

**Haverhill Superintendent Search Adjusted Timeline**

January 22, 2018	MASC screens completed applications. Screening process identifies requested number of (8-10) candidates.
January 24, 2018	MASC conducts training session with screening committee and reviews interview schedule
January 25, 2018	School Committee approves adjusted Timeline and Superintendent Search Advisory Committee membership
January 30 – February 5, 2018	2 interviews on Tuesday January 30 <sup>th</sup> Search Committee members need to arrive by 5:45 pm First Interview at 6:00 pm & Second Interview at 7:15 pm 2 interviews on Thursday February 1 <sup>st</sup> First Interview at 6:00 pm & Second Interview at 7:15 pm 2 interviews on Saturday February 3 <sup>rd</sup> Search Committee members need to arrive by 8:45 am First Interview at 9:00 am & Second interview at 10:15 am 2 interviews on Monday February 5 <sup>th</sup> - Search Committee members need to arrive by 5:45 pm First Interview at 6:00 pm & Second interview at 7:15 pm Deliberation and Selection of Finalists 8:30pm
February 5, 2018	Superintendent Search Advisory Committee committee nominates finalists. The school committee requests no less than 3 and no more than 5 finalists.
February 6, 2018	The Superintendent Search Advisory Committee present list of finalists to the School Committee. Superintendent Search Advisory Committee is discharged.  MASC reviews site visit information with School Committee. Site Visit Schedule is developed.
Week of February 12-16, 2018	Site visits for School Committee
February 26, 2018	School Committee meets with consultant to discuss site visits and organize final interview questions
February 27-March 2, 2018	Site visits for candidates and final interviews beginning at 7:00 pm. Interviews will be 60-75 minutes long.
March 1-2, 2018	School Committee votes to appoint Superintendent
July 1, 2018 or as soon as possible	Superintendent begins