



Haverhill School Committee  
Finance Subcommittee Meeting  
Wednesday, February 20, 2019  
City Hall, Suite 206  
8:30 a.m.

Present: Ms. Gail Sullivan, Chairperson, Attorney Paul Magliocchetti (8:45 a.m.), Attorney Richard Rosa, Ms. Margaret Marotta, Superintendent of Schools, Mr. Brian O'Connell, School Business Manager

### Agenda

Review and Approval of Minutes of Finance Subcommittee Meetings of January 17, 2019 and January 31, 2019.

A motion was made by Ms. Sullivan to approve the minutes of the Finance Subcommittee meetings of January 17, 2019 and January 31, 2019 [Finance Subcommittee Meeting Minutes 01.17.19.pdf](#) and [Finance Subcommittee Meeting Minutes 01.31.19.pdf](#)

Update on FY19 Budget Status.

Mr. O'Connell provided follow-up information from the last subcommittee meeting on London Livery. It had been determined that London Livery not an LLC and Michael J. Early was the owner and part-time driver. The subcommittee requested that CORI's be performed on everyone who comes into contact with our students.

FY20 Preliminary Budget Continued Review.

The subcommittee members discussed the overarching goals that would drive the FY20 budget. It was agreed that student achievement and reduction of class size were priorities.

Ms. Marotta outlined a plan to reduce class size at middle school level by the reutilization of the St. James School which can house 350 students. She related that there would probably be an adjustment in the lease with the Archdiocese. The Superintendent commented that the HALT & TEACH students from the school would be housed to other schools i.e. Bartlett or Crowell/Greenleaf respectively. In addition, also being examined was the option of the Tutoring Center becoming a small version of alternative school

In relation to the building utilization, Superintendent Marotta commented that the Kindergarten Centers did not function well and that the buildings which accommodated these programs (Crowell, Greenleaf, and Bartlett) could be better utilized. She outlined the following:

- Greenleaf K Center student population could be absorbed into Bradford Elementary (425 students)
- Bartlett K Center student population could be assimilated into either Tilton or Silver Hill Schools
- Crowell K Center student population could be incorporated into Golden Hill School
- Tilton School would transition to Grades K-3

- Consentino School will go to grades 5-8

The Superintendent detailed the current class size ranges by grade levels within the district and the goals for class sizes:

Current Class Size Levels:	Optimum Class Size Levels:
K – 30	K = 21
1 -30	1-3 = 23
2 – 30	4-8 = 27
3 – 28/29	
4 – 27	
5 – 28	
6 – 27	
7 – 28	
8 - 27	

There was discussion about the budget message and goals for FY20, with agreement on equity and diversity in programs with a direct correlation to student achievement.

Ms. Sullivan mentioned that the reason for the movement of the HALT and TEACH programs was reducing class size at middle school level.

Ms. Marotta noted that each year the district's enrollment increases approximately 50 students.

The Finance Subcommittee recommended a budget working session next Wednesday, March 6, 2019 where the committee can develop goals. The subcommittee members noted there would be no public comment it was just for the full committee to do its work.

Ms. Cassano would poll the members about their availability next week from 5:00 p.m. to 7:00 p.m.

Attorney Magliocchetti would obtain a room at Harbor Place for meeting.

Meeting concluded at 10:00 a.m.