Buchanan felt they erred in not keeping the school committee informed and need to look at a new way to make it work.

Mr. Bevilacqua recommended in the future that the superintendent come to them and inform them of the problem. He asked the superintendent to review the procedures so this will no happen again.

Attorney McNulty stated the tentative agreement had to be drafted and there is a difference if the contract is changed. If it is a ratified document it has a basis for the changes and if there is no meeting of the minds you go back to the table and discuss the issues.

Moved by Mr. Wood and seconded by Mr. Bevilacqua to send the clerical negotiation team back to the table with the HEA to correct any errors in the contract and bring back a physical document back to the School Committee for a final vote. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mrs. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Absent	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

Subcommittee reports

None at this time.

Hillie Highlights – Dr. Buchanan

The Superintendent have received \$50,000 in an after school program of which we were one of forty that received it. The parent academy session next month will be on bullying. He apologized to the swimmers with the pool possibly being ready the second week in November. Burnham School is due to be occupied January 1st. Mrs. Zaino has moved to Moody school and will work with Ms. Sligar prior to her retirement at the end of December. Mrs. Sheeley's final day will be October 1st and thanked her for her work done for the system as Assistant Director of SPED.

Old Business:

Recommendations for the 2007-2008 Athletic Season-- Mr. Toohey -- tabled at 09.27.07 meeting.

Moved by Mr. Wood and seconded by Mr. Toohey to remove this item from the table. A verbal vote indicated all in favor.

Mr. Toohey stated Mr. Shanahan was looking for \$10,000 dollars. Dr. Buchanan stated funds were transferred from another grant to address the concerns at the last meeting. Mr. Wood question if the money should be used to lower the fees or give the coaches raises.

Moved by Mr. Wood to use the \$10,000 to lower the athletic fees and seconded by Mrs. Francescone.

Mr. Shanahan stated the user fee money has already been collected and did not have the capability to refund the fees. We could use part of the monies to pay the coaches at the bottom of the scale and eliminate the third sport fee. This would help both out. If funds were found for next year, all could benefit from reduced fees. Mr. Shanahan expressed his concerns to acquire the best coaches unless the salary is raised. This money will be needed to be raised in subsequent years. This is a workable compromise. Members asked to review the fee schedule with other communities and see if there is a way to maximize this.

A roll call vote was held with the following results:

Mrs. Francescone	No	Mrs. Toohey	No	Mr. Wood	Yes
Mrs. Fitzgerald	No	Mr. Bevilacqua	No	Mr. Gilman	No
Mayor Fiorentini	No				

Moved by Mr. Bevilacqua to provide the split as recommended by the Athletic Director for the \$10,000 and seconded by Mrs. Francescone. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mrs. Toohey	Yes	Mr. Wood	No
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

Lunch Price Recommendations -- Ms. Kosmes -- to remain on the table until a food service provider is selected.

New Business:

Receipt of FY08 Financial Projection -- Ms. Kosmes (5 minutes).

Moved by Mr. Gilman and seconded by Mr. Toohey to accept Ms. Kosmes' report as presented. A verbal vote indicated all in favor.

Class of 2009 MCAS -- Dr. Buchanan (5 minutes).

Moved by Mr. Wood and seconded by Mr. Toohey to table this to the next meeting. A verbal vote indicated all in favor.

Request from Whittier Vo-Tech -- Dr. Buchanan

This item was informational only and did not need to be tabled.

Dr. Buchanan introduced the Items by Consensus:

approval of the conference request(s):

- Kelly Martellucci, Bradford, ASHA Convention, November 14-17, Boston, \$280
- Felicity Johns, St. James, ASHA Convention, November 14-17, Boston, \$280
- Sherry Comerchero, Moody, ASHA Convention, November 14-17, Boston, \$360
- Cynthia Berger, Golden Hill, ASHA Convention, November 14-17, Boston, \$360
- Andrea Carella, Moody/Greenleaf ASHA Convention, November 14-17, Boston, \$280
- Bonnie Krentail, GH/Moody, ASHA Convention, November 14-17, Boston, \$360

approval of warrant number EV20071026 (payable 10/26/07) totaling \$626,336.34:

approval of the minutes of the regular meeting of September 6, 2007

approval of the use of facilities :

- Request by Ryan Allen of Haverhill YMCA, for the use of the Gym at Consentino Middle School, on November 19, 2007 through February 27, 2008, (Monday and Wednesday) from 5:00 p.m. – 8:00 p.m. for Youth Basketball Process Fee: \$ Waived; Utility Fee:\$ Waived; Custodial Fee:\$ 30.00 per hour (1 hour per use); Rental Fee \$ Waived
- Request by Ryan Allen of Haverhill YMCA, for the use of the Gym at Nettle Middle School, on November 19, 2007 through February 27, 2008, (Thursday) from 5:00 p.m. – 8:00 p.m. for Youth Basketball Process Fee:\$ Waived; Utility Fee: \$ Waived; Custodial Fee:\$ 30.00 per hour (1 hour per use); Rental Fee \$ Waived
- Request by Lori Curry and Carol Ireland of HHS, for the use of gym at Nettle Middle School, on October 19, 26, November 2, 9, 16 from 6:30 p.m. – 9:30 p.m. for Friday Night Hoops Process Fee:\$ Waived; Utility Fee: \$ Waived; Custodial Fee:\$ 30.00 per hour (2 hours per use); Rental Fee\$ Waived
- Request by Jane E. MacArthur of StarFire EMS, for the use of classrooms at The Smiley School from November 2007 through December 2008 on Tuesday, Thursdays and Weekends for EMS education program and practical skill presentations and workshops.
Rental Fee:\$ 1,100.00 per month (Includes Process Fee, Utility Fee & Custodial Fee)

approval of the consultant contract:

TECedge LLC \$4,600.00

Mr. Bevilacqua asked to remove Item 2.

Moved by Mr. Wood and seconded by Mr. Toohey to approve Items 1, 3, 4, 5. A verbal vote indicated all in favor.

Mr. Bevilacqua need Item 2 to be voted separately.

A roll call vote was held on Item 2 with the following results. :

Mrs. Francescone	Yes	Mrs. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Abstained	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

Adjournment:

Moved by Mr. Wood and seconded by Mr. Bevilacqua to adjourn the meeting at 9:14 p.m. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mrs. Toohey	Yes	Mr. Wood	Yes
Mrs. Fitzgerald	Yes	Mr. Bevilacqua	Yes	Mr. Gilman	Yes
Mayor Fiorentini	Yes				

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HAVERHILL SCHOOL COMMITTEE
REGULAR MEETING OF NOVEMBER 8, 2007
Revised

SC APPROVED

Mr. Robert Gilman, President opened the meeting at 7:00 p.m. Present were, Mr. Joseph Bevilacqua; Mrs. Erin Francescone; Mr. Scott Wood; Mrs. Kerry Fitzgerald; Dr. Raleigh Buchanan, Superintendent of Schools; and Ms. Kara Kosmes, Assistant Superintendent for Finance. Mayor James Fiorentini (arrived at 7:04 p.m.) and Mr. Shaun Toohey was recorded as absent.

Mr. Gilman led the Pledge of Allegiance.

Public Comment

None at this time.

Student Advisory Council Report -- Michelle Clark & Colleen Hayes

Colleen informed members that Spirit week was this week indicating the bonfire tonight and the homecoming game tomorrow night including judging of the homecoming floats. Report cards will be issued tomorrow.

Presentation(s):

Introduction of Michael Collins, Merrimack Valley Hospital CEO (Collaboration between MV Hospital and the Haverhill Public Schools) – Mr. Bevilacqua

Mr. Collins with the Merrimack Valley Hospital would like to collaborate with the schools to provided health education. He presented the ideas of treating MRSA, diabetes and obesity, and tobacco.

Reports:

Subcommittee Reports – Members

None at this time.

Hillie Highlights – Dr. Buchanan

The Superintendent informed members of the following:

- Bonfire tonight at the stadium with Chartwells donating food and materials.
- 109 seniors have qualified this year for the John and Abigail Adams scholarship
- Harvard university students from incomes under \$60,000 will not pay tuition
- Recognition of Michelle Blake from Tilton as a teacher of positive influence to a student at Malden High School
- A Survey to identify a person who had most influence in the students career will be sent at a later date.
- Judy Zaino has received a \$248,000 Reading First Grant. Golden Hill School was recognized as a Category One School by DOE.
- Recognized BJ's for donating \$250 towards the textbook project
- Seven members are participating in NSLE Training
- Data teams are being organized in each school who are feeding into the district assessment headed by Dr. O'Brien. He thanked Pentucket Bank for the use of their training room for the workshops.
- Nettle has been upgraded in their ranking of schools.

Old Business:

Lunch Price Recommendations – Ms. Kosmes — to remain on the table until a food service provider is selected.

New Business:

Acceptance of Ernest DiBurro Scholarship Fund for Haverhill High School – Dr. Buchanan

Moved by Mr. Wood, seconded by Mr. Bevilacqua to accept the donation of \$100,000 from Ernest DiBurro and establish a scholarship that is given annually to two students who are pursuing a degree in business or accounting at an accredited university or college and who have at least one letter in a varsity sport. A verbal vote indicated all in favor.

A thank you note will be sent to Mr. DiBurro. A request to provide a report on how these monies are invested was requested.

Class of 2009 MCAS – Dr. Buchanan

The Superintendent and Dr. O'Brien followed one class from grade four to grade ten for those students who stay and participate in school. There has been a major increase in high school grade 10 Mathematics. Students went from proficient to advanced (31%). The goal is to have all students proficient by 2014. The ELA program shows 72 percent in the advanced and proficient categories.

Concerns and questions from members:

- Drop out rate and students taking the test
- Mandatory summer school raising scores
- Percentage of students taking MCAS in subgroups
- Challenges from intra and inter city students

Mr. Langlois informed members that they are in the process of purchasing a student identification program which falls with the guidelines of the School Committee policy. They are starting at the high school. They have the hardware and need to purchase the software.

MASC Resolutions – Mrs. Fitzgerald

Mrs. Fitzgerald recommended passing the resolutions distributed to members preciously. Mayor Fiorentini stated he will abstain and needs to study them.

Mr. Bevilacqua asked to remove Resolution 3, Item 1 and Resolution Item 7. Mayor Fiorentini asked to remove Resolution 3 Item 3.

Moved by Mr. Wood and seconded by Mrs. Francescone to approve Resolution 3 Items 2, 4, 5, and 6. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Wood	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Gilman	Yes	Mayor Fiorentini	Abstained

Moved by Mr. Wood and seconded by Mrs. Fitzgerald to approve Resolution 1, 2, and 4. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Wood	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Gilman	Yes	Mayor Fiorentini	Abstained

Mr. Bevilacqua stated Resolution 3, Item 1 can support substantial tax increases and asked to pull it out. There was no motion on this Item.

Mayor Fiorentini asked for clarification on Resolution 3, Item 3. Mrs. Fitzgerald stated they are asking for the money to go directly to the schools versus the city that turns it over to the schools.

Moved by Mrs. Fitzgerald and seconded by Mr. Wood to accept Resolution 3, Item 3. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Wood	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Gilman	Yes	Mayor Fiorentini	No

Mr. Bevilacqua stated his concern on Resolution 3, Item 7 to restrict English Language learning. Mrs. Fitzgerald stated the intent is to find a way to teach students in different ways in order to be within the law. She asked to hold off for one year in order for the legislature to revise the law. No motion was made.

Renewal of Food Service Contract – Ms. Kosmes

Ms. Kosmes summarized the RFP process indicating only one eligible vendor Chartwells. She pointed out the differences in the past and current proposed contract and asked for approval of a one year contract renewal from 12.1.07 to 11.30.08 with two one year renewal years to follow.

Moved by Mr. Wood, seconded by Mr. Gilman to authorize the Superintendent and Mayor enter into a one year contract as presented.

Mr. Bevilacqua questioned the increase of the management fees in each year. Mr. Orsillo, Regional Sales Director stated this fee is tied into as a cost index typically three percent. A question was raised on the Operating Expenses and putting a cap on it versus being open ended. Mr. Orsillo can only charge the district actual costs and the proposal states it will not cost the schools more money. Mr. Bevilacqua asked to identify these costs in the two consecutive years. The management fee is tied to cents per meal depending on the amount of sales. Mr. Bevilacqua questioned 10.7 F and I. It appears they attempt to cap the salaries of the employees and will not exceed what you put in the proposal and they dictated to us what to charge for food prices and potentially will not sell lunches less than what is put in the proposal. Mr. Orsillo stated this is a one year agreement which is what is being paid today for the schools' employees. Mr. Bevilacqua asked for the agreement to state the current level of salary. He discussed his concern with section c-10.2 and asked how much did the Haverhill Public School System pay under this provision last school year. The school department could not answer that question.

Ms. Kosmes stated in the agreement they have no control over collective bargaining with our employees; Chartwells does not take responsibility.

Mr. Bevilacqua asked to better define in this line item to establish the current level of pricing. He questioned the disbursement of monies under 10.11, Investments. Mr. Orsillo stated they are trying to offer better services and to see major renovations of the cafeteria to have the students move through the lines quicker and to expand the POS program. This disbursement is done with working with the administration with an amount up to and over the three years. Competitive sales were questioned. Mr. Orsillo stated the wellness policy has to be uniform and can only be sold after school.

Ms. Kosmes stated this was in the old RFP and the entire proposal is in her office for review by members. Mr. Bevilacqua stated they do not want to restrict anything i.e., wages or to do anything to raise meal prices at this time.

Mrs. Fitzgerald recommended forming a committee of parents and teachers of students who are involved in the program. Mr. Burke is involved with the student council meeting at least once a

month and would like to expand this to the middle schools. He welcomed forming such a committee.

Mr. Wood questioned 10.7 E and the student enrollment not being less than 8,185 including parochial schools. He did not like the "will not be less than". Ms. Kosmes recommended putting in a range. Mr. Wood questioned the \$10,000 cap for the Preventive Maintenance Program. Mr. Orsillo stated this is part of their contribution.

Mrs. Francescone questioned students with health or food allergies. Mr. Orsillo stated their dietician works with the schools to assist the student with their diet. Mr. Burke stated their leads work with the nurses and the parents for the students at each school.

Mayor Fiorentini questioned the break even and the paying of the benefits. Mayor Fiorentini stated this is a subsidized program. It is only a break even to the extent of the Chartwells program. Replacement of the equipment and gasoline of the vehicles are outside of the RFP. Expenses could run from \$50-70,000 per year. This is why \$150,000 for improvements is included in the RFP. Utilities are not included in this which is a standard throughout communities. Mr. Orsillo discussed the three models they have in the Commonwealth.

Mr. Wood moved to amend 10.7 and strike section E. Mr. Bevilacqua seconded. Mayor Fiorentini recommended changing the amendment to have the administration negotiate a change in that clause that would reflect a range of students rather than an absolute number. A verbal vote indicated all in favor.

Mr. Bevilacqua asked for clarification under F and asked for language that the level of wages, salaries and fringe benefits for school department employees for year one shall not be less than currently in effect and subject to consideration by the school committee for years two and three.

Mr. Bevilacqua motioned for 10.7 I that the selling prices of menu pattern meals and ala carte selections will not be more than currently in place for year one and subject to future consideration by the School Committee for years two and three. Mr. Wood seconded the motion. The school administration did not want to be locked into a price and may need to come back for a price increase. Mayor Fiorentini interpreted the motion that the prices can't go up but can go down. A roll call vote was held on 10.7 I with the following results.

Mrs. Francescone	No	Mr. Wood	Yes	Mrs. Fitzgerald	No
Mr. Bevilacqua	Yes	Mr. Gilman	No	Mayor Fiorentini	No

Motion fails

Moved by Mr. Bevilacqua the selling prices of menu pattern meals and ala carte selections will not be more than currently in place for year one and subject to future consideration by the School Committee for years two and three. Mr. Wood seconded the motion. A roll call vote was held on 10.7 F with the following results.

Mrs. Francescone	Yes	Mr. Wood	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Gilman	Yes	Mayor Fiorentini	Yes

Mr. Wood amended on 10:7 I the selling prices of menu pattern meals and ala carte selections will not be more or less currently set unless approved by the School Committee. The amended motion was seconded by Mrs. Francescone. A roll call vote was held with the following results.

Mrs. Francescone	Yes	Mr. Wood	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Gilman	Yes	Mayor Fiorentini	Yes

Moved by Mrs. Francescone and seconded by Mr. Wood that we award the contract to Chartwells pending the changes. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Wood	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	No	Mr. Gilman	Yes	Mayor Fiorentini	Yes

Dr. Buchanan introduced the Items by Consensus:

approval of the conference request(s):

- Sherry Comrecheron, Moody, PROMPT Course, Jan 10-12, Londonderry NH, \$650.00 + mileage
- Corey Masson, Central Office, Technology Conference, Nov. 14 and 15, Sturbridge MA, \$409.75
- Bonnie Antkowiak, Golden Hill, Leading for Literacy, Dec. 4 and 5, Portsmouth NH, \$479.10
- Michael Rossi, Bradford Elementary, Leading for Literacy, Dec. 4 and 5, Portsmouth NH, \$479.10

approval of the legal bills totaling \$3,766.50 for Murphy, Lamere, & Murphy P.C.

approval of warrant number BV20071109 (payable 11/08/07) totaling \$751,866.32

approval of the minutes of the regular meeting of October 11, 2007 and the executive session minutes of July 12, 2007; September 6, 2007; September 27, 2007; and October 11, 2007 (to remain confidential)

approval of the consultant contract:

School for International Training (grant-funded)	\$20,000.00
TECedge LLC (LEA-funded)	9.6% of e-rate reimbursements
Richard M. Kesner (grant-funded)	\$20,500.00

approval of the use of facilities:

- Rising Stat Family Dance Center, HHS Auditorium, June 21, 2008, for Dance Rehearsal and recital. Process Fee: \$10.00; Utility Fee: \$20.00 per hour; Custodial Fee: \$30.00 per hour; Rental Fee: \$100.00; Auditorium Panel Lights: \$25.00 per hour if needed
- VFW Post 29, Hunking School Yard, November 18, 2007, for Santa Parade. Process Fee: \$Waived; Utility Fee: \$Waived; Custodial Fee: \$Waived; Rental Fee: \$Waived
- Haverhill Boys club, HHS gym, April 3, 2008, for Patriots vs Haverhill Boys Club basketball game. Process Fee: Waived; Utility Fee: \$20.00 per hour; Custodial Fee: \$30.00 per hour; Rental Fee: \$Waived
- Haverhill ELKS #165, Bradford Elementary School gymk Thursday, November 15, 2007, 3:00 p.m. – 6:00 p.m. for Hoop Shoot Contest. Process Fee: \$Waived; Utility Fee: \$Waived; Custodial Fee: \$30.00 per hour; Rental Fee: \$ Waived

Mr. Gilman removed Item 2, Mrs. Francescone Item 4, and Mr. Wood Item 5.

Moved by Mr. Wood and seconded by Mrs. Francescone to approve Items 1, 3, and 6. A verbal vote indicated all in favor.

Mr. Gilman asked to vote Item 2 separately. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Wood	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Gilman	Abstained	Mayor Fiorentini	Yes

Mrs. Francescone stated she was not at one of the meetings and cannot vote. A roll call vote was held with the following results:

Mrs. Francescone	Abstained	Mr. Wood	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Gilman	Yes	Mayor Fiorentini	Yes

Mr. Wood questioned the E-rate funding stating we agreed upon to do this until someone was hired in the technology position and questioned why this is being outsourced. Elaine Lathrop reviewed the complicated process. Ms. Kosmes stated we have paid about \$8,000 and received reimbursements of \$80,000 which could double. The company has exceeded their expectations, such as writing grants at no charge. After discussion with Ms. Lathrop, it was decided to outsource this to someone who has the time and experience. Dr. Buchanan indicated this is a great improvement on where they want to go. Ms. Lathrop and her staff will work in collaboration with them.

Moved by Mr. Wood to approve Item 5; a roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Wood	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Gilman	Yes	Mayor Fiorentini	Yes

Executive Session/Adjournment.

Moved by Mr. Wood and seconded by Mrs. Fitzgerald to adjourn the meeting at 9:05 p.m. and enter into Executive Session for the purpose of contract negotiations. A roll call vote was held with the following results:

Mrs. Francescone	Yes	Mr. Wood	Yes	Mrs. Fitzgerald	Yes
Mr. Bevilacqua	Yes	Mr. Gilman	Yes	Mayor Fiorentini	Yes