

PLEASE PRINT OR TYPE

Please refer to your Administration Kit for enrollment and mailing instructions

GROUP BENEFITS ENROLLMENT FORM

EMPLOYEE / FAMILY INFORMATION

Employer/Policyholder _____

Dept. ID _____

Employee Name (Last, First, Middle) _____

Social Security Number _____

Home Address (Street, City, State, Zip) _____

Telephone # _____

Gender (M/F) _____

Occupation or Job Title _____

Date of Birth _____

Age _____

 PAYROLL TYPE: ☐ Weekly ☐ Bi-Weekly
☐ Monthly ☐ Annual

Earnings: \$ _____

Average Hours Worked _____

Date of Hire _____

or

Date of Full Time Employment if different _____

Effective Date _____

State _____

Class _____

Spouse (Last, First, Middle) _____

Gender (M/F) _____

Date of Birth _____

Age _____

No. of Dependents _____

You Must Have Basic Coverage to Elect Voluntary Coverage

You Must Have Voluntary Coverage to Elect Dependent Coverage

LIFE

BASIC:

Group # _____ Div. _____ YES NO Insurance Amount

LIFE & AD&D ☐ ☐ \$ _____**VOLUNTARY:**

Group # _____ Div. _____ YES NO Insurance Amount

LIFE & AD&D ☐ ☐ \$ _____SPOUSE ☐ ☐ \$ _____**DEPENDENT LIFE:**CHILD(REN) ☐ ☐ \$ _____

Name of Your Beneficiary(ies) for Life and/or AD&D Benefits: (Total Percentage of Benefit must equal 100%) List Additional Beneficiaries on separate sheet

BENEFICIARY

Primary Beneficiary(ies):	Residential Address	Date of Birth	Social Security #	Tel. #	Relationship	% of Benefit
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
Contingent Beneficiary(ies):						
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

If you designate more than one beneficiary, please be sure the total percentages of benefit equals 100%. If you do not designate a percentage payable for each beneficiary, the total proceeds payable will be divided equally among each beneficiary. If an insured dependent dies, we will pay the proceeds to you.

ACCEPTANCE OF INSURANCE - Employee Signature Required

SIGNATURE

I apply for the insurance for which I am now eligible (or for which I may become eligible) under the provisions of the Group Policy or Group Policies issued to my employer by the Boston Mutual Life Insurance Company and authorize deductions, if any, from my earnings of the required premium contribution toward the cost of the insurance. I understand that if I am disabled on the date my insurance would otherwise become effective, I shall only become insured on the date I return to active full-time work. I further understand that if I decline insurance coverage for which I am now eligible and I desire to participate in the plan at a later date, I must furnish, at my own expense, evidence of insurability satisfactory to Boston Mutual Life Insurance Company.

Signature of Employee _____ Date _____

REFUSAL OF INSURANCE

Employee Name _____ Employee/Policyholder _____ Group No. _____
(Last, First, Middle)

I hereby certify that I have been given an opportunity to participate in the Group Insurance Plan offered by my Employer (or the Association with whom I am affiliated) and insured by Boston Mutual Life Insurance Company and that I have declined to do so with respect to:

☐ Basic Life & AD&D☐ Voluntary Life & AD&D☐ Dependent Life

I further understand that if I desire to participate in the Plan at a later date with respect to the coverage checked, I must furnish, at my own expense, evidence of insurability satisfactory to Boston Mutual Life Insurance Company.

Signature of Employee _____ Date _____

Signature of Witness _____ Date _____