

HAVERHILL SCHOOL COMMITTEE
Regular Meeting of January 14, 2010
Amended 01.28.10

Mr. Scott Wood, President opened the meeting at 7:00 p.m. Present were: Attorney Paul Magliocchetti; Mr. Raymond Sierpina; Mrs. Susan Danehy; Mr. Shaun Toohey, Vice President; Mr. Joseph Bevilacqua; Dr. Raleigh Buchanan, Superintendent of Schools; Ms. Kara Kosmes, Assistant Superintendent for Finance, and Dr. Steven O'Brien, Assistant Superintendent for Curriculum & Instruction. Mayor James Fiorentini, Chairperson (arrived at 7:07 p.m.) was recorded as absent.

Mr. Wood led the Pledge of Allegiance.

A moment of silence was held for two staff members and a student who have passed away.

Public Comment:

There was no public comment

Presentation(s):

Mary Beth Maranto, Principal of Tilton School announced Cabot Corporation has donated \$10,000 to the school for science materials and thanked them for their support.

Mayor Fiorentini took over as Chair.

Haverhill School Committee Elections for 2010 – Members.

Mr. Wood thanked his colleagues for being elected to the past years' leadership positions.

Moved by Mr. Wood and seconded by Mr. Bevilacqua to nominate Shaun Toohey as School Committee President.

Mayor Fiorentini moved to close the nominations; which was seconded by Mr. Wood. A roll call vote was held with the following results:

Mr. Magliocchetti	Shaun Toohey	Mr. Sierpina	Shaun Toohey
Mrs. Danehy	Shaun Toohey	Mr. Toohey	Shaun Toohey
Mr. Bevilacqua	Shaun Toohey	Mr. Wood	Shaun Toohey
Mayor Fiorentini	Shaun Toohey		

Motion passes; Mr. Toohey was elected School Committee President.

Mr. Toohey took over the Chair for the remainder of the meeting.

Mr. Toohey thanked members for their confidence and vote and stated that he will be working in the best interest of our children.

Moved by Mr. Wood and seconded by Mr. Magliocchetti to nominate Joseph Bevilacqua as School Committee Vice President.

Mayor Fiorentini moved to close the nominations; which was seconded by Mr. Wood. A roll call vote was held on closing the nomination with the following results:

Approved 01.28.10

Mr. Magliocchetti	Yes	Mr. Sierpina	Yes
Mrs. Danehy	Yes	Mr. Toohey	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Yes		

Motion passes.

A roll call vote was held with the following results:

Mr. Magliocchetti	Joey Bevilacqua	Mr. Sierpina	Joe Bevilacqua
Mrs. Danehy	Joe Bevilacqua	Mr. Toohey	Joe Bevilacqua
Mr. Bevilacqua	Joe Bevilacqua	Mr. Wood	Joe Bevilacqua
Mayor Fiorentini	Joseph Bevilacqua		

Motion passes. Mr. Bevilacqua was elected School Committee Vice President.

Reports:

Student Advisory Council Report.

Devin Tatro, secretary of the Student Council, presented the Student Advisory Council report.

Budget Breakdown – Mr. Magliocchetti.

Mr. Magliocchetti requested a budget breakdown by city funds, state funds, federal funds, and other funds which total 100 percent of the budget. The Superintendent detailed how the budget is funded: 48.7 percent comes from the state, 47.99 percent from the city, 2.78 percent from the federal and .045 percent from other. Members discussed the budget allocations and future funding. Mr. Bevilacqua requested a three to five year report for the next meeting in respect to past grant receipts to help forecast for the upcoming budget.

Report from the Superintendent on Improvement of District Student Achievement – Requested by Mr. Magliocchetti.

Mr. Magliocchetti asked for a brief report on what each principal believes will have the greatest impact on improving student achievement in his/her school and requested that principals be in attendance. The Superintendent noted the top five recommendations to improve student achievement: smaller class sizes; sustained district funding of professional development and collaboration; instructional materials and supplies; sufficient professional support staff for all programs and in all schools; and a quality learning environment. Principals commented on the five listed areas. The committee asked what principals would sacrifice to attain these goals in the next budget. Principals offered suggestions on creative ways to look strategically at the budget and to make better use of diminishing funds.

Report from the Superintendent on District Class Sizes – Dr. Buchanan (requested by Mr. Magliocchetti).

Mr. Magliocchetti requested a report on class sizes throughout the district and the administration's plans to reduce class sizes throughout the district. The Superintendent reviewed enrollment figures to date. Mr. Nangle, HHS Principal, reviewed the high school numbers over 714 academic sections. The Superintendent delineated the creative ways to address the issues, different configurations, providing adequate services to students that need special attention, and the ability to reorganize the district.

Status Report on Athletic Program at Haverhill High School Prepared by Garin Veris (requested by Mr. Magliocchetti).

Mr. Magliocchetti asked for an update on the state of the athletic program at the high school and a report from the Superintendent on future plans to coordinate a district wide middle school and high school athletic program. Mr. Veris was unable to attend tonight and asked Mrs. Danehy, Athletic Subcommittee Chairperson to read his updated report and the minutes of the last meeting. Mr. Veris will make a PowerPoint presentation at the first meeting in February. Mr. Magliocchetti requested to include a one, three, and five year plan.

Superintendent's Plan for Viable District Band Program – Dr. Buchanan (requested by Mr. Magliocchetti).

The Superintendent indicated in a recent survey a total of 42 students have expressed interest in receiving music lessons. The next approach is to meet with the music teachers to begin immediately. Drs. Buchanan and O'Brien will meet with the music instructors to discuss the program, instruments, and possibly reorganizing the teaching staff with dual certifications to provide this service. The restoration of this program through a planned approach was requested by members.

Dr. Buchanan presented his Hillie Highlights' Report.

The Superintendent discussed recent donations for the textbook project receiving over \$110,000 the past three years and indicated an approximate balance of \$75,000. Members questioned the balance when there is a need for textbooks; the payment/bonding; and what books are needed.

Moved by Mr. Wood and seconded by Mr. Bevilacqua to request a specific plan on the utilization on the unencumbered monies for the next meeting. A roll call vote was held with the following results.

Mr. Magliocchetti	Yes	Mr. Sierpina	Yes
Mrs. Danehy	Yes	Mr. Toohey	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Yes		

Motion passes.

Subcommittee Reports – Members.

Mayor Fiorentini questioned the bid for janitorial services. Mr. Toohey will appoint a member to the subcommittee within the next several days.

Old Business:

Moved by Mr. Wood and seconded by Mr. Bevilacqua to remove the minutes from the table. A roll call vote was held with the following results.

Mr. Magliocchetti	Abstained	Mr. Sierpina	Yes
Mrs. Danehy	Yes	Mr. Toohey	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Yes		

Motion passes.

Moved by Mr. Wood and seconded by Mayor Fiorentini to approve the executive session minutes of September 24, 2009; October 15, 2009 and October 22, 2009 as amended (to remain confidential unless otherwise specified). A roll call vote was held with the following results.

Mr. Magliocchetti	Abstained	Mr. Sierpina	Yes
Mrs. Danehy	Yes	Mr. Toohey	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Yes		

Motion passes.

New Business:

Moved by Mr. Wood and seconded by Mayor Fiorentini to approval Warrant Number EV2010 (payable 1/15/10) totaling \$440,445.73 and Warrant Number EV20100122 (payable 1/15/10) totaling \$1,540.00. A roll call vote was held and the results were the following:

Mr. Magliocchetti	Yes	Mr. Sierpina	Yes
Mrs. Danehy	Yes	Mr. Toohey	Yes
Mr. Bevilacqua	Abstained	Mr. Wood	Yes
Mayor Fiorentini	Yes		

Motion passes.

Amendment to School Committee Policy Regarding time limit for subcommittee items – Mr. Magliocchetti.

Mr. Magliocchetti asked to amend the Policies when the subcommittee is formed to add the time in which a matter will be in subcommittee; will be taken to a final vote by the school committee, no later than the second scheduled meeting after the item is placed in subcommittee or less time unless otherwise extended by the school committee. Seconded by Mr. Wood.

Members discussed and questioned policies that are not in compliance with all rules and regulations and the best way to revise the policies with accountability. Mayor Fiorentini expressed caution in implementing this policy and suggested to have a deadline for each item to be done at the meeting then a set policy should be developed.

Mr. Magliocchetti asked for a friendly amendment to have the committee chair take responsibility for compliance.

Moved by Mr. Magliocchetti to suspend the rules to approve the item tonight; seconded by Mr. Wood.

A roll call vote was held with the following results:

Mr. Magliocchetti	Yes	Mr. Sierpina	Yes
Mrs. Danehy	Yes	Mr. Toohey	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Yes		

Motion passes.

A roll call vote was held to approve the item.

Approved 01.28.10

Mr. Magliocchetti	Yes	Mr. Sierpina	Yes
Mrs. Danehy	Yes	Mr. Toohey	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	No		

Motion passes.

Moved by Mr. Magliocchetti and seconded by Mr. Wood to suspend the rules to address an amendment to a policy that was incomplete. A roll call vote was held with the following results;

Mr. Magliocchetti	Yes	Mr. Sierpina	Yes
Mrs. Danehy	Yes	Mr. Toohey	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Yes		

Motion passes.

Mr. Magliocchetti referenced the policy for committee officers which included a deletion of the Chairman pro tem and replaced it with the Vice President. He indicated that a meeting can be held and does not allow the Superintendent to appoint a chair.

Moved by Mr. Magliocchetti and seconded by Mrs. Danehy to amend Policy BDB by adding that the Chairman Pro Tem in the absence of the Mayor, President and Vice President; the Superintendent shall call the committee to order and preside until a Chairman Pro Tem is chosen.

Mr. Wood asked for a friendly amendment that in the absence of the Mayor, President and Vice President the most senior member Chair the meeting. Seconded by Mr. Magliocchetti.

A roll call vote was held on the amended motion with the following results:

Mr. Magliocchetti	Yes	Mr. Sierpina	Yes
Mrs. Danehy	No	Mr. Toohey	Yes
Mr. Bevilacqua	No	Mr. Wood	Yes
Mayor Fiorentini	Yes		

Motion passes.

Approval of Race to the Top Memorandum of Understanding – Dr. Buchanan.

Moved by Mr. Bevilacqua and seconded by Mr. Sierpina to endorse the application Race to the Top. A roll call vote was held with the following results:

Mr. Magliocchetti	Yes	Mr. Sierpina	Yes
Mrs. Danehy	Yes	Mr. Toohey	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Yes		

Motion passes.

Budget Discussion – Mr. Bevilacqua.

Mr. Bevilacqua requested a more realistic balanced budget based on the best estimate of money. Ms. Kosmes reviewed the anticipated federal and state funding indicating there are still adjustments they may not know until August as occurred this past year. Members offered suggestions on how to develop the budget with funds available; level funding the budget; looking at the programs and to reevaluate existing programs, include a building utilization plan, communicating better to members, and project dates to review the budget.

Approval of Items by Consensus:

The Superintendent introduced the Items for Approval:

approval of the minutes:

Executive Session of December 10, 2009 (to remain confidential unless otherwise specified); Regular Meeting of December 10, 2009; Special Meeting of December 22, 2009

approval of the legal bills for Murphy, Lamere & Murphy in the amount of \$3,813.00

approval of the use of facilities:

Requested by Rae Pritchett of Bradford Elementary School and Babette Mooney of Northeast Consortium for the use of Bradford Elementary School classrooms on July 19, 20, 21, 22, 23 and 26, 27, 28, 29, 30, 2010 from 8:00 a.m. – 4:00 p.m. for a college course.

Process Fee:	\$ 10.00
Utility Fee:	\$ Waived
Custodial Fee:	\$ 30.00 per hour (Monday – Friday rate)
Rental Fee:	\$ Waived

Requested by Deb Cary of Spotlight Playhouse for the use of the Haverhill High School Auditorium on and for:

Saturday, 1/31/10	11:00 a.m. – 5:00 p.m. – Move In
Sunday, 1/31/10	11:00 a.m. – 5:00 p.m. – Move in
Monday, 2/1/10	5:30 p.m. to 10:30 p.m. - Rehearsal
Tuesday 2/2/10	5:30 p.m. to 10:30 p.m. - Rehearsal
Wednesday 2/3/10	5:30 p.m. to 10:30 p.m. - Rehearsal
Thursday 2/4/10	5:30 p.m. to 10:30 p.m. - Rehearsal
Friday 2/5/10	5:30 p.m. to 10:30 p.m. - Rehearsal
Saturday 2/6/10	5:30 p.m. to 11:30 p.m. - Play
Sunday 2/7/10	12:00 p.m. to 5:00 p.m. – Play (Matinee)
Wednesday 2/10/10	5:30 p.m. to 10:30 p.m. - Rehearsal
Friday 2/12/10	5:30 p.m. to 11:30 p.m. - Play
Saturday 2/13/10	5:30 p.m. to 11:30 p.m. - Play

Process Fee:	\$ 10.00
Utility Fee:	\$ 20.00 per hour
Custodial Fee:	\$ 30.00 per hour (Monday through Friday)
Custodial Fee:	\$ 45.00 per hour (Saturday and Sunday)
Rental Fee:	\$100.00 per day

Requested by Jenifer Murphy of the Commonwealth of Massachusetts Human Resources Division for the use of Consentino Middle School Classrooms (Currently 24 classrooms requested) on March 20, April 24, May 15, September 25, October 16 and November 20, 2010 from 7:30 a.m. – 4:00 p.m. for Civil Service exam administration.

Process Fee:	\$ 10.00
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Utility Fee:	\$ 20.00 per hour per event
Custodial Fee:	\$ 45.00 per hour* (weekend rate) per event
Rental Fee:	\$ 30.00 per classroom – per event

Per Custodian – Two will be called in due to size of group

Requested by Jenifer Murphy of the Commonwealth of Massachusetts Human Resources Division for the use of Haverhill High School Classrooms (Currently 18 classrooms requested) on April 24, 2010 from 7:30 a.m. – 4:00 p.m. for Civil Service exam administration.

Process Fee:	\$ 10.00
Utility Fee:	\$ 20.00 per hour
Custodial Fee:	\$ 45.00 per hour* (weekend rate)
Rental Fee:	\$ 30.00 per classroom

Per Custodian – Two will be called in due to size of group

Requested by Colin LePage of Riverside-Bradford Baseball (Non Profit) for the use of the Consentino Middle School gyms (small and large), on February 27 & 28, 2010 from 8:00 a.m. – 5:00 p.m. for baseball evaluations.

Process Fee:	\$ 10.00
Utility Fee:	\$ 20.00 per hour
Custodial Fee:	\$ 45.00 per hour (weekend rate)
Rental Fee:	\$ Waived

Requested by Matthew Chmielewski of The Haverhill YMCA (Non Profit) for the use of the Consentino Middle School gym, on January 23, 2010 from 10:00 a.m. – 6:00 p.m. for youth basketball league games.

Process Fee:	\$ 10.00
Utility Fee:	\$ 20.00 per hour
Custodial Fee:	\$ 45.00 per hour (weekend rate)
Rental Fee:	\$ Waived *

Requested by Matthew Chmielewski of The Haverhill YMCA (Non Profit) for the use of the Consentino Middle School auditorium/cafeteria, on February 13, 2010 from 10:00 a.m. – 4:00 p.m. for a youth basketball banquet.

Process Fee:	\$ 10.00
Utility Fee:	\$ 20.00 per hour
Custodial Fee:	\$ 45.00 per hour (weekend rate)
Cafeteria Fee:	\$ 25.00 per hour
Rental Fee:	\$ Waived *

* Same fees as last year. Rental fee waived with donations of youth membership.

approval of the field trip request(s):

Radka Meader, HHS, Grade 12, April 14, 2010 to April 25, 2010, Czech Republic, \$2,100

approval of the conference request:

Alberto Rosso, Golden Hill, School Mental Health, Treating Students K 12, January 2930, 2010,
Boston, \$275.00

Mr. Bevilacqua asked to remove the December 10, 2009 minutes.

Moved by Mr. Wood and seconded by Mayor Fiorentini to approve Items 2, 3, 4, and 5 and Executive Sessions 12.10.09 and Special Meeting 12.22.09. A roll call vote was held with the following results:

Mr. Magliocchetti	Abstained	Mr. Sierpina	Yes
Mrs. Danehy	Yes	Mr. Toohey	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Yes		

Motion passes.

Mr. Bevilacqua asked to correct the last vote on page 3 to reflect that he was not absent and was there.

Moved by Mr. Wood and seconded by Mr. Bevilacqua to approve the December 10, 2009 minutes as amended. A roll call vote was held with the following results:

Mr. Magliocchetti	Yes	Mr. Sierpina	Yes
Mrs. Danehy	Yes	Mr. Toohey	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Yes		

Motion passes.

Moved by Mr. Wood at 10:06 p.m. and seconded by Mrs. Danehy to go into executive session for the purpose of personnel and litigation and to revert to open session only for the purposes of adjourning. A roll call vote was held with the following results:

Mr. Magliocchetti	Yes	Mr. Sierpina	Yes
Mrs. .Danehy	Yes	Mr. Toohey	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes
Mayor Fiorentini	Yes		

Motion passes.