

Haverhill Public Schools



*School Committee Agenda
October 25, 2018*

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Haverhill Public Schools - School Committee Agenda



Date: Thursday, October 25, 2018 **Time:** 7:00 p.m.
Location: Theodore A. Pelosi, Jr. City Council Chambers
City Hall, 4 Summer Street, Room 202 - Haverhill MA 01830
Revised 10.24.18

"Those attending tonight's meeting should be aware that the meeting is being audio and video recorded by HCTV (add any other media outlet/party which tells you they will be recording). Any audience members who wish to record any part of the meeting must inform the Chair who will announce the recording. This is to comply with the MA wiretap statute."

The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

1. Call to Order – Roll Call – Pledge of Allegiance.
2. Public Comment.
3. Communication and Reports.
 - A. Student Advisory Council Report – Katherine Hubbard.
 - B. Superintendent Comments/Reports.
 - October 1 Enrollment & Numbers
 - C. School Committee Communications.
 - D. Subcommittee Reports.
4. Old Business.
 - A. Discussion of MASBO Haverhill Financial Operations Review.
5. New Business.
 - A. The Superintendent recommends approval of the following Warrants as indicated in the agenda material:
 - 1) Warrant Number EV20181025 totaling \$551,297.51
 - 2) Warrant Number EV20181025A totaling \$168,316.23
 - 3) Warrant Number EV20181025B totaling \$529,842.89
6. Items by Consensus.
 - A. The Superintendent recommends approval of the minutes of the regular meeting of October 11, 2018 as indicated in the agenda material.
 - B. The Superintendent recommends approval of the use of facilities as indicated in the agenda material.
 - C. The Superintendent recommends approval of the field trip request(s) as indicated in the agenda material.
7. Adjournment.

SC Agenda 10.25.18 5 A #1

To the City Auditor: The following names, bills and payrolls have been approved by the School Administration. We are requesting them to be placed on a warrant for payment. I hereby certify under penalty of perjury, and to the best of my ability, that the amounts as scheduled are true and correct and the services and/or materials herein represented have been received as required in accordance with contracts, and that all names, contracts and payrolls in the amounts as scheduled are school department charges.

Brian A. O'Connell

I hereby certify under penalty of perjury that the amounts as scheduled are true and correct and the services and/or materials herein represented have been received as required in accordance with contracts.

[illegible]

City of Haverhill Massachusetts

Fiscal Year: 2018-2019

LEA Warrant EV20181025

Invoice	Vendor	Total
5409~	A Family Cab Inc	\$27,290.00
19-5071	ACCEPT Education Collaborative	\$7,648.75
RPSV02930806	AliMed Inc	\$252.99
Ath-Off 913-SO 9/22	Ashley Stevens	\$84.00
Ath-Off 913-SO 9/11	Bernaco Stroud	\$62.00
56014	Beverly School for the Deaf	\$9,808.26
55997	Beverly School for the Deaf	\$9,808.26
Ath-Off 913-FT 9/15	Brian Jackson	\$68.00
Ath-Off 913-FT 9/8	Brian Orlandella	\$159.00
65255	Cardinal Cushing Centers Inc	\$16,788.60
50332858 RI	Carolina Biological Supply Company	\$727.13
Ath-Off 913-VB 9/24	Chester Flynn	\$174.50
4010490215	Cintas Corporation	\$82.11
INV-1263	CMR School Bus Company LLC	\$1,650.00
INV-1264	CMR School Bus Company LLC	\$1,550.00
9637204766	Coca-Cola Bottling Co of Northn New Eng	\$176.84
19100246	Collaborative for Regional Ed Services	\$6,424.00
19101096	Collaborative for Regional Ed Services	\$10,591.00
4115486	COSTA	\$541.65
IN129210	Custom Computer Specialists Inc	\$2,110.00
810933	D&P Swimming Pool Construction Inc	\$293.55
Ath-Off 913-SO 9/22	Daniel Favreau	\$62.00

City of Haverhill Massachusetts

Fiscal Year: 2018-2019

LEA Warrant EV20181025

Invoice	Vendor	Total
AT&TbillFY19	Darshan Thakkar	\$50.74
ExpenseVJuly2018	Darshan Thakkar	\$50.74
AT&TBILL07/2018	Darshan Thakkar	\$50.74
ExpenseV10/11/18	Darshan Thakkar	\$50.74
10267670645	Dell Marketing LP	\$524.56
0868617	Dennis K Burke Inc	\$1,623.06
0867484	Dennis K Burke Inc	\$1,754.89
303212SEP18	Devereux	\$4,247.64
324353SEP18	Devereux	\$2,123.82
308958SEP18	Devereux	\$3,067.74
Ath-Off FR&JV FT	Donald Werner	\$136.00
IVC068094	Dr Franklin Perkins School	\$5,848.01
OM2022083	Educational Testing Services	\$55.00
Ath-Off 913-FT 9/290	Edward Pilarski	\$68.00
347372	Embree Elevator	\$222.00
IO25071	Evergreen Center Inc	\$17,940.60
IO25130	Evergreen Center Inc	\$19,846.50
IO25082	Evergreen Center Inc	\$17,940.60
IO25095	Evergreen Center Inc	\$17,940.60
IO25140	Evergreen Center Inc	\$19,846.50
41802	F L Chamberlain Center Inc	\$10,260.30
2286473A	Follett School Solutions, Inc.	\$508.20
8914	Forms For You	\$298.00
Ath-Off 913-SO 9/29	Fred M Corey	\$62.00
314256	Fun and Function	\$2,372.68

City of Haverhill Massachusetts

Fiscal Year: 2018-2019

LEA Warrant EV20181025

Invoice	Vendor	Total
60349154	FW Webb Company	\$124.71
60307665	FW Webb Company	\$21.42
Ath-Off 913-SO 9/22	Giuliano Pizzo	\$124.00
Ath-Off 913-SO 9/6	Glenn Lavallee	\$168.00
ExpenseVSept262 018	Gregory Orr	\$40.00
623	Haverhill City of - PPD	\$368.00
6927702	Heinemann	\$1,596.10
102018JL	Hopeful Journeys Educational Center, Inc	\$11,951.28
102018SQ	Hopeful Journeys Educational Center, Inc	\$11,951.28
558522	Industrial Communications	\$843.25
ATh-Off 913-FH 9/21	Joanne Lavender	\$146.00
Ath-Off 913-FT 9/15	John Blatti	\$68.00
Ath-Off 913-FT 9/21	John Buckley	\$68.00
Ath-Off 913-FT 9/29	John Gilhooly	\$68.00
Ath-Off Sept 18-24	John McCauley	\$250.00
Ath-Off 913-SW 9/11	Jonathan Lazar	\$83.00
Ath-Off 913-FH 9/24	Joseph Frank	\$146.00
Ath-Off 913-FT 9/21	Joseph Tunstall	\$91.00
SC 9/18	Judge Rotenberg Educational Center, Inc.	\$21,667.50
Tuition Reimbursemen	Judith Gibbs	\$300.00
Trans Svs 10/8/2018	Julie Wall	\$90.00
100218HHS	Kellie Hickey	\$118.00

City of Haverhill Massachusetts

Fiscal Year: 2018-2019

LEA Warrant EV20181025

Invoice	Vendor	Total
Ath-Off 913-FH 9/21	Kelly Jenkins	\$62.00
Ath-Off 913-FT 9/29	Kenneth Covey	\$68.00
Ath-Off 913-FT 9/29	Kevin Breen	\$68.00
Ath-Off 913-FT 9/29	Kevin Chapman	\$68.00
4477680918	Lakeshore Learning Materials	\$200.73
4404370918	Lakeshore Learning Materials	\$415.14
I007646	Lakeside Motors	\$262.50
Ath-Off 913-FH 9/22	Laura Lasa	\$146.00
ExpenseVFY19	Laurie Curry	\$98.67
TravelFY19	Laurie Mendoza	\$22.78
004377	League School of Greater Boston	\$15,536.58
13582	Learning Skills Academy	\$5,539.59
20181005	Leocadio Lora	\$3,495.00
20180928	Leocadio Lora	\$3,570.00
SIN042286	Lexia Learning Systems LLC.	\$446.20
1018050JB	Lighthouse School Inc	\$9,025.50
1018050GP	Lighthouse School Inc	\$9,025.50
1018050AC	Lighthouse School Inc	\$9,025.50
Expense 9/28/18	Linda Maneen	\$157.88
ExpenseVFY19	Lisa Hunt	\$97.95
1852	Lucos Transportation LLC	\$1,500.00
1851	Lucos Transportation LLC	\$1,500.00
Ath-Off 913-SW 9/18	Manuel Martines	\$83.00

City of Haverhill Massachusetts

Fiscal Year: 2018-2019

LEA Warrant EV20181025

Invoice	Vendor	Total
Ath-Off 913-VB 9/21	Maureen Hovnanian	\$349.00
676444	May Institute	\$9,142.54
0025972-IN	Melmark Inc	\$23,038.89
0025973-IN	Melmark Inc	\$27,969.75
Ath-Off 913-SO 9/29	Melvin Martin	\$84.00
Ath-Off 913-FT 9/21	Michael A. Carroll	\$91.00
Ath-Off 913-SO 9/29	Michael Brown	\$62.00
Ath-Off 913-SO 9/8	Michael Hamel	\$68.00
Ath-Off 913-FT 9/21	Michael Hegan	\$91.00
Ath-Off 913-VB 9/24	Michael Hovnanian	\$174.50
Ath-Off 913-VB 9/17	Michael Rivet	\$174.50
24489	Milestones Inc	\$9,657.78
70042090	Moore Medical Corporation	\$74.00
015424	Nashoba Learning Group, Inc.	\$10,537.59
15733-57008 Sep FY19	National Grid - Electric	\$550.46
26472-98004 Sep FY19	National Grid - Electric	\$126.41
53080-13000 Sep FY19	National Grid - Electric	\$570.27
78366-53007 Sep FY19	National Grid - Electric	\$7,813.47
86328-36007 Sep FY19	National Grid - Electric	\$38.86
V853127	NCS Pearson	\$214.97
Ath-Off 913-VB 9/17	Neville Rivet	\$174.50
SO0808147	New England Coffee	\$253.92

City of Haverhill Massachusetts

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LEA Warrant EV20181025

Invoice	Vendor	Total
0027553	New England Security Shredders LLC	\$50.00
S034351916.001	Northeast Electrical Distributors	\$90.57
S034354388.001	Northeast Electrical Distributors	\$69.58
S034335483.001	Northeast Electrical Distributors	\$125.00
S034337411.001	Northeast Electrical Distributors	\$64.05
S034340140.001	Northeast Electrical Distributors	\$0.71
S034343208.001	Northeast Electrical Distributors	\$262.45
S034303361.001	Northeast Electrical Distributors	\$28.14
S034311560.001	Northeast Electrical Distributors	\$74.74
023517	Northshore Education Consortium	\$1,743.00
023512	Northshore Education Consortium	\$5,733.00
025318	Northshore Education Consortium	\$5,733.00
023514	Northshore Education Consortium	\$2,373.00
023519	Northshore Education Consortium	\$2,373.00
023520	Northshore Education Consortium	\$2,373.00
023516	Northshore Education Consortium	\$5,733.00
023513	Northshore Education Consortium	\$5,733.00
123313	Ockers Company	\$1,400.00
123314	Ockers Company	\$4,800.00
Ath-Off 913-FH 9/22	Patricia Rowe	\$84.00
067165	Perkins School for the Blind	\$21,105.39

City of Haverhill Massachusetts

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LEA Warrant EV20181025

Invoice	Vendor	Total
067212	Perkins School for the Blind	\$5,912.23
581089	Pest-End Exterminators	\$155.00
578739	Pest-End Exterminators	\$70.00
577402	Pest-End Exterminators	\$50.00
580054	Pest-End Exterminators	\$155.00
Ath-Off 913-SO 9/18	Peter Jackson	\$84.00
232157	Ram Printing	\$148.73
Ath-Off 913-SO 9/6	Raul Carreno	\$84.00
6659909	Really Good Stuff Inc	\$104.85
Ath-Off 913-FT 9/18	Richard Robichaud	\$136.00
Ath-Off 913-FH 9/24	Richard Tobin	\$146.00
Ath-Off 913-SO 9/8	Robert Carlson	\$84.00
Ath-Off 913-VB 10/01	Robert Philpott	\$349.00
291592	Rogers Spring Hill Garden & Farm Ctr Inc	\$222.50
291594	Rogers Spring Hill Garden & Farm Ctr Inc	\$152.99
291595	Rogers Spring Hill Garden & Farm Ctr Inc	\$376.50
291596	Rogers Spring Hill Garden & Farm Ctr Inc	\$261.00
Ath-Off 913-FT 9/21	Ronald Fusco	\$91.00
Expense 9/27/18	Rose Mahan	\$27.80
SalwaMilage05-06 FY18	Salwa Nasreddine	\$99.36
SalwaMilage07-08 FY19	Salwa Nasreddine	\$99.36
Ath-Off 913-FT 9/21	Samantha Crowley	\$45.00

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Invoice	Vendor	Total
308103184515	School Specialty/Sax Arts & Crafts	\$442.10
S18-0146752	SDI Innovations, Inc.	\$1,934.03
Ath-Off 913-SO 9/29	Semir Mehic	\$84.00
Ath-Off 913-SO 9/22	Senad Mehic	\$84.00
BooksFY19	Shannon Nolan	\$414.95
Ath-Off Fall Sports	Shannon Pettis	\$600.00
O508-4	Sherwin Williams Company	\$150.36
0247-3	Sherwin Williams Company	\$99.48
0366-9	Sherwin Williams Company	\$99.48
0281-0	Sherwin Williams Company	\$178.78
28397	Sherwin Williams Company	\$245.98
920	Shoe City Hardware	\$7.21
917	Shoe City Hardware	\$14.47
896	Shoe City Hardware	\$36.28
891	Shoe City Hardware	\$29.88
J00740	Shoe City Hardware	\$48.82
J00514	Shoe City Hardware	\$174.98
00488	Shoe City Hardware	\$13.98
00492	Shoe City Hardware	\$13.98
J00392	Shoe City Hardware	\$271.35
8125727453	Shred-It US JV LLC	\$88.00
131448	Signet Electronic Systems Inc	\$1,194.00
130993	Signet Electronic Systems Inc	\$2,001.46
373050-Sep FY19	Spark Energy Gas, LLC	\$34.24
373051-Sep FY19	Spark Energy Gas, LLC	\$551.60

City of Haverhill Massachusetts

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Invoice	Vendor	Total
372816-Sep FY19	Spark Energy Gas, LLC	\$17.89
372817-Sep FY19	Spark Energy Gas, LLC	\$30.35
372820-Sep FY19	Spark Energy Gas, LLC	\$3.89
372821-Sep FY19	Spark Energy Gas, LLC	\$5.45
15922384	Stanley Convergent Security Solutions	\$1,030.00
Expense 10/10/18	Stephen Carr	\$39.55
Ath-Off Fall Sports	Stephen McAlarney	\$166.00
Ath-Off 913-FT 9/29	Steven Kupiec	\$68.00
Ath-Off 913-SO 9/18	Steven Mirasolo	\$84.00
5877	Study.com	\$1,000.00
457441020	Supply Works	\$2,621.20
457441038	Supply Works	\$235.60
457247542	Supply Works	\$205.96
457247559	Supply Works	\$170.40
4566911	Supply Works	\$309.32
456723550	Supply Works	\$551.73
456723568	Supply Works	\$279.69
456723576	Supply Works	\$2,266.32
456723543	Supply Works	\$625.99
Ath-Off 913-FT 9/8	Thomas Brow	\$68.00
2000313211	Toshiba Financial Services	\$254.00
045-238903	Tyler Technologies Inc	\$637.50
99656859	Uline	\$51.13
0426442-IN	Unity School Bus Parts, Inc.	\$31.51
WSBC-AC-00028	University of MA Medical School	\$20,861.55

City of Haverhill Massachusetts

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LEA Warrant EV20181025

Invoice	Vendor	Total
WSBC-AD-00039	University of MA Medical School	\$6,898.23
WSBC-DS-00131	University of MA Medical School	\$1,939.79
WSBC-DS-00029	University of MA Medical School	\$1,536.03
I57810842	WB Mason Co Inc	\$260.79
Iann-19-2	Willow Hill School	\$6,284.25
Grand Total:		\$551,348.25

End of Report

Vendor	Total	Account	Detail Line Description
A Family Cab Inc	\$30.00	1010000.4.3300.6480.75.320.00.30	In town Sped
A Family Cab Inc	\$27,260.00	1010000.4.3300.6481.75.320.00.30	Out of Town SPED
ACCEPT Education Collaborative	\$7,648.75	1010000.4.9464.6485.34.280.00.30	OOD TUITION (JO)
AliMed Inc	\$252.99	1010000.4.2110.6582.34.280.00.30	PERFORMANCE control box for modle 400, 500, & 600 full electric p
Ashley Stevens	\$84.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Bernaco Stroud	\$62.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Beverly School for the Deaf	\$9,808.26	1010000.4.9305.6485.34.280.00.30	OOD TUITION (SB)
Beverly School for the Deaf	\$9,808.26	1010000.4.9305.6485.34.280.00.30	OOD TUITION (JG)
Brian Jackson	\$68.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Brian Orlandella	\$159.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Cardinal Cushing Centers Inc	\$16,788.60	1010000.4.9306.6485.34.280.00.30	OOD TUITION (MS)
Carolina Biological Supply Company	\$135.45	1010000.4.2430.6580.61.250.00.20	AP BIO CELL COMMUNICATION LAB
Carolina Biological Supply Company	\$105.95	1010000.4.2430.6580.61.250.00.20	AP BIOLOGY POPULATION GENETICS AND EVOLUTION
Carolina Biological Supply Company	\$77.90	1010000.4.2430.6580.61.250.00.20	FIXED VOLUME MINI-PIPETTES
Carolina Biological Supply Company	\$119.95	1010000.4.2430.6580.61.250.00.20	HOW TO TRAIN YOUR ISOPOD
Carolina Biological Supply Company	\$16.33	1010000.4.2430.6580.61.250.00.20	MOCROPIPETTE TIPS
Carolina Biological Supply Company	\$56.05	1010000.4.2430.6580.61.250.00.20	NATURAL SELECTION LAB
Carolina Biological Supply Company	\$167.55	1010000.4.2430.6580.61.250.00.20	PHYSIOLOGY OF THE CIRCULATORY SYSTEM
Carolina Biological Supply Company	\$47.95	1010000.4.2430.6580.61.250.00.20	PROTOZOA SURVEY SET
Chester Flynn	\$174.50	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Cintas Corporation	\$82.11	1010000.4.4220.6640.74.185.00.10	Encumbrance FY19
CMR School Bus Company LLC	\$1,650.00	1010000.4.3300.6481.75.320.00.30	OOD Transport
CMR School Bus Company LLC	\$1,550.00	1010000.4.3300.6481.75.320.00.30	OOD Transport
Coca-Cola Bottling Co of North New Eng	\$176.84	4332201.4.3400.6530.61.000.00.30	Encumbered Funds for 2018-2019
Collaborative for Regional Ed Services	\$6,424.00	1010000.4.9464.6485.34.280.00.30	OOD TUITION (PC)
Collaborative for Regional Ed Services	\$10,591.00	1010000.4.9464.6485.34.280.00.30	OOD TUITION (TS)
COSTA	\$541.65	4332202.4.2430.6582.61.000.00.30	Encumber funds 2018-2019 school year
Custom Computer Specialists Inc	\$2,110.00	1010000.4.1450.6450.73.200.00.10	Bal of PO
D&P Swimming Pool Construction Inc	\$293.55	4332059.4.3510.6582.72.515.00.10	Misc. chemicals and supplies for Charles C. White Pool - FY19
Daniel Favreau	\$62.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Darshan Thakkar	\$50.74	1010000.4.4130.6688.74.185.00.10	Cell Reimbursement
Darshan Thakkar	\$50.74	1010000.4.4130.6688.74.185.00.10	Cell Reimbursement
Darshan Thakkar	\$50.74	1010000.4.4130.6688.74.185.00.10	Cell Reimbursement
Darshan Thakkar	\$50.74	1010000.4.4130.6688.74.185.00.10	Cell Reimbursement
Dell Marketing LP	\$120.39	1010000.4.2430.6582.62.770.00.30	Dell 3130cn Toner - 9000pg standard yiel
Dell Marketing LP	\$90.29	1010000.4.2430.6582.62.770.00.30	Dell 3130cn Cyan Toner - 3000pg standard yields
Dell Marketing LP	\$90.29	1010000.4.2430.6582.62.770.00.30	Dell 3130cn Magenta Toner - 3000pg standard yiel
Dell Marketing LP	\$223.59	1010000.4.2430.6582.62.770.00.30	Dell 3130cn Yellow Toner - 9000pg standard yiel
Dennis K Burke Inc	\$1,623.06	1010000.4.3300.6625.75.320.00.30	Diesel
Dennis K Burke Inc	\$1,754.89	1010000.4.3300.6625.75.320.00.30	Diesel
Devereux	\$4,247.64	1010000.4.9305.6485.34.280.00.30	OOD TUITION (JC)
Devereux	\$2,123.82	1010000.4.9305.6485.34.280.00.30	OOD TUITION (RF)
Devereux	\$3,067.74	1010000.4.9305.6485.34.280.00.30	OOD TUITION (AP)
Donald Werner	\$136.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Dr Franklin Perkins School	\$5,848.01	1010000.4.9305.6485.34.280.00.30	OOD TUITION (TJ)
Educational Testing Services	\$55.00	1010000.4.2430.6582.35.145.00.40	parapro Test for Jasmine Rosario
Edward Pilarski	\$68.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Embree Elevator	\$222.00	1010000.4.4220.6640.74.185.00.10	Service
Evergreen Center Inc	\$17,940.60	1010000.4.9306.6485.34.280.00.30	OOD TUITION (JG)
Evergreen Center Inc	\$19,846.50	1010000.4.9306.6485.34.280.00.30	OOD TUITIOIN (ZG)
Evergreen Center Inc	\$17,940.60	1010000.4.9306.6485.34.280.00.30	OOD TUITION (UJ)
Evergreen Center Inc	\$17,940.60	1010000.4.9306.6485.34.280.00.30	OOD TUITION (JM)
Evergreen Center Inc	\$19,846.50	1010000.4.9306.6485.34.280.00.30	OOD TUITION (CP)
F L Chamberlain Center Inc	\$10,260.30	1010000.4.9306.6485.34.280.00.30	OOD TUITION (MKD)
Follett School Solutions, Inc.	\$508.20	1020000.4.2410.6595.54.725.00.20	Follet Book Order. See attached document.
Forms For You	\$298.00	1010000.4.3510.6602.72.115.00.10	Full Carton Admission Tickets - Blue, Gold, Green, Pink, Burgundy, F
Fred M Corey	\$62.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Fun and Function	\$442.95	4543800.4.2410.6584.42.775.00.20	Air-Lite Barrel Roll
Fun and Function	\$649.98	4543800.4.2410.6584.42.775.00.20	Classroom Break Box™ - Standard
Fun and Function	\$359.97	4543800.4.2410.6584.42.775.00.20	Cozy Canoe, regular (BLUE)
Fun and Function	\$399.98	4543800.4.2410.6584.42.775.00.20	Gel Floor Tiles,size 4 Pack Color Multicolored Pack
Fun and Function	\$519.80	4543800.4.2410.6584.42.775.00.20	Noise Reduction Headphones
FW Webb Company	\$124.71	1010000.4.4220.6640.74.185.00.10	Encumbrance FY19
FW Webb Company	\$21.42	1010000.4.4220.6640.74.185.00.10	Encumbrance FY19
Giuliano Pizzo	\$124.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Glenn Lavallee	\$168.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Gregory Orr	\$40.00	1010000.4.2110.6582.34.280.00.30	Supplies. Other SPED
Haverhill City of - PPD	\$368.00	1010000.4.3510.6427.72.115.00.10	Police Coverage at Athletic Events - FY19
Heinemann	\$5.00	1010000.4.2430.6580.47.765.00.20	A Day at the Park

Detailed vendor warrant EV20181025

Heinemann	\$5.00	1010000.4.2430.6580.47.765.00.20	At School
Heinemann	\$5.00	1010000.4.2430.6580.47.765.00.20	Clouds
Heinemann	\$5.00	1010000.4.2430.6580.47.765.00.20	Cranes
Heinemann	\$5.00	1010000.4.2430.6580.47.765.00.20	Little Bat
Heinemann	\$5.00	1010000.4.2430.6580.47.765.00.20	Meli on the Stairs
Heinemann	\$5.00	1010000.4.2430.6580.47.765.00.20	Moosling the Hero
Heinemann	\$5.00	1010000.4.2430.6580.47.765.00.20	My Big Brother
Heinemann	\$1,405.10	1010000.4.2430.6580.47.765.00.20	Reader's Notebook (25 pack)
Heinemann	\$5.00	1010000.4.2430.6580.47.765.00.20	Setting the Table
Heinemann	\$55.00	1010000.4.2430.6580.47.765.00.20	Student Portfolios
Heinemann	\$76.00	1010000.4.2430.6580.47.765.00.20	Take Home Bags Package
Heinemann	\$5.00	1010000.4.2430.6580.47.765.00.20	The Hug
Heinemann	\$5.00	1010000.4.2430.6580.47.765.00.20	The Painter
Heinemann	\$5.00	1010000.4.2430.6580.47.765.00.20	Time for Lunch
Hopeful Journeys Educational Center, Inc	\$11,951.28	1010000.4.9305.6485.34.280.00.30	OOD TUITION (JL)
Hopeful Journeys Educational Center, Inc	\$11,951.28	1010000.4.9305.6485.34.280.00.30	OOD TUITION (SQ)
Industrial Communications	\$843.25	1010000.4.3300.6620.75.320.00.10	Dispatch Services
Joanne Lavender	\$146.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
John Blatti	\$68.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
John Buckley	\$68.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
John Gilhooly	\$68.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
John McCauley	\$250.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Jonathan Lazar	\$83.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Joseph Frank	\$146.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Joseph Tunstall	\$91.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Judge Rotenberg Educational Center, Inc.	\$21,667.50	1010000.4.9306.6485.34.280.00.30	OOD TUITION (SC)
Judith Gibbs	\$300.00	4332056.4.0000.4001.00.000.00.00	HHS Summer School- Revenue
Julie Wall	\$90.00	1010000.4.2320.6425.34.280.00.30	IEP TRANSLATIONS
Kellie Hickey	\$118.00	1010000.4.2710.6425.71.155.00.20	Interpreting services
Kelly Jenkins	\$62.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Kenneth Covey	\$68.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Kevin Breen	\$68.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Kevin Chapman	\$68.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Lakeshore Learning Materials	\$55.00	1010000.4.2430.6584.42.775.00.20	Big Mouth Animal Puppets - Complete Set
Lakeshore Learning Materials	\$21.99	1010000.4.2430.6584.42.775.00.20	Concentration Zap
Lakeshore Learning Materials	\$17.99	1010000.4.2430.6584.42.775.00.20	Fadeless Paper Rolls
Lakeshore Learning Materials	\$16.99	1010000.4.2430.6584.42.775.00.20	Gel-Bead Sensory Shapes - Set of 8
Lakeshore Learning Materials	\$21.99	1010000.4.2430.6584.42.775.00.20	Magnetic Mosaic Design Board
Lakeshore Learning Materials	\$29.99	1010000.4.2430.6584.42.775.00.20	Marble Mania Game Carpet
Lakeshore Learning Materials	\$23.99	1010000.4.2430.6584.42.775.00.20	Moods & Emotions Poster Pack
Lakeshore Learning Materials	\$12.79	1010000.4.2430.6584.42.775.00.20	Watercolor Motivational Poster Pack
Lakeshore Learning Materials	\$30.00	1010000.4.2430.6580.42.775.00.20	Extra Book Set - O
Lakeshore Learning Materials	\$30.00	1010000.4.2430.6580.42.775.00.20	Extra Book Set - B
Lakeshore Learning Materials	\$27.00	1010000.4.2430.6580.42.775.00.20	Extra Book Set - D
Lakeshore Learning Materials	\$25.00	1010000.4.2430.6580.42.775.00.20	Extra Book Set - M
Lakeshore Learning Materials	\$25.00	1010000.4.2430.6580.42.775.00.20	Extra Book Set - N
Lakeshore Learning Materials	\$31.00	1010000.4.2430.6580.42.775.00.20	Extra Book Set - P
Lakeshore Learning Materials	\$23.00	1010000.4.2430.6580.42.775.00.20	Extra Book Set C
Lakeshore Learning Materials	\$31.00	1010000.4.2430.6580.42.775.00.20	Extra book set F
Lakeshore Learning Materials	\$31.00	1010000.4.2430.6580.42.775.00.20	Extra Book Set H
Lakeshore Learning Materials	\$35.00	1010000.4.2430.6580.42.775.00.20	Extra Book Set I
Lakeshore Learning Materials	\$77.15	1010000.4.2430.6580.42.775.00.20	Extra book set J
Lakeshore Learning Materials	\$49.99	1010000.4.2430.6580.42.775.00.20	Think Talk Write Non- Fiction Reading Center (Grade 3)
Lakeside Motors	\$262.50	1010000.4.3300.6643.63.771.00.30	Pick up and remove "School bus" sign and decals
Laura Lasa	\$146.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Laurie Curry	\$98.67	1010000.4.2430.6580.52.160.00.20	Supplies, Instructional-Health
Laurie Mendoza	\$22.78	1010000.4.2440.6680.34.280.00.30	Travel-Teacher SPED
League School of Greater Boston	\$15,536.58	1010000.4.9306.6485.34.280.00.30	OOD TUITION (WC)
Learning Skills Academy	\$5,539.59	1010000.4.9305.6485.34.280.00.30	OOD TUITION (BA)
Leocadio Lora	\$300.00	1010000.4.3300.6481.75.320.00.30	Transp
Leocadio Lora	\$3,195.00	1010000.4.3300.6480.75.320.00.30	Transp.
Leocadio Lora	\$3,570.00	1010000.4.3300.6480.75.320.00.30	Transp.
Lexia Learning Systems LLC.	\$446.20	1010000.4.2430.6580.62.770.00.30	Lexia Core5 Reading Student Subscription
Lighthouse School Inc	\$9,025.50	1010000.4.9305.6485.34.280.00.30	OOD TUITION (JB)
Lighthouse School Inc	\$9,025.50	1010000.4.9305.6485.34.280.00.30	OOD TUITION (GP)
Lighthouse School Inc	\$9,025.50	1010000.4.9305.6485.34.280.00.30	OOD TUITION (KC)
Linda Maneen	\$157.88	4193050.4.2415.6582.33.000.06.10	Title I- Supplies
Lisa Hunt	\$97.95	1010000.4.2420.6609.61.000.00.10	CTE/CVTE Equipment
Lucos Transportation LLC	\$1,500.00	1010000.4.3300.6481.75.320.00.30	Transp
Lucos Transportation LLC	\$1,500.00	1010000.4.3300.6481.75.320.00.30	Transp

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Manuel Martinez	\$83.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Maureen Hovnanian	\$349.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
May Institute	\$9,142.54	1010000.4.9305.6485.34.280.00.30	OOD TUITION (ME)
Melmark Inc	\$23,038.89	1010000.4.9306.6485.34.280.00.30	OOD TUITION (CP)
Melmark Inc	\$27,969.75	1010000.4.9306.6485.34.280.00.30	OOD TUITION W/1:1 (SR)
Melvin Martin	\$84.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Michael A. Carroll	\$91.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Michael Brown	\$62.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Michael Hamel	\$68.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Michael Hegan	\$91.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Michael Hovnanian	\$174.50	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Michael Rivet	\$174.50	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Milestones Inc	\$9,657.78	1010000.4.9305.6485.34.280.00.30	OOD TUITION (KN)
Moore Medical Corporation	\$74.00	1020000.4.2420.6609.61.000.00.10	Healthcare equipment CTE/CVTE SEE ATTACHED ORDER
Nashoba Learning Group, Inc.	\$10,537.59	1010000.4.9305.6485.34.280.00.30	OOD TUITION (IR)
National Grid - Electric	\$550.46	1010000.4.4130.6685.50.185.00.10	Bartlett Electric for the year
National Grid - Electric	\$126.41	1010000.4.4130.6685.74.185.00.10	Maintenance - Brown St Electric for the year
National Grid - Electric	\$570.27	1010000.4.4130.6685.44.185.00.10	Crowell School Electric for the year
National Grid - Electric	\$7,813.47	1010000.4.4130.6685.42.185.00.10	Silver Hill Electric for the year
National Grid - Electric	\$38.86	1010000.4.4130.6685.61.185.00.10	HHS Electric for the year
NCS Pearson	\$168.50	1010000.4.2430.6584.43.710.00.20	ESI - K Kit - English
NCS Pearson	\$46.47	1010000.4.2430.6584.43.710.00.20	ESI-P aNd K Parent Questionnaires
Neville Rivet	\$174.50	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
New England Coffee	\$253.92	4332201.4.3400.6530.61.000.00.30	Encumbered Funds for 2018-2019 School year
New England Security Shredders LLC	\$50.00	1010000.4.2320.6425.34.280.00.30	SHREDDING
Northeast Electrical Distributors	\$90.57	1010000.4.4220.6640.74.185.00.10	Encumbrance FY18
Northeast Electrical Distributors	\$69.58	1010000.4.4220.6640.74.185.00.10	Encumbrance FY18
Northeast Electrical Distributors	\$125.00	1010000.4.4220.6640.74.185.00.10	Encumbrance FY18
Northeast Electrical Distributors	\$64.05	1010000.4.4220.6640.74.185.00.10	Encumbrance FY18
Northeast Electrical Distributors	\$0.71	1010000.4.4220.6640.74.185.00.10	Encumbrance FY18
Northeast Electrical Distributors	\$262.45	1010000.4.4220.6640.74.185.00.10	Encumbrance FY18
Northeast Electrical Distributors	\$28.14	1010000.4.4220.6640.74.185.00.10	Encumbrance FY18
Northeast Electrical Distributors	\$74.74	1010000.4.4220.6640.74.185.00.10	Encumbrance FY18
Northshore Education Consortium	\$1,743.00	1010000.4.2415.6425.61.171.00.20	Encumbered Funds FY19 Recovery HS - AO
Northshore Education Consortium	\$5,733.00	1010000.4.9464.6485.34.280.00.30	OOD TUITION (MC)
Northshore Education Consortium	\$5,733.00	1010000.4.9464.6485.34.280.00.30	OOD TUITION (JO)
Northshore Education Consortium	\$2,373.00	1010000.4.9464.6485.34.280.00.30	OOD TUITION (ZI)
Northshore Education Consortium	\$2,373.00	1010000.4.9464.6485.34.280.00.30	OOD TUITION (NT)
Northshore Education Consortium	\$2,373.00	1010000.4.9464.6485.34.280.00.30	OOD TUITION (SW)
Northshore Education Consortium	\$5,733.00	1010000.4.9464.6485.34.280.00.30	OOD TUITION (CM)
Northshore Education Consortium	\$5,733.00	1010000.4.9464.6485.34.280.00.30	OOD TUITION FOR SPECIAL EDUCATION STUDENT
Ockers Company	\$1,400.00	4289900.4.2453.6610.00.000.00.20	FY18 Municipal Reserve Hardware
Ockers Company	\$4,800.00	4289900.4.2453.6610.00.000.00.20	FY 18 Municipal Reserve Hardware
Patricia Rowe	\$84.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Perkins School for the Blind	\$21,105.39	1010000.4.9306.6485.34.280.00.30	OOD TUITION (CH)
Perkins School for the Blind	\$5,912.23	1010000.4.9305.6485.34.280.00.30	OOD TUITION (AO)
Pest-End Exterminators	\$155.00	1010000.4.4220.6640.74.185.00.10	Encumbrance FY19
Pest-End Exterminators	\$70.00	1010000.4.4220.6640.74.185.00.10	Encumbrance FY19
Pest-End Exterminators	\$50.00	1010000.4.4220.6640.74.185.00.10	Encumbrance FY19
Pest-End Exterminators	\$155.00	1010000.4.4220.6640.74.185.00.10	Encumbrance FY19
Peter Jackson	\$84.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Ram Printing	\$148.73	4185390.4.2415.6560.48.700.07.10	posters 8 1/2 x 11White #80 CREATOR DIGITAL COVER GLOSS, 5 she
Raul Carreno	\$84.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Really Good Stuff Inc	\$104.85	1010000.4.2430.6580.43.710.00.20	First Step Nonfiction - Then and Now 5 book set
Richard Robichaud	\$136.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Richard Tobin	\$146.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Robert Carlson	\$84.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Robert Philpott	\$349.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Rogers Spring Hill Garden & Farm Ctr Inc	\$222.50	1020000.4.4220.6640.74.185.00.10	Bal of PO
Rogers Spring Hill Garden & Farm Ctr Inc	\$152.99	1020000.4.4220.6640.74.185.00.10	Bal of PO
Rogers Spring Hill Garden & Farm Ctr Inc	\$376.50	1020000.4.4220.6640.74.185.00.10	Bal of PO
Rogers Spring Hill Garden & Farm Ctr Inc	\$261.00	1020000.4.4220.6640.74.185.00.10	Bal of PO
Ronald Fusco	\$91.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Rose Mahan	\$27.80	4491000.4.2357.6650.34.280.00.30	PD Stipend/Conf/Travel
Salwa Nasreddine	\$99.36	1020000.4.3300.6677.75.320.00.30	bal of PO
Salwa Nasreddine	\$99.36	1010000.4.3300.6677.75.320.00.30	Parent Reimbursement
Samantha Crowley	\$45.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
School Specialty/Sax Arts & Crafts	\$195.60	1010000.4.2110.6582.34.280.00.30	Classroom Library Early Mapping Skills, Grades K to 2
School Specialty/Sax Arts & Crafts	\$56.09	1010000.4.2110.6582.34.280.00.30	Frey Scientific Get to Know Simple Machines Book Set, Grades K to :
School Specialty/Sax Arts & Crafts	\$119.94	1010000.4.2110.6582.34.280.00.30	Hands-On Culture Art Book

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School Specialty/Sax Arts & Crafts	\$8.90	1010000.4.2110.6582.34.280.00.30	Scholastic Wild Weather Science Vocabulary Reader
School Specialty/Sax Arts & Crafts	\$61.57	1010000.4.2110.6582.34.280.00.30	Teacher Created Materials The Solar System Book Set of 8, English
SDI Innovations, Inc.	\$1,934.03	1010000.4.2430.6580.42.775.00.20	Engage 8.5x11, student agenda books
Semir Mehic	\$84.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Senad Mehic	\$84.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Shannon Nolan	\$414.95	1010000.4.2210.6582.52.745.00.20	Supplies. Other
Shannon Pettis	\$600.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Sherwin Williams Company	\$150.36	1010000.4.4220.6640.74.185.00.10	Encumbrance FY19
Sherwin Williams Company	\$99.48	1010000.4.3510.6602.72.115.00.10	Misc. paint & supplies for HHS Athletic fields - FY19
Sherwin Williams Company	\$99.48	1010000.4.3510.6602.72.115.00.10	Misc. paint & supplies for HHS Athletic fields - FY19
Sherwin Williams Company	\$178.78	1010000.4.3510.6602.72.115.00.10	Misc. paint & supplies for HHS Athletic fields - FY19
Sherwin Williams Company	\$245.98	1020000.4.4220.6640.41.140.00.20	BAL. OF PO
Shoe City Hardware	\$7.21	1010000.4.4220.6640.74.185.00.10	Maint supplies
Shoe City Hardware	\$14.47	1010000.4.4220.6640.74.185.00.10	Maint supplies
Shoe City Hardware	\$36.28	1010000.4.4220.6640.74.185.00.10	maintenance
Shoe City Hardware	\$29.88	1010000.4.4220.6640.74.185.00.10	Maint supplies
Shoe City Hardware	\$48.82	2302144.4.3510.6515.61.290.00.10	Misc. supplies for Trinity Stadium - FY19
Shoe City Hardware	\$174.98	2302144.4.3510.6515.61.290.00.10	Misc. supplies for Trinity Stadium - FY19
Shoe City Hardware	\$13.98	1010000.4.4220.6640.52.745.00.20	Misc hardware
Shoe City Hardware	\$13.98	1010000.4.4220.6640.52.745.00.20	Misc hardware
Shoe City Hardware	\$271.35	2302144.4.3510.6515.61.290.00.10	Misc. supplies for Trinity Stadium - FY19
Shred-It US JV LLC	\$88.00	1010000.4.1210.6560.32.310.00.10	FY19 Shredding
Signet Electronic Systems Inc	\$1,194.00	1010000.4.4130.6688.74.185.00.10	Signet repairs
Signet Electronic Systems Inc	\$2,001.46	1010000.4.4130.6688.74.185.00.10	Signet repairs
Spark Energy Gas, LLC	\$34.24	1010000.4.4120.6686.48.185.00.10	Tilton gas
Spark Energy Gas, LLC	\$551.60	1010000.4.4120.6686.61.185.00.10	HHS gas
Spark Energy Gas, LLC	\$17.89	1010000.4.4120.6686.50.185.00.10	Bartlett gas
Spark Energy Gas, LLC	\$30.35	1010000.4.4120.6686.41.185.00.10	Moody gas
Spark Energy Gas, LLC	\$3.89	1010000.4.4120.6686.44.185.00.10	Crowell Gas
Spark Energy Gas, LLC	\$5.45	1010000.4.4120.6686.61.185.00.10	HHS gas
Stanley Convergent Security Solutions	\$1,030.00	3314100.1.7201.6620.52.000.19.00	Maintenance/Repair-Building
Stephen Carr	\$39.55	1010000.4.3510.6602.72.115.00.10	Admin Exp-Supplies
Stephen McAlarney	\$166.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Steven Kupiec	\$68.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Steven Mirasolo	\$84.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Study.com	\$1,000.00	1010000.4.2410.6595.61.250.00.20	Annual Teacher licenses for one year
Supply Works	\$2,621.20	1010000.4.4110.6584.47.765.00.20	Supplies-On line-Pentucket
Supply Works	\$235.60	1010000.4.4110.6584.51.795.00.20	Supplies-On line-Whittier
Supply Works	\$205.96	1010000.4.4110.6584.41.140.00.20	Supplies-On line-Moody
Supply Works	\$170.40	1010000.4.4110.6515.63.771.00.30	Supplies-On line-TEACH
Supply Works	\$309.32	1010000.4.4110.6515.49.790.00.20	Supplies-On line-Walnut
Supply Works	\$551.73	1010000.4.4110.6515.45.735.00.20	Supplies-On line-Golden
Supply Works	\$279.69	1010000.4.4110.6515.44.730.00.20	Supplies-On line-Crowell
Supply Works	\$2,266.32	1010000.4.4110.6515.61.520.00.20	Supplies-On line-HHS
Supply Works	\$625.99	1010000.4.4110.6584.46.740.00.20	Supplies-On line-Greenleaf
Thomas Brow	\$68.00	1010000.4.3510.6429.72.115.00.10	Cont Service Officials
Toshiba Financial Services	\$254.00	1010000.4.2451.6641.73.315.00.10	HP Printer S/N CN73M4M034
Tyler Technologies Inc	\$637.50	1010000.4.3300.6620.75.320.00.10	Training
Uline	\$51.13	4332059.4.3510.6582.72.515.00.10	Uline Exam Grade Nitrile Gloves - Powder Free - Large
Unity School Bus Parts, Inc.	\$31.51	1010000.4.3300.6620.75.320.00.10	Bus Supplies
University of MA Medical School	\$20,861.55	1010000.1.0016.4687.00.000.00.00	Qrtly claims SBM
University of MA Medical School	\$6,898.23	1010000.1.0016.4687.00.000.00.00	Qrtly claims SBM
University of MA Medical School	\$1,939.79	1010000.1.0016.4687.00.000.00.00	Qrtly claims SBM
University of MA Medical School	\$1,536.03	1010000.1.0016.4687.00.000.00.00	Qrtly claims SBM
WB Mason Co Inc	\$8.20	1010000.4.2210.6582.52.745.00.20	8 x 12 No Smoking Signs
WB Mason Co Inc	\$38.20	1010000.4.2210.6582.52.745.00.20	Blue Copy Paper
WB Mason Co Inc	\$70.00	1010000.4.2210.6582.52.745.00.20	file magazine plastic
WB Mason Co Inc	\$38.20	1010000.4.2210.6582.52.745.00.20	Green copy paper
WB Mason Co Inc	\$67.99	1010000.4.2210.6582.52.745.00.20	Stand up Expandable Organizer 10 panels
WB Mason Co Inc	\$38.20	1010000.4.2210.6582.52.745.00.20	YELLOW copy paper
Willow Hill School	\$6,284.25	1010000.4.9305.6485.34.280.00.30	OOD TUITION (DI)

\$551,348.25

- 0 Grants
- 30 District Offices
- 31 School Committee
- 32 Office of the Superintendent's
- 33 Curriculum Department
- 34 Special Education
- 35 ELL (formally Bilingual)
- 36 Parent Registration

- 41 Moody Early Childhood Center (ECC)
- 42 Silver Hill Horace Mann Charter School
- 43 Bradford Elementary School
- 44 Crowell Elementary School
- 45 Golden Hill Elementary School
- 46 Greenleaf Elementary School
- 47 Pentucket Lake Elementary School
- 48 Tilton Elementary School
- 49 Walnut Square Elementary School
- 51 John Greenleaf Whittier School
- 52 C.D. Hunking Middle School
- 53 Dr. Paul Nettle Middle School
- 54 Dr. A.B. Consentino Middle School
- 61 Haverhill High School
- 62 St. James HALT Alternative School
- 63 St. James TEACH Alternative School
- 70 District & Student Services
- 71 Guidance Department
- 72 Athletics Department
- 73 Technology-Administration
- 74 Maintenance/Utilities
- 75 Transportation
- 76 Food Services by Whitsons
- 77 Misc Revenues

City of Haverhill Massachusetts

Fiscal Year: 2018-2019

LEA Warrant EV20181025A

Invoice	Vendor	Total
2644	Coppola Bus Inc	\$168,264.11
Q52880	Fantini Baking Company Inc	\$29.58
Q52153	Fantini Baking Company Inc	\$11.25
Q21446	Fantini Baking Company Inc	\$11.29
Grand Total:		\$168,316.23

End of Report

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Vendor	Total	Account	Detail Line Description
Coppola Bus Inc	\$168,264.11	1010000.4.3300.6480.75.320.00.20	Cont.Scv.
Fantini Baking Company Inc	\$29.58	4332201.4.3400.6530.61.000.00.30	Encumbered Funds 2018-2019
Fantini Baking Company Inc	\$11.25	4332201.4.3400.6530.61.000.00.30	Encumbered Funds 2018-2019
Fantini Baking Company Inc	\$11.29	4332201.4.3400.6530.61.000.00.30	Encumbered Funds 2018-2019
	\$168,316.23		0 Grants
			30 District Offices
			31 School Committee
			32 Office of the Superintendent's
			33 Curriculum Department
			34 Special Education
			35 ELL (formally Bilingual)
			36 Parent Registration
			41 Moody Early Childhood Center (ECC)
			42 Silver Hill Horace Mann Charter School
			43 Bradford Elementary School
			44 Crowell Elementary School
			45 Golden Hill Elementary School
			46 Greenleaf Elementary School
			47 Pentucket Lake Elementary School
			48 Tilton Elementary School
			49 Walnut Square Elementary School
			51 John Greenleaf Whittier School
			52 C.D. Hunking Middle School
			53 Dr. Paul Nettle Middle School
			54 Dr. A.B. Consentino Middle School
			61 Haverhill High School
			62 St. James HALT Alternative School
			63 St. James TEACH Alternative School
			70 District & Student Services
			71 Guidance Department
			72 Athletics Department
			73 Technology-Administration
			74 Maintenance/Utilities
			75 Transportation
			76 Food Services by Whitsons
			77 Misc Revenues

City of Haverhill Massachusetts

Fiscal Year: 2018-2019

LEA Warrant EV20181025B

Invoice	Vendor	Total
37157	Alice Training Institute	\$13,500.00
37140	Alice Training Institute	\$8,790.00
Travel 8/28-9/6/2018	Amanda LeBlanc	\$117.45
Walmart, Dollar Tree	Amanda Robinson	\$122.40
75842	American Commercial Appliance Inc	\$136.00
75818	American Commercial Appliance Inc	\$136.00
75821	American Commercial Appliance Inc	\$381.74
75758	American Commercial Appliance Inc	\$946.89
12830604	Andre Bigham	\$42.00
1332355	Asset Genie, Inc.	\$812.00
Expense 10/17/18	Brian W Nagel	\$50.74
70660	Cambridge Computer Services, Inc.	\$35,562.92
C4430	Career Resources Corporation	\$345.15
4802	Central Mass Special Ed Collaborative	\$5,126.96
32556100	CIT Technology Financial Services	\$146.85
66B	City Gate Language Service	\$340.00
INV-1265	CMR School Bus Company LLC	\$1,560.00
INV-1266	CMR School Bus Company LLC	\$1,240.00
195001690	Collaborative for Regional Ed Services	\$3,500.00
3760013797 Dec FY19	Comcast	\$118.64
3760207381 Dec FY19	Comcast	\$560.37
3760013797 Nov	Comcast	\$118.64

City of Haverhill Massachusetts

Fiscal Year: 2018-2019

LEA Warrant EV20181025B

Invoice	Vendor	Total
FY19		
3760207381 Nov FY19	Comcast	\$560.37
3760013797 Oct FY19	Comcast	\$118.64
3760207381 Oct FY19	Comcast	\$560.37
0786129-Nov 2018	Comcast	\$118.15
900486693 Dec FY19	Comcast Business	\$534.23
908679986 Dec FY19	Comcast Business	\$303.66
930010828 Dec FY19	Comcast Business	\$9,000.00
900486693 Nov FY19	Comcast Business	\$534.23
908679986 Nov FY19	Comcast Business	\$303.66
930010828 Nov FY19	Comcast Business	\$9,000.00
900486693 Oct FY19	Comcast Business	\$534.23
908679986 Oct FY19	Comcast Business	\$303.66
930010828 Oct FY19	Comcast Business	\$9,000.00
IN129248	Custom Computer Specialists Inc	\$22,186.04
3087	DALE ROGERS STUDIO	\$250.00
Refund Summer Sch	Darlene Trask	\$275.00
10269393179	Dell Marketing LP	\$72,558.65
RT91396	Demers Plate Glass Company	\$74.66
16668	Dive Cincinnati Inc.	\$14,782.40
1444	EdTech Solutions LLC	\$975.00
4623	Ellevation Inc.	\$12,250.00

City of Haverhill Massachusetts

Fiscal Year: 2018-2019

LEA Warrant EV20181025B

Invoice	Vendor	Total
Reim Student Act.	Haverhill High School	\$1,432.25
1274	Haverhill Taxi LLC	\$7,752.50
1269	Haverhill Taxi LLC	\$9,820.00
1264	Haverhill Taxi LLC	\$8,695.00
181829	HUBERT	\$32.29
965093	HUBERT	\$1,523.42
0687398	Interstate Food Equipment Service	\$277.50
3	Jennifer Der Bogosian	\$257.58
Expense 10/10/18	Jennifer Peterson	\$247.00
12827045	Jose Soto- Medigorin	\$80.00
Travel 9/8/2018	Judith Nesson	\$324.38
J006037	Lakeside Motors	\$1,258.01
I007651	Lakeside Motors	\$175.00
I007653	Lakeside Motors	\$241.25
J005992	Lakeside Motors	\$90.64
INV12972	LearnWell	\$15.00
INV13026	LearnWell	\$60.00
908-0008586-000 1912	Lenovo Financial Services	\$20,845.36
20181012	Leocadio Lora	\$2,781.00
12802030	Lisa Byrne	\$21.25
0137	London Livery	\$160.00
0134	London Livery	\$1,400.00
0135	London Livery	\$1,600.00
N7326424/ 7,8,9 FY19	Mail Finance Inc	\$1,001.04
0025821-IN	Melmark Inc	\$799.50
0025822-IN	Melmark Inc	\$799.50

City of Haverhill Massachusetts

Fiscal Year: 2018-2019

LEA Warrant EV20181025B

Invoice	Vendor	Total
0025694-IN	Melmark Inc	\$826.15
0025695-IN	Melmark Inc	\$826.15
SS01_19	Methuen Public Schools	\$5,337.64
5279-02 9/10,14/2018	Northeast Clinical Sevices, Inc.	\$1,470.00
5279-01 9/5,7/2018	Northeast Clinical Sevices, Inc.	\$1,200.00
S034429091.001	Northeast Electrical Distributors	\$66.31
S034407691.001	Northeast Electrical Distributors	(\$8.31)
S034407691.002	Northeast Electrical Distributors	\$8.31
S034411385.001	Northeast Electrical Distributors	\$118.52
S034398007.001	Northeast Electrical Distributors	\$40.31
S034399461.001	Northeast Electrical Distributors	\$28.38
S034386072.001	Northeast Electrical Distributors	\$40.86
S034343269.001	Northeast Electrical Distributors	\$31.36
S033947119.001	Northeast Electrical Distributors	\$382.32
S034224127.001	Northeast Electrical Distributors	\$173.60
023041	Northshore Education Consortium	\$1,743.00
22385	NRT Bus Inc	\$9,248.64
22402	NRT Bus Inc	\$11,262.38
22453	NRT Bus Inc	\$11,160.00
581333	Pest-End Exterminators	\$200.00
581480	Pest-End Exterminators	\$50.00
08I0438358871	Ready Refresh by Nestle	\$68.66

City of Haverhill Massachusetts

Fiscal Year: 2018-2019

LEA Warrant EV20181025B

Invoice	Vendor	Total
0810446664161	Ready Refresh by Nestle	\$17.72
12828184	Rebecca Miller	\$27.20
180928134226000 72	Riverview School	\$7,821.84
286695	Rogers Spring Hill Garden & Farm Ctr Inc	\$1,994.98
0297-8	Sherwin Williams Company	\$489.00
0807-2	Sherwin Williams Company	\$165.93
0808-0	Sherwin Williams Company	\$122.48
0645-6	Sherwin Williams Company	\$62.73
00942	Shoe City Hardware	\$9.49
373146 Sep FY19	Spark Energy Gas, LLC	\$7.78
202705	St Anns Home	\$725.85
202712	St Anns Home	\$1,451.65
202792	St Anns Home	\$4,438.58
Chevy Glass	Stephen Gigliotti	\$100.00
458370947	Supply Works	(\$26.10)
458370954	Supply Works	\$559.58
458370962	Supply Works	\$1,119.70
458370970	Supply Works	\$735.60
458186210	Supply Works	\$26.10
457996965	Supply Works	\$1,250.91
457635639	Supply Works	\$2,346.00
457635647	Supply Works	\$1,404.82
PO 191743	SYNCB/AMAZON	\$404.08
449878748979	SYNCB/AMAZON	\$303.89
893883739639	SYNCB/AMAZON	\$272.99
537849856544	SYNCB/AMAZON	\$32.99

City of Haverhill Massachusetts

Fiscal Year: 2018-2019

LEA Warrant EV20181025B

Invoice	Vendor	Total
866765553644	SYNCB/AMAZON	\$22.99
433647377499	SYNCB/AMAZON	\$119.40
PO 186765	SYNCB/AMAZON	\$2,190.30
436783837883	SYNCB/AMAZON	\$91.14
PO 190732	SYNCB/AMAZON	\$141.02
466435847573	SYNCB/AMAZON	\$99.99
889976659976	SYNCB/AMAZON	\$71.82
437756763335	SYNCB/AMAZON	\$111.92
113669	Synovia Solutions, LLC	\$491.00
39887	Tel-Net	\$135.00
39886	Tel-Net	\$722.00
229179	The New England Center for Children, Inc	\$28,369.80
IN474951	Therapro Inc	\$110.55
39223013	Trane Company	\$1,786.00
81808103	Van Pool Transportation LLC	\$405.00
6178151951 Sept FY19	Verizon - 15124	\$3,819.88
881334336 Sept FY19	Verizon Wireless - 15062	\$2,626.29
Travel Sept FY19	Virginia Iola	\$17.96
I59557607	WB Mason Co Inc	\$71.04
IVC0004991	Whitsons New England Inc	\$127,399.24
IVC0004992	Whitsons New England Inc	\$1,229.52
October	Zoraida A Jordan	\$103.79
Grand Total:		\$529,842.89
End of Report		

Detailed vendor warrant EV20181025B

Vendor	Total	Account	Detail Line Description
Alice Training Institute	\$13,500.00	1010000.4.1210.6425.32.310.00.10	One Time Service Fees
Alice Training Institute	\$8,790.00	1010000.4.1210.6425.32.310.00.10	One Time Service Fees
Amanda LeBlanc	\$117.45	1010000.4.3300.6677.75.320.00.30	parent reimbursement for 1 student
Amanda Robinson	\$122.40	1010000.4.2430.6580.63.771.00.30	TEACH - Supplies Instructional
American Commercial Appliance Inc	\$136.00	4332200.4.3400.6641.76.000.00.10	2018-2019 SY Kitchen Repairs (Warmers, Refrigeration, Stoves and Ovens)
American Commercial Appliance Inc	\$136.00	4332200.4.3400.6641.76.000.00.10	2018-2019 SY Kitchen Repairs (Warmers, Refrigeration, Stoves and Ovens)
American Commercial Appliance Inc	\$381.74	4332200.4.3400.6641.76.000.00.10	2018-2019 SY Kitchen Repairs (Warmers, Refrigeration, Stoves and Ovens)
American Commercial Appliance Inc	\$946.89	4332200.4.3400.6641.76.000.00.10	2018-2019 SY Kitchen Repairs (Warmers, Refrigeration, Stoves and Ovens)
Andre Bigham	\$42.00	4332200.4.3400.6510.76.000.00.10	Food Service Technology Supplies
Asset Genie, Inc.	\$812.00	1010000.4.2451.6641.73.315.00.10	Open PO for district hardware repairs
Brian W Nagel	\$50.74	1010000.4.4130.6688.74.185.00.10	cell phone reimbursement
Cambridge Computer Services, Inc.	\$35,562.92	1010000.4.1450.6450.73.200.00.10	Academic VMware, Basic support Basic support coverage
Career Resources Corporation	\$345.15	1010000.4.4110.6425.61.520.00.20	Denise Winslow- Janioorial encumbered funds for 2018-2019 school year
Central Mass Special Ed Collaborative	\$5,126.96	1010000.4.9464.6485.34.280.00.30	OOD TUITION (QM)
CIT Technology Financial Services	\$146.85	1010000.4.2420.6613.54.725.00.20	Copier - Consentino Library
City Gate Language Service	\$340.00	1010000.4.2320.6425.34.280.00.30	TRANSLATIONS FOR VARIOS LANGUAGES - IEPS, AND MEETINGS
CMR School Bus Company LLC	\$1,560.00	1010000.4.3300.6481.75.320.00.30	OOD Transport
CMR School Bus Company LLC	\$1,240.00	1010000.4.3300.6481.75.320.00.30	OOD Transport
Collaborative for Regional Ed Services	\$3,500.00	1010000.4.2358.6420.61.500.00.20	Instructional PD Consultants
Comcast	\$118.64	1010000.4.1450.6636.73.200.00.10	Open Po for Comcast Cable
Comcast	\$560.37	1010000.4.1450.6636.73.200.00.10	Open Po for Comcast Cable
Comcast	\$118.64	1010000.4.1450.6636.73.200.00.10	Open Po for Comcast Cable
Comcast	\$560.37	1010000.4.1450.6636.73.200.00.10	Open Po for Comcast Cable
Comcast	\$118.64	1010000.4.1450.6636.73.200.00.10	Open Po for Comcast Cable
Comcast	\$560.37	1010000.4.1450.6636.73.200.00.10	Open Po for Comcast Cable
Comcast	\$118.15	2302144.4.3510.6515.61.290.00.10	Service at Trinity Stadium for FY19
Comcast Business	\$534.23	1010000.4.1450.6636.73.200.00.10	Open Po for fiber connection for the entire district
Comcast Business	\$303.66	1010000.4.1450.6636.73.200.00.10	Open Po for fiber connection for the entire district
Comcast Business	\$9,000.00	1010000.4.1450.6636.73.200.00.10	Open Po for fiber connection for the entire district
Comcast Business	\$534.23	1010000.4.1450.6636.73.200.00.10	Open Po for fiber connection for the entire district
Comcast Business	\$303.66	1010000.4.1450.6636.73.200.00.10	Open Po for fiber connection for the entire district
Comcast Business	\$9,000.00	1010000.4.1450.6636.73.200.00.10	Open Po for fiber connection for the entire district
Comcast Business	\$534.23	1010000.4.1450.6636.73.200.00.10	Open Po for fiber connection for the entire district
Comcast Business	\$303.66	1010000.4.1450.6636.73.200.00.10	Open Po for fiber connection for the entire district
Comcast Business	\$9,000.00	1010000.4.1450.6636.73.200.00.10	Open Po for fiber connection for the entire district
Custom Computer Specialists Inc	\$20,677.50	1010000.4.1450.6450.73.200.00.10	Sophos Central Intercept X with Endpoint Advanced - 2000-4999 Users - 36 Months - R
Custom Computer Specialists Inc	\$1,050.50	1010000.4.1450.6450.73.200.00.10	Sophos Central Server Protection Standard - 50-99 Servers - 36 Months - Education (Pr
Custom Computer Specialists Inc	\$458.04	1010000.4.1450.6450.73.200.00.10	Sophos Professional Services (Sophos Central) - 2 hour Basic
DALE ROGERS STUDIO	\$250.00	1010000.4.3100.6582.36.120.00.10	Attendance Dog
Darlene Trask	\$275.00	4332056.4.0000.4001.00.000.00.00	HHS Summer School- Revenue
Dell Marketing LP	\$54,558.00	1010000.4.1450.6611.73.200.00.10	VLA M365 EDU A3 SHARED SERVER PER USER MONTHLY SUBSCRIPTION ALL LANGUAG
Dell Marketing LP	(\$21.00)	1010000.4.1450.6611.73.200.00.10	VLA M365 EDU A3 SHARED SERVER PER USER STU USE BENEFIT MONTHLY SUB ALL LA
Dell Marketing LP	\$17,422.40	1010000.4.1450.6611.73.200.00.10	VLA SQL SERVER ENT LIC/SA PER 2 CORE LIC ALL LANGUAGES
Dell Marketing LP	\$599.25	1010000.4.1450.6611.73.200.00.10	VLA WINDOWS REMOTE DESKTOP SERVICES DEVICE CLIENT L/SA ALL LANGUAGES DEV
Demers Plate Glass Company	\$74.66	1010000.4.4220.6640.74.185.00.10	FY19 moneys
Dive Cincinnati Inc.	(\$742.60)	4332059.4.3510.6582.72.515.00.10	Discount for School 5%
Dive Cincinnati Inc.	\$4,776.00	4332059.4.3510.6582.72.515.00.10	Duraflex 16' Modified Maxiflex Model "B" Aluminum Diving Board
Dive Cincinnati Inc.	\$9,606.00	4332059.4.3510.6582.72.515.00.10	Duraflex One Meter Diving Stand w/ Double Guard Rails on Both Sides
Dive Cincinnati Inc.	\$470.00	4332059.4.3510.6582.72.515.00.10	Set of Eight Hilti Stainless Steel Internally Threaded Inserts
Dive Cincinnati Inc.	\$673.00	4332059.4.3510.6582.72.515.00.10	Shipping & Handling
EdTech Solutions LLC	\$975.00	1010000.4.2320.6425.34.280.00.30	AAC EVALUATIONS
Ellevation Inc.	\$3,500.00	1010000.4.1450.6611.73.200.00.10	Data Service first year only with Online training
Ellevation Inc.	\$8,750.00	1010000.4.1450.6611.73.200.00.10	Platform (prorated for October 1, 2018- June 30, 2019)Collaborate with 16.6667% Disc
Haverhill High School	\$1,432.25	1010000.4.3520.6665.61.195.00.20	Student Activity Expense
Haverhill Taxi LLC	\$7,752.50	1010000.4.3300.6480.75.320.00.30	Assorted Transportation Svcs.
Haverhill Taxi LLC	\$9,820.00	1010000.4.3300.6480.75.320.00.30	Assorted Transportation Svcs.
Haverhill Taxi LLC	\$8,695.00	1010000.4.3300.6480.75.320.00.30	Assorted Transportation Svcs.
HUBERT	\$32.29	4332200.4.3400.6582.76.000.00.10	Food Service Supplies Exp
HUBERT	\$1,523.42	4332200.4.3400.6582.76.000.00.10	Food Service Supplies Exp
Interstate Food Equipment Service	\$277.50	4332200.4.3400.6641.76.000.00.10	Food Service Main/Repair Equip Exp
Jennifer Der Bogosian	\$257.58	1020000.4.3300.6677.75.320.00.30	Bal of PO
Jennifer Peterson	\$247.00	4543390.4.2357.6612.33.000.07.10	Reading Recovery- Conferences & Travel
Jose Soto- Medigorin	\$80.00	4332200.4.3400.6582.76.000.00.10	Food Service Main/Repair Equip Exp
Judith Nesson	\$324.38	1010000.4.2440.6680.34.280.00.30	Travel-Teacher SPED
Lakeside Motors	\$1,258.01	4332200.4.3400.6641.76.000.00.10	Food Service Main/Repair Equip Exp
Lakeside Motors	\$175.00	1010000.4.3300.6643.62.770.00.30	Pick up and removal of "School Bus" decals
Lakeside Motors	\$241.25	1010000.4.4230.6643.74.185.00.10	Encumbrance FY19
Lakeside Motors	\$90.64	4332200.4.3400.6641.76.000.00.10	Food Service Main/Repair Equip Exp

LearnWell	\$15.00	1010000.4.9307.6485.34.280.00.30	HOSPITAL TUTORING
LearnWell	\$60.00	1010000.4.9307.6485.34.280.00.30	HOSPITAL TUTORING
Lenovo Financial Services	\$20,845.36	1010000.4.1450.6450.73.200.00.10	Service Contract for District HP Server ,licenses, adapters, kits, warranty
Leocadio Lora	\$2,781.00	1010000.4.3300.6480.75.320.00.30	Transp.
Lisa Byrne	\$21.25	4332200.4.3400.6582.76.000.00.10	Food Service Main/Repair Equip Exp
London Livery	\$160.00	1010000.4.3300.6481.75.320.00.30	OOD SPED Transport
London Livery	\$1,400.00	1010000.4.3300.6481.75.320.00.30	OOD SPED Transport
London Livery	\$1,600.00	1010000.4.3300.6481.75.320.00.30	OOD SPED Transport
Mail Finance Inc	\$1,001.04	1010000.4.1410.6425.32.310.00.10	Quartly payments of 1016.04 x 4 = 2660.16
Melmark Inc	\$799.50	1010000.4.9306.6485.34.280.00.30	OOD TUITION (CP)
Melmark Inc	\$799.50	1010000.4.9306.6485.34.280.00.30	OOD TUITION W/1:1 (SR)
Melmark Inc	\$826.15	1010000.4.9306.6485.34.280.00.30	OOD TUITION (CP)
Melmark Inc	\$826.15	1010000.4.9306.6485.34.280.00.30	OOD TUITION W/1:1 (SR)
Methuen Public Schools	\$5,337.64	1010000.4.9464.6485.34.280.00.30	OOD TUITION (BA)
Northeast Clinical Sevices, Inc.	\$1,470.00	1010000.4.2110.6475.34.280.00.30	1:1 NURSING (JM)
Northeast Clinical Sevices, Inc.	\$1,200.00	1010000.4.2110.6475.34.280.00.30	1:1 NURSING (JM)
Northeast Electrical Distributors	\$66.31	1010000.4.4220.6640.74.185.00.10	Encumbrance FY18
Northeast Electrical Distributors	(\$8.31)	1010000.4.4220.6640.74.185.00.10	Encumbrance FY18
Northeast Electrical Distributors	\$8.31	1010000.4.4220.6640.74.185.00.10	Encumbrance FY18
Northeast Electrical Distributors	\$118.52	1010000.4.4220.6640.74.185.00.10	Encumbrance FY18
Northeast Electrical Distributors	\$40.31	1010000.4.4220.6640.74.185.00.10	Encumbrance FY18
Northeast Electrical Distributors	\$28.38	1010000.4.4220.6640.74.185.00.10	Encumbrance FY18
Northeast Electrical Distributors	\$40.86	1010000.4.4220.6640.74.185.00.10	Encumbrance FY18
Northeast Electrical Distributors	\$31.36	1010000.4.4220.6640.74.185.00.10	Encumbrance FY18
Northeast Electrical Distributors	\$382.32	1010000.4.4220.6640.74.185.00.10	Encumbrance FY18
Northeast Electrical Distributors	\$173.60	1010000.4.4220.6640.74.185.00.10	Encumbrance FY18
Northshore Education Consortium	\$1,743.00	1010000.4.2415.6425.61.171.00.20	Encumbered Funds FY19 Recovery HS - AO
NRT Bus Inc	\$9,248.64	1010000.4.3300.6480.75.320.00.30	Transp. Svcs.
NRT Bus Inc	\$11,262.38	1010000.4.3300.6480.75.320.00.30	Transp. Svcs.
NRT Bus Inc	\$11,160.00	1010000.4.3300.6480.75.320.00.30	Transp. Svcs.
Pest-End Exterminators	\$200.00	1010000.4.4220.6640.74.185.00.10	Encumbrance FY19
Pest-End Exterminators	\$50.00	1010000.4.4220.6640.74.185.00.10	Encumbrance FY19
Ready Refresh by Nestle	\$68.66	1010000.4.1210.6560.32.310.00.10	5 Gal water formerly Poland Spring
Ready Refresh by Nestle	\$17.72	1010000.4.1210.6560.32.310.00.10	5 Gal water formerly Poland Spring
Rebecca Miller	\$27.20	4332200.4.3400.6582.76.000.00.10	Food Service Main/Repair Equip Exp
Riverview School	\$7,821.84	1010000.4.9306.6485.34.280.00.30	OOD TUITION (SB)
Rogers Spring Hill Garden & Farm Ctr Inc	\$1,994.98	1020000.4.4210.6642.61.520.00.20	Bal of PO
Sherwin Williams Company	\$489.00	1010000.4.4220.6640.74.185.00.10	Encumbrance FY19
Sherwin Williams Company	\$165.93	1010000.4.4220.6640.74.185.00.10	Encumbrance FY19
Sherwin Williams Company	\$122.48	1010000.4.4220.6640.74.185.00.10	Encumbrance FY19
Sherwin Williams Company	\$62.73	1010000.4.4220.6640.74.185.00.10	Encumbrance FY19
Shoe City Hardware	\$9.49	4332200.4.3400.6641.76.000.00.10	Food Service Main/Repair Equip Exp
Spark Energy Gas, LLC	\$7.78	1010000.4.4120.6686.61.185.00.10	HHS gas
St Anns Home	\$725.85	1010000.4.9305.6485.34.280.00.30	OOD TUITION (DD)
St Anns Home	\$1,451.65	1010000.4.9305.6485.34.280.00.30	OOD TUITION (AL)
St Anns Home	\$4,438.58	1010000.4.9305.6485.34.280.00.30	OOD TUITION (ET)
Stephen Gigliotti	\$100.00	1010000.4.4230.6643.74.185.00.10	Maintenance/Repair-Vehicles
Supply Works	(\$26.10)	1010000.4.4110.6515.48.785.00.20	Supplies-On line- Tilton
Supply Works	\$559.58	1010000.4.4110.6515.45.735.00.20	Supplies-On line-Golden
Supply Works	\$1,119.70	1010000.4.4110.6515.43.710.00.20	Supplies-On line-Bradford
Supply Works	\$735.60	1010000.4.4110.6515.53.755.00.20	Supplies-On line-Nettle
Supply Works	\$26.10	1010000.4.4110.6515.48.785.00.20	Supplies-On line- Tilton
Supply Works	\$1,250.91	1010000.4.4110.6515.61.520.00.20	Supplies-On line-HHS
Supply Works	\$2,346.00	1010000.4.4110.6515.54.725.00.20	Supplies-On line-Consentino
Supply Works	\$1,404.82	1010000.4.4110.6584.48.785.00.20	Supplies-On line- Tilton
SYNCB/AMAZON	\$404.08	1010000.4.1450.6510.73.200.00.10	Office supplies
SYNCB/AMAZON	\$303.89	1010000.4.2430.6582.35.145.00.40	HP410A CARTRIDGE COLOR - 3 PACK
SYNCB/AMAZON	\$272.99	1010000.4.2430.6582.35.145.00.40	HP 410X BLACK CARTRIDGE - 2 PACK
SYNCB/AMAZON	\$32.99	1010000.4.1450.6510.73.200.00.10	VideoSecu MW340B2 TV Wall Mount Bracket for most 32-65 Inch LED, LCD, OLED ;
SYNCB/AMAZON	\$22.99	1010000.4.2110.6582.34.280.00.30	ZAGG InvisibleShield Glass Screen Protector for Apple iPad Pro 9.7 / iPad Air 2/ iPad Ai
SYNCB/AMAZON	\$119.40	1010000.4.3200.6525.44.730.00.20	Magic Chef MCIM22R Ice Maker, 27lb, red
SYNCB/AMAZON	\$2,190.30	1020000.4.2357.6650.33.135.00.10	Bradford Orders (2)
SYNCB/AMAZON	\$91.14	1010000.4.1450.6510.73.200.00.10	Meritcase waterproof case
SYNCB/AMAZON	\$139.70	1010000.4.2430.6580.33.135.00.10	Leading Instructional Rounds in Education, A Facilitator's Guide, by Thomas Fowler-Fin
SYNCB/AMAZON	\$1.32	1010000.4.1210.6560.32.310.00.10	supplies 2018-2019
SYNCB/AMAZON	\$99.99	1010000.4.1450.6510.73.200.00.10	zagg rugged durable hinged backlit keyboard for iPad pro 9.7
SYNCB/AMAZON	\$71.82	1010000.4.2410.6595.53.755.00.20	Cambodian Edition Word to Work Bilingual Dictionary by C. Sesma ISBN-13:97809331
SYNCB/AMAZON	\$111.92	4332068.4.2430.6580.48.785.00.20	iPad Air 2 Case A1566/A1567, Hocase
Synovia Solutions, LLC	\$491.00	1010000.4.3300.6620.75.320.00.10	GPS

Tel-Net	\$135.00	1010000.4.4130.6688.74.185.00.10	Telephone repairs
Tel-Net	\$722.00	1010000.4.4130.6688.74.185.00.10	Telephone repairs
The New England Center for Children, Inc	\$28,369.80	1010000.4.9306.6485.34.280.00.30	OOD TUITION (AB)
Therapro Inc	\$110.55	1010000.4.2110.6582.34.280.00.30	MOUNTED TABLE TOP SCISSORS
Trane Company	\$1,786.00	1010000.4.4220.6640.74.185.00.10	Software installation/CH530 controller. Repair/Installation/Labor
Van Pool Transportation LLC	\$405.00	1010000.4.3300.6481.75.320.00.30	OOD Transp.
Verizon - 15124	\$3,819.88	1010000.4.4130.6688.74.185.00.10	Encumbrance FY 19
Verizon Wireless - 15062	\$2,626.29	1010000.4.4130.6688.74.185.00.10	Encumbrance FY19
Virginia Iola	\$17.96	1010000.4.1230.6681.33.135.00.10	Travel-Other
WB Mason Co Inc	\$71.04	1010000.4.3300.6582.75.320.00.10	General Supplies
Whitsons New England Inc	\$127,399.24	4332200.4.3400.6425.76.000.00.10	2018-2019 Contracted Services (Food Service Management Company)
Whitsons New England Inc	\$1,229.52	4332200.4.3400.6425.76.000.00.10	2018-2019 Contracted Services (Food Service Management Company)
Zoraida A Jordan	\$103.79	4332200.4.3400.6582.76.000.00.10	Food Service Supplies Exp

\$529,842.89

0 Grants
 30 District Offices
 31 School Committee
 32 Office of the Superintendent's
 33 Curriculum Department
 34 Special Education
 35 ELL (formally Bilingual)
 36 Parent Registration
 41 Moody Early Childhood Center (ECC)
 42 Silver Hill Horace Mann Charter School
 43 Bradford Elementary School
 44 Crowell Elementary School
 45 Golden Hill Elementary School
 46 Greenleaf Elementary School
 47 Pentucket Lake Elementary School
 48 Tilton Elementary School
 49 Walnut Square Elementary School
 51 John Greenleaf Whittier School
 52 C.D. Hunking Middle School
 53 Dr. Paul Nettle Middle School
 54 Dr. A.B. Consentino Middle School
 61 Haverhill High School
 62 St. James HALT Alternative School
 63 St. James TEACH Alternative School
 70 District & Student Services
 71 Guidance Department
 72 Athletics Department
 73 Technology-Administration
 74 Maintenance/Utilities
 75 Transportation
 76 Food Services by Whitsons
 77 Misc Revenues



**Haverhill Public Schools - School Committee
Regular Meeting Minutes of October 11, 2018**

Mayor James Fiorentini called the meeting to order at 7:00 p.m.

The following members were present:

Attorney Richard Rosa

Ms. Gail Sullivan

Mr. Scott Wood

Ms. Margaret Marotta, Superintendent

Mr. Sven Amirian

Mrs. Maura Ryan-Ciardello (7:03 pm)

Attorney Paul Magliocchetti, Vice Chairperson

The members and audience recited the Pledge of Allegiance.

Public Comment.

Attorney Magliocchetti introduced Mr. Doug Cokely, an involved parent outlined his son's experience with the Model UN over his high school career. He noted that approximately 70 students were involved in the program. Mr. Cokely works for a company called the Nordson Corporation which has a foundation that supports STEM initiatives. Mr. Cokely encouraged Mr. Zach Simmons to submit a grant application and it was reviewed and presented to the board. He concluded \$8,000 was awarded to support the Model UN Program at Haverhill High School.

Attorney Magliocchetti was pleased to relate that involved parents and students had made this opportunity a reality.

Communication and Reports.

Student Advisory Council Report – Katherine Hubbard.

Mr. Alexander Papanikolaou was filling in for Katherine Hubbard at this meeting. He noted that last week there were many Spirit Week activities including the Bonfire. Alex concluded that all events were well received.

Attorney Rosa introduced Judith Croker, an Outreach Coordinator from the Massachusetts Department of Transportation, will discuss the Massachusetts Safe Routes to School program, which works to increase safe biking and walking to school among elementary and middle school students. Ms. Croker noted that the only partner school in Haverhill was Tilton School.

She presented a PowerPoint presentation to the Committee [SRTS 101 ppt - Haverhill 2018.pdf](#).

Attorney Rosa commented the resources were free to the district.

Several members of the committee spoke in support of the program.

Mayor Fiorentini noted that if the Superintendent was willing to put together a stakeholder meeting, he would ensure the attendance of police officials and others.

Financial Update – Brian O'Connell, Business Manager.

The Business Manager would highlight each of the following documents:

- [Budget Account Expenditure Report - FY 19 - 10-3-18 10.10.18.pdf](#)
- [Budget Status Memorandum - FY 19 First Quarter - 10-3-18 rev 10.10.18.pdf](#)
- [Proposed Budget Transfers - 10-11-18.pdf](#)
- [Proposed Budget Transfers by Cost Center - 10-11-18 SC Meeting.pdf](#)

Mr. O'Connell reported the district was in sound fiscal condition this evening. He stated several documents had been included in the packet and would be recommending one vote later this evening. Additionally, Mr. O'Connell noted that the budget process would begin within the next month.

Mr. Wood made a motion to approve the budget transfers as outlined 10.11.18. Attorney Magliocchetti seconded the motion.

Mayor Fiorentini questioned the transfer of monies from the north side of the city and the south side of the city.

Ms. Marotta noted that with the opening of Hunking School, decisions were made by the previous administration the decision was to fill Bradford Elementary with programs. The superintendent commented that there are many high needs and/or specific needs students that are now attending the school.

Mayor Fiorentini asked that the superintendent to review the enrollment situation at budget time.

Attorney Magliocchetti asked if Golden Hill had sufficient funding levels.

Superintendent Marotta indicated that the Golden Hill principal felt the staffing levels were sufficient. She noted intensive core instruction was needed and would be implemented at the school.

The Mayor questioned the Pentucket Lake's funding change and an explanation would be provided to the committee.

Superintendent Comments/Reports.

Ms. Marotta announced a \$15,000 donation from the Maddox Foundation to support professional development, which will include working with 1647 Foundation.

The Superintendent announced the hiring of Helene Levine, as the Literacy Supervisor Grades K-12.

Superintendent's Goals.

Superintendent Marotta outlined her goals for this year [MM goals 18-19R.pdf](#).

Mr. Wood asked about updates on entry plan.

Mayor Fiorentini related the School Committee should set the goals.

Ms. Sullivan agreed the Committee should talk about goals for the Superintendent.

Mayor Fiorentini would recommend forming a subcommittee on goals.

Mr. Wood recommended the evaluation being conducted in June or July.

Attorney Magliocchetti concurred with the timing of evaluation in July.

Mayor Fiorentini and Ms. Sullivan will be members of the subcommittee.

School Committee Communications.

MASBO Haverhill Financial Operations Review [Haverhill Financial Operational Review.pdf](#).

Ms. Marotta noted it was a lengthy report and would be discussed more in-depth discussion at a future meeting. The Superintendent noted that MASBO had indicated that they had met some extremely dedicated staff and administrators as well as school committee and municipal officials that are committed to improving district operations.

Superintendent Marotta briefly outlined some key points from the lengthy report:

Business Office:

- Balanced budget past three years
- Areas for improvement
 - improved position control
 - internal payroll tracking system – School Brains and Budget Sense
 - adopt electronic timekeeping and recordkeeping
 - role clarification
 - grants management

Special Education:

- update job descriptions
- control over budget
- IEP software purchase – not robust

Facilities:

- Development of a capital improvement plan for schools
- Consider FOB electronic card access
- Allocate resources based on need

Superintendent Marotta noted that one of the recommendations was for the district to rethink the budget process and create a more transparent process for the school committee and public. She noted that the budget is the “driver” for improvement for academics.

Mr. Wood questioned fact-checking of the report.

Ms. Marotta noted that unless there was a verifiable factual error, the report would remain as written.

Attorney Rosa stated it was time to implement best practices such as:

- Invoices with warrants
- Administration of Grants
- Facilities staff
- Hopefully some of these suggestions would be implemented
- CORI correctly
- 5-year contract with bus company
- Regulation 603 10:5 appropriate indirect city charges
- Substantially efforts to provide quality instruction and programs while controlling costs
- ELA Supervisor
- Budget Process Early Development

Attorney Magliocchetti was pleased with the report and asked about a possible follow-up. He noted implementing best practices was important.

Ms. Sullivan indicated it was a very good, detailed and thorough report. She commented areas of concern such as, data management, lack of trust in our own data, not developing a long-term technology plan as well as having no clarity on the encumbrances including pre-purchases.

Mr. O'Connell would put a list together of the expenditures.

Ms. Sullivan commented that the School Committee should have had input in the allocation of the \$1m dollars from FY18.

Mr. Amirian appreciated the "deep dive" from an outside agency in our practices.

Ms. Marotta referenced the large number of low-income students either by school or district and potential for universal free breakfast and lunch.

Mr. Amirian related that if students lack the proper nourishment both their studies and participation in school work suffer tremendously.

The Superintendent was encouraged by the possibility of universal free breakfast and lunch.

Attorney Magliocchetti questioned the transparency and timing of the \$ 1m expenditures. He concluded that Mr. O'Connell should come prepared to answer questions on the \$1m at a future meeting.

Mayor Fiorentini stated that outsourcing saves money not insourcing. He looked forward to a more detailed discussion.

Ms. Marotta stated that Haverhill has not moved to a more inclusive model/environment of special education. She noted that general education class sizes are high. The superintendent asked how it would be helpful to the committee.

Attorney Rosa hoped that this would not be another report placed on a shelf.

Ms. Sullivan: Critical Incidents Report.

Ms. Sullivan went to a MASC workshop on Critical Incidents are not necessarily an armed intruder but other incidents such as, the recent gas explosions in the Merrimack Valley. She related that it was a very detailed workshop and other plans that could be implemented.

Subcommittee Reports – No reports.

New Business.

The Superintendent recommended approval of the following Warrants [SC Agenda Warrants 10.11.18 4 A 1-3.pdf](#) as indicated in the agenda material:

- 1) Warrant Number EV20181012 totaling \$491,230.37
- 2) Warrant Number EV20181012A totaling \$299.70
- 3) Warrant Number EV20181012B totaling \$394,906.51

Mr. Wood made a motion to approve Warrant Number EV20181012 totaling \$491,230.37 as indicated in the agenda material. Ms. Sullivan seconded the motion.

The chair called for a vote of the members:

Attorney Rosa	Yes	Mr. Amirian	Yes
Ms. Sullivan	Yes	Mrs. Ryan-Ciardello	Yes
Mr. Wood	Yes	Attorney Magliocchetti	Yes

6 members voted in the affirmative

Motion passes

0 members voted in the negative

0 members abstained

Mr. Wood made a motion to approve Warrant Number EV20181012A totaling \$299.70 as indicated in the agenda material. Ms. Sullivan seconded the motion.

The chair called for a vote of the members:

Attorney Rosa	Yes	Mr. Amirian	Yes
Ms. Sullivan	Yes	Mrs. Ryan-Ciardello	Yes
Mr. Wood	Yes	Attorney Magliocchetti	Abstain

5 members voted in the affirmative

Motion passes

0 members voted in the negative

1 member abstained

Mr. Wood made a motion to approve Warrant Number EV20181012B totaling \$394,906.51 as indicated in the agenda material. Ms. Sullivan seconded the motion.

The chair called for a vote of the members:

Attorney Rosa	Yes	Mr. Amirian	Yes
Ms. Sullivan	Yes	Mrs. Ryan-Ciardello	Yes
Mr. Wood	Yes	Attorney Magliocchetti	Yes

6 members voted in the affirmative

Motion passes

0 members voted in the negative

0 members abstained

Items by Consensus.

The Superintendent recommends approval of the minutes of the regular meeting of September 27, 2018 [School Committee Regular Meeting Minutes 09.27.18 .pdf](#) and the use of the use of facilities [SC - Use of Facilities 10.11.18 copy.pdf](#) as indicated in the agenda material.

A motion was made by Ms. Sullivan to approve the Items by Consensus. Mrs. Ryan-Ciardello seconded the motion.

The chair called for a vote of the members:

Attorney Rosa	Yes	Mr. Amirian	Yes
Ms. Sullivan	Yes	Mrs. Ryan-Ciardello	Yes
Mr. Wood	Yes	Attorney Magliocchetti	Yes
Mayor Fiorentini	Yes		

7 members voted in the affirmative

Motion passes

0 members voted in the negative

0 members abstained

A motion was made by Ms. Sullivan to adjourn the meeting (9:10 pm). Mrs. Ryan-Ciardello seconded the motion.

The chair called for a vote of the members:

Attorney Rosa	Yes	Mr. Amirian	Yes
Ms. Sullivan	Yes	Mrs. Ryan-Ciardello	Yes
Mr. Wood	Yes	Attorney Magliocchetti	Yes
Mayor Fiorentini	Yes		

7 members voted in the affirmative

Motion passes

0 members voted in the negative

0 members abstained



Haverhill Public Schools

REQUEST FOR FIELD TRIP APPROVAL

USED
SC

Please complete this form and submit to the Curriculum Supervisor or Department Director **and** your Building Principal for approval. When you have received the required signatures, please forward to the Assistant Superintendent of Schools for review and the final approval. **Please note the Assistant Superintendent must receive all forms a minimum of 14 days prior to the field trip.** In addition, if the field trip involves an overnight stay is beyond a 120 mile radius of Haverhill or requires unconventional travel such as by air or on water, the approval of the Haverhill School Committee will be required. **Please allow up to 30 days for processing.**

Please Print:

Today's Date: 10/10/2018

Staff Member Name: Anthony Parolisi School: Consentino

Grade: 8 Course or Class of Students Attending: United States History / Civics

Date of Field Trip: From 5/28 To 5/31 Time: From _____ To _____

Number of Students: ~80-100 Number of School Staff: 1:10 Number of Parent/Guardian Chaperones: 0

Is a School Nurse Required on this Field Trip? YES *Hopefully none!* Noticed A. Dwyer

All chaperones must have an approved CORI on file with the HPS.

Method of Travel (Please circle): WALKING BUS TRAIN AIRPLANE PRIVATE VEHICLE OTHER: _____

Destination	Address	Telephone Number of Site Location
1. <u>Washington, D.C. (See Attached)</u>		1. _____
2. _____	2. _____	2. _____
3. _____	3. _____	3. _____

Direct curriculum relevance of Field Trip:

1. Unit/Topic: United States History / Civics

2. Standard(s): All; particularly Rev. War, War of 1812, Civil War

3. Additional Information: Civics & government values, guidance/SEL values (independence, responsibility)

Describe in-class preparation before the field trip: US History 1 covers the founding of US govt and creation of nation's capital.

Describe follow-up work in class and/or homework: _____

* If you would like to share additional information, please attach supporting documents and/or comments to this request form.

Cost assessed for individual student who is deemed able to pay:

\$ 720.00

Source of additional funds to support the field trip:

\$ varied

From: fundraising, charity, donation

Estimated number of students to be denied attendance for behavior reasons or other reasons within the student's ability to control:

<20

	Signature	Date	
Supervisor/Director	<u>John [Signature]</u>	<u>10/10/18</u>	<input type="checkbox"/> Approved <input type="checkbox"/> Declined
Principal	<u>[Signature]</u>	<u>10/15/18</u>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Declined
Assistant Superintendent	<u>[Signature]</u>		<input type="checkbox"/> Approved <input type="checkbox"/> Declined

CAO 10/11/18

CAPITAL TOURS, INC.

200 Merrimack Street, Suite 401 • Haverhill, Massachusetts 01830 • Tel. (978) 373-9140

Dear Parents:

www.capitaltours.net

Capital Tours, Inc., in conjunction with A. B. Consentino School, is pleased to announce our 2019 tour to Washington, DC. Students and adults will be picked up at the school on Tuesday, May 28, 2019 at 6:00 AM and will return to the school on Friday, May 31, 2019 at 9:00 PM. While in Washington, DC, their tour will be conducted by an experienced tour escort. Nine meals, as well as transportation, lodging, admissions, guide fees, escort services, complete insurance (see below), evening activities, restaurant taxes and tips are included in the tour rate. In addition, security officers will be hired to provide extra security for the group each of the nights they are at the hotel. Below are listed some of the highlights as well as the features offered by the contract with Capital Tours, Inc.:

- * Fully escorted tour from arrival the first day through departure the last.
- * Accommodations at the Best Western - Arlington, VA with private bath, air conditioned on a quadruple occupancy basis for students, double occupancy basis for adults.
- * Deluxe motor coach service, air conditioned with lavatory facilities.
- * Nine full meals from a variety of restaurants.
- * Capital Tours, Inc. maintains liability Insurance as required by N.T.A. Each member of your group is covered for up to \$5,000.00 for accidental medical, \$2,000.00 for medical and hospital expense due to illness, up to \$3,000.00 accidental death and dismemberment and \$1,000.00 for accidental dental.

The cost for this tour, including transportation, will be \$720.00 per student and is based on the capacity of the motor coach.
The registration date has been established for November 20, 2018

To Register: Please complete the attached registration card and mail it in the attached envelope with a \$125.00 deposit (which is non-refundable) by November 20, 2018 OR you can go to www.capitaltours.net and register on-line. Please make all checks payable to Capital Tours, Inc. and mail to:

Capital Tours, Inc.
200 Merrimack Street, Suite 401
Haverhill, MA 01830

DEPOSITS MUST BE PAID IN ORDER TO CONFIRM YOUR CHILD'S PARTICIPATION

Parents wishing to pay by credit card or via their Pay Pal account must first register their child using the attached registration card. You will then receive an e-mail confirming your child is registered. Once you receive the second e-mail with your log-in information, you will be able to make your payment securely on-line by logging onto www.mycapitaltours.com.

PLEASE NOTE: If the deposit amount is not received - the registration will not be considered complete.

An optional Travel Protection Plan is provided by Travel Insured International for an additional fee of \$37.50. The cutoff date to purchase the Travel Protection Plan is January 4, 2019. Please contact Capital Tours at 978-373-9140 if you choose this option or check the box on the registration card.

The following payment plan has been established:

Payment 1	\$125.00 (non-refundable)	Due: November 20, 2018
Payment 2	\$200.00	Due: February 15, 2019
Payment 3	\$200.00	Due: March 15, 2019
Final Payment	\$195.00	Due: April 12, 2019

PLEASE NOTE - the following cancellation policy will be strictly adhered to:

Cancellations postmarked prior to April 12, 2019 - full refund, less \$125.00

After April 12, 2019 - refunds will be subject to additional expenses incurred.

THERE WILL BE NO REFUNDS FOR INDIVIDUAL CANCELLATIONS WITHIN TWO WEEKS OF THE TRIP DEPARTURE DATE.

SPECIAL NOTE: There will be a \$20.00 fee for checks returned for any reason. Capital Tours is not responsible for items left at the hotel or on the motor coaches.

****Capital Tours reserves the right to modify the trip cost should the number of paying students (per bus) deviate significantly either higher or lower or in the event that motor coach fuel prices increase sufficiently to cause a fuel adjustment to the motor coach portion of the trip.**

CAPITAL TOURS, INC.

200 Merrimack Street, Suite 401

NEW BEDFORD, Massachusetts 01936

• Tel: (978) 373-9140

www.capitaltours.net

IMPORTANT INFORMATION

PLEASE WRITE DOWN THE FOLLOWING INFORMATION, YOU WILL NEED IT EVERY TIME YOU LOG ON TO **mycapitaltours.com** to make a payment or to check your balance.

USER NAME: _____

PASSWORD: _____

The user name and password were sent automatically to the email you used to register. If you did not get it within 48 hours, please check your spam or junk file. The email will come from office@capitaltours. If you still do not have it, call Capital Tours 978-373-9140.

PLEASE DO NOT REGISTER MORE THAN ONCE. DO NOT REGISTER USING MORE THAN ONE EMAIL ADDRESS, THIS WILL RESULT IN A DOUBLE REGISTRATION.

When making a payment online, please make sure you fill in the amount you wish to pay, in the To Pay box.

STUDENT DELUXE



GROUP TRAVEL PROTECTION

SCHEDULE OF INSURANCE COVERAGE AND OTHER NON-INSURANCE SERVICES

Trip Cancellation**	Trip Cost*
Trip Interruption**	150% of Trip Cost*
Trip Delay - 6 hours	\$750 (\$150/day)
Missed Connection - 3 hours	\$500
Baggage/Personal Effects	\$1,500
Baggage Delay - 24 hours	\$300
Accident & Sickness Medical Expense	\$25,000
Emergency Evacuation & Repatriation	\$100,000
Non-Insurance Worldwide Emergency Assistance Services	Included
Cancel for Any Reason (CFAR)***	Optional

* Up to the lesser of the Trip Cost paid or the limit of Coverage for which benefits are requested and the appropriate plan cost has been paid. Maximum limit of \$10,000

** For \$0 Trip Cost, there is no Trip Cancellation and Trip Interruption is limited to \$500 return air only

*** CFAR coverage is 75% of the nonrefundable trip cost. CFAR is optional and available for individuals or your entire group. Trip cancellation must be 48 hours or more prior to scheduled departure. CFAR must be purchased at the time of plan purchase and with or prior to your final trip payment. This benefit is not available to residents of New York State.

PER PERSON RATES

Cost of Trip	With CFAR	Cost of Trip	With CFAR
\$0	N/A	\$4001 - \$4500	\$181.50
\$1 - \$200	\$18.00	\$4501 - \$5000	\$202.50
\$201 - \$400	\$25.50	\$5001 - \$5500	\$223.50
\$401 - \$600	\$31.50	\$5501 - \$6000	\$244.50
\$601 - \$800	\$37.50	\$6001 - \$6500	\$265.50
\$801 - \$1000	\$45.00	\$6501 - \$7000	\$285.00
\$1001 - \$1500	\$61.50	\$7001 - \$7500	\$306.00
\$1501 - \$2000	\$81.00	\$7501 - \$8000	\$327.00
\$2001 - \$2500	\$102.00	\$8001 - \$8500	\$349.50
\$2501 - \$3000	\$121.50	\$8501 - \$9000	\$370.50
\$3001 - \$3500	\$141.00	\$9001 - \$10000	\$391.50
\$3501 - \$4000	\$162.00		

The above rates are for trips up to 30 days - for each day over 30 add \$3.00 per person per day.

*Cancel For Any Reason (CFAR) benefit not available to residents of New York State
All of the above rates are for the plan which includes insurance and non-insurance services.

CAPITAL  TOURS, INC.

PAYMENT INFO:

To purchase the Travel Insured Student Deluxe Protection Plan with Cancel for Any Reason, please mail this form with a check to:

CAPITAL TOURS, INC.
200 MERRIMACK STREET, SUITE 401
HAVERHILL, MASSACHUSETTS 01830
(978) 373-9140

APPLICATION:

Applicant Name(s): _____

Trip Name: _____

Trip Dates: _____

Phone: _____

Email: _____

Trip Cost: _____

Premium Amount: _____

Parent/Guardian Signature _____

Travel Insured International®

P: 800-243-3174

www.travelinsured.com

Details of Coverage

Restrictions apply - see Plan Document for complete coverage details.

Travel Protection

Trip Cancellation/Trip Interruption

Provides reimbursement up to your full, prepaid, non-refundable trip cost when you are forced to cancel or interrupt due to:

- Unforeseen sickness, accidental injury or death, which occurs before departure. (Certain exclusions apply)
- Being Hijacked, quarantined, or having to serve on a jury or appear as a witness in court;
- Fire, flood, burglary or other Natural Disaster at your Primary Place of Residence or Destination;
- A documented theft of passports or visas;
- Being directly involved in a traffic accident while en route to Your scheduled point of departure;
- Bankruptcy or Default of an airline or cruise line
- Strike that causes a complete stop of services for at least 18 consecutive hours
- Inclement Weather that causes a complete stop of services for at least 18 consecutive hours
- Being the victim of a Felonious assault within 10 days of the Scheduled Departure Date;
- A Terrorist Incident*
- Your host being unable to accommodate you due to their death or life threatening illness/injury

* Terrorist Incident must occur within 30 days of Your Scheduled Departure Date in a city listed on the Itinerary of Your Trip. This same city must not have experienced a Terrorist Incident within the 90 days prior to the Terrorist Incident that is causing Your cancellation of Your Trip. Benefits are not provided if the Travel Supplier offers a substitute Itinerary;

Trip Delay

Reimburses up to \$150 per day when you are delayed en route to or from the covered Trip for 6 or more hours. Covered expenses include:

- Prepaid, unused, non-refundable land and water accommodations.
- Local transportation to join the Trip.
- Reasonable additional expenses incurred for meals and lodging.

Missed Connection

Reimburses up to \$500 in unplanned expenses to rejoin your trip when a 3-hour common carrier delay causes you to miss a cruise or tour departure. Expenses include reasonable accommodations, meal expenses, and non-refundable payments for the unused portion of Your Cruise or Trip. Coverage will not be provided to individuals who are able to meet their scheduled departure but cancel their Trip due to Inclement Weather.

Baggage Protection

Baggage/Personal Effects:

Reimburses for loss, theft, or damage to Baggage and Personal Effects up to the maximum benefit. Receipts are required for reimbursement.

Baggage Delay (Outward Journey Only):

Reimburses for expenses of necessary Personal Effects, if Your checked Baggage is delayed or misdirected for more than 24 hours from the time You arrive at the destination stated on the ticket, except travel to final destination or Your place of residence.

Emergency Accident and Sickness Medical Expense:

Up to \$25,000 to cover treatment costs when accident or illness strikes during the trip.

Covered Medical Expenses are necessary services and supplies which are recommended by the attending Physician. They include, but are not limited to:

- Services of a Physician;
- Charges for Hospital confinement and use of operating rooms; charges for anesthetics (including administration);
- X-ray examinations or treatments, laboratory tests; ambulance service; and drugs, medicines, prosthetic and therapeutic services and supplies.

Emergency Medical Evacuation/Repatriation:

Up to \$100,000 to transport you to nearest treatment by U.S. standards and return you home when able to fly.

All transportation must be authorized and arranged by the Assistance Company.

Non-Insurance Worldwide Emergency Assistance Services

The non-Insurance Travel Assistance feature provides a variety of travel related services. Some of the services offered include:

- Medical or legal referral
- Hospital admission guarantee
- Translation service
- Lost Baggage retrieval
- Inoculation information
- Passport / visa information
- Emergency cash advance
- Prescription drug / eyeglass replacement
- Bail bond

**REQUEST FOR USE OF FACILITIES
SCHOOL COMMITTEE MEETING
10/25/18**

SC Agenda 10.25.18 6 C

1. Requested by Loyce Rowe from Girl Scouts of Eastern Mass for use of Bradford Elementary cafeteria on October 23, 2018 from 5:30-7:30pm.

Fees: Waived - In Kind Services

2. Requested by Cathy Wolf from YMCA for use of Silver Hill School gym and cafeteria for 11/16/18, 2/19-2/22/19, 4/16-4/19/19 for 6:30am arrival – 6pm.

Rental Fees: \$50/day

3. Requested by Cathy Wolf from YMCA for use of Pentucket Lake School gym and cafeteria on 11/16/18, 12/27/18, 12/28/18, 2/19-2/22/19 and 4/16-4/19/19 for 6:30am arrival – 6pm.

Rental Fees: \$50/day

4. Requested by Danielle Salvato from All that Jazz for use of Haverhill High School auditorium on 1/12/19 from 11am arrival to 1:30pm.

**Rental Fees: \$50/hour
Security Fees: \$15/hour
Custodial Fees: \$45/hour
Utilities Fee: \$20/hour
Lighting Panel: \$35/hour**

5. Requested by Danielle Salvato from All that Jazz for use of Haverhill High School auditorium on 6/20/19 from 5-8pm and 6/22/19 from 10:30am-2:30pm.

**Rental Fees: \$50/hour
Security Fees: \$15/hour
Custodial Fees: \$45/hour
Utilities Fee: \$20/hour
Lighting Panel: \$35/hour**



Haverhill Public Schools
Use of Facilities Form

Please Print

Name of Organization: <i>All That Jazz</i>	Name of Representative: <i>Danielle Salvato</i>
Address: <i>37 Stevens St Haverhill</i>	Phone Number: <i>978-771-7203</i> Email: <i>atjance08@gmail.com</i>
Date Requested: Sat 12/8 OR <i>Sat 1/12</i>	Arrival Time: <i>11AM</i> Start Time of Event: <i>12N</i> End Time of Event: <i>1:30 PM</i>

Please check: ☒ Profit Making Group ☐ Non-Profit Group # _____

Please check off the location requested and attach list of equipment to be brought into the facility.						
Gym	# of Classroom(s)	Cafeteria	Auditorium	Library	Fields	Computer Lab
			<input checked="" type="checkbox"/>			
Expected Number of Participants: # <i>60</i>			Type of Event: <i>Dance Performance</i>			

Item	Base Fee	Hours	Sub Total	Total	Additional information
Rental Fee	\$ <i>50</i>	<i>2.5</i>	\$ <i>125</i>	\$ <i>125.00</i>	
Security	\$ <i>15</i>	<i>2.5</i>	\$ <i>37.50</i>	\$ <i>37.50</i>	
Custodial	\$ <i>45</i>	<i>3.5</i>	\$ <i>157.50</i>	\$ <i>157.50</i>	Custodial staff work 30 minutes before and after event.
Utilities	\$ <i>20</i>	<i>2.5</i>	\$ <i>50.00</i>	\$ <i>50.00</i>	
? Lighting Panel	\$ <i>35</i>	<i>2.5</i>	\$ <i>87.50</i>	\$ <i>87.50</i>	
Cafeteria	\$		\$	\$	
	\$		\$	\$	
	\$		\$	\$ <i>457.50</i>	

Danielle Salvato
Signature of Representative Date Requested

Subtotal:	\$ <i>457.50</i>
Processing Fee:	\$ <i>10.00</i>
Miscellaneous:	
Balance Due:	

Principal to complete:

Authorization: Approved ☒ Denied ☐

[Signature]
Signature of Principal

Superintendent to complete:

Authorization: Approved ☐ Denied ☐

Signature of Superintendent

HPS FACILITIES	PHONE	FAX	WEB
4 Summer Street, Haverhill, MA	978-374-5725	978-374-2376	haverhill-ps.org



OK!

Recital

Haverhill Public Schools
Use of Facilities Form

Please Print

Name of Organization: <i>All That Jazz</i>	Name of Representative: <i>Danille Salvato</i>
Address: <i>37 Stevens St. Haverhill</i>	Phone Number: <i>978-771-7203</i> Email: <i>atdance08@gmail.com</i>
Date Requested: <i>Thu 6/20 & Sat 6/22</i>	Arrival Time: <i>Thu (5-8)pm</i> Start Time of Event: <i>Sat (10:30AM-2:30pm)</i> End Time of Event: <i>lights</i>

Please check: ☒ Profit Making Group () Non-Profit Group # *no lights*

Please check off the location requested and attach list of equipment to be brought into the facility.						
Gym	# of Classroom(s)	Cafeteria	Auditorium	Library	Fields	Computer Lab
			<input checked="" type="checkbox"/>			
Expected Number of Participants: # <i>60</i>			Type of Event: <i>Dance Recital</i>			

Item	Base Fee	Hours	Sub Total	Total	Additional Information
Rental Fee	\$ <i>50</i>	<i>7</i>	\$ <i>350.00</i>	\$ <i>350.00</i>	
Security	\$ <i>15</i>	<i>5</i>	\$ <i>75.00</i>	\$ <i>75.00</i>	
Custodial	\$ <i>45</i>	<i>5</i>	\$ <i>225.00</i>	\$ <i>225.00</i>	Custodial staff work 30 minutes before and after event.
Utilities	\$ <i>20</i>	<i>7</i>	\$ <i>140.00</i>	\$ <i>140.00</i>	
Lighting Panel	\$ <i>35</i>	<i>7</i>	\$ <i>245.00</i>	\$ <i>245.00</i>	
Cafeteria	\$		\$ <i>140</i>	\$	
	\$		\$	\$ <i>790</i>	
	\$		\$	\$ <i>930</i>	

<i>Danille Salvato</i> Signature of Representative	Date Requested
---	----------------

Subtotal:	<i>790.00</i>
Processing Fee:	\$10.00
Miscellaneous:	
Balance Due:	<i>\$800.00</i>

Principal to complete:

Authorization: Approved ☒ Denied ()

Superintendent to complete:

Authorization: Approved () Denied ()

[Signature]
Signature of Principal

Signature of Superintendent

HPS FACILITIES	PHONE	FAX	WEB
4 Summer Street, Haverhill, MA	978-374-5725	978-374-2376	haverhill-ps.org



Brad El

Haverhill Public Schools
Use of Facilities Form

Name of Organization:

Name of Representative:

GIRL SCOUTS OF EASTERN MASS

LOYCE ROWE

Address:

Phone number:

143 ABBOT ST ANDOVER, MA 01810

617-352-0156

Date Requested

Time of Event:

OCTOBER 23, 2018

5:30 - 7:30 pm

Please check: ☐ Profit Making Group ☒ Non-Profit Group #

Please check off the location requested and attach list of equipment to be brought into the facility.

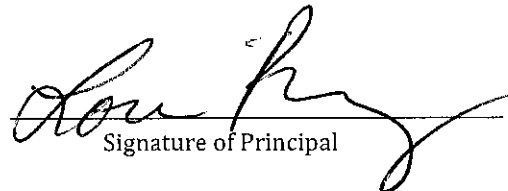
Gym	Classroom	Cafeteria	Auditorium	Library	Fields	Computer Lab
		✓				

Item	Base Fee	Hours	Sub Total	Total	Additional information
Rental Fee	NO CHARGE PER MS. PERRY				
Security					
Custodial					
Utilities					
Lighting Panel					
Cafeteria					

Subtotal:	
Processing Fee:	\$10.00
Miscellaneous:	
Balance Due:	

Principal to complete:

Authorization: Approved ☒ Denied ☐


Signature of Principal

Superintendent to complete:

Authorization: Approved ☐ Denied ☐

Signature of Superintendent

PHONE

FAX

WEB

4 Summer Street, Haverhill, MA

978-374-5725

978-374-2376

Haverhill-ps.org

Silver Hill School

Haverhill Public Schools Use of Facilities Form

Please Print

Name of Organization: YMCA	Name of Representative: Cathy Wolf <i>wolfc@northshoreymca.org</i>
Address: 81 Winter St., Haverhill	Phone Number: 978-641-4269 Email:
Date Requested 11/6, 2/19 ^{week} → 2/22, 4/16 ^{week} → 4/19	Arrival Time: 6:30 a.m. Start Time of Event: 7:00 a.m. End Time of Event: 6:00 p.m.

Please check: () Profit Making Group ☒ Non-Profit Group # _____

Please check off the location requested and attach list of equipment to be brought into the facility.						
Gym	# of Classroom(s)	Cafeteria	Auditorium	Library	Fields	Computer Lab
<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
Expected Number of Participants: #				Type of Event: YMCA before/after-school program		

Item	Base Fee	Hours	Sub Total	Total	Additional information
Rental Fee	\$ 50./day @ 9		\$ 450	\$	
Security	\$		\$	\$	
Custodial	\$		\$	\$	Custodial staff work 30 minutes before and after event
Utilities	\$		\$	\$	
Lighting Panel	\$		\$	\$	
Cafeteria	\$		\$	\$	
	\$		\$	\$	
	\$		\$	\$ 450	

<i>Cathy Wolf</i> Signature of Representative	10/15/18 Date Requested
--	-----------------------------------

Subtotal:	
Processing Fee:	\$10.00
Miscellaneous:	
Balance Due:	

Principal to complete:

Authorization: Approved ☒ Denied ()

Superintendent to complete:

Authorization: Approved () Denied ()

Stephen J. McKeever
Signature of Principal

Signature of Superintendent

HPS FACILITIES	PHONE	FAX	WEB
4 Summer Street, Haverhill, MA	978-374-5725	978-374-2376	haverhill-ps.org

Pentucket name



Haverhill Public Schools
Use of Facilities Form

→ 12/27, 12/28

Please Print

Name of Organization: YMCA		Name of Representative: Cathy Wolf	
Address: 81 Winter St. Haverhill		Phone Number: 978-641-4269	Email: wolfpc@northshoreymca.org
Date Requested 11/16, 2/19 → 2/22, 4/16 → 4/19	Arrival Time: 6:30 a.m.	Start Time of Event: 7:00 a.m.	End Time of Event: 6:00 p.m.

Please check: () Profit Making Group (X) Non-Profit Group # _____

Please check off the location requested and attach list of equipment to be brought into the facility.						
Gym <input checked="" type="checkbox"/>	# of Classroom(s)	Cafeteria <input checked="" type="checkbox"/>	Auditorium	Library	Fields	Computer Lab
Expected Number of Participants: #			Type of Event: YMCA before/after-school program			

Item	Base Fee	Hours	Sub Total	Total	Additional Information
Rental Fee	\$ 50.00/day	14	\$ 700	\$	
Security	\$		\$ 550	\$	
Custodial	\$		\$	\$	Custodial staff work 30 minutes before and after event.
Utilities	\$		\$	\$	
Lighting Panel	\$		\$	\$	
Cafeteria	\$		\$	\$	
	\$		\$	\$	
	\$		\$	\$	

Cathy Wolf Signature of Representative	10/15/18 Date Requested
--	-----------------------------------

Subtotal:	
Processing Fee:	\$10.00
Miscellaneous:	
Balance Due:	

Principal to complete:

Authorization: Approved (X) Denied ()

Superintendent to complete:

Authorization: Approved () Denied ()

Lianne Connelly
Signature of Principal

Signature of Superintendent

HPS FACILITIES	PHONE	FAX	WEB
4 Summer Street, Haverhill, MA	978-374-5725	978-374-2376	haverhill-ps.org

Haverhill Public Schools

REQUEST FOR FIELD TRIP APPROVAL

USED
SC

Please complete this form and submit to the Curriculum Supervisor or Department Director **and** your Building Principal for approval. When you have received the required signatures, please forward to the Assistant Superintendent of Schools for review and the final approval. **Please note the Assistant Superintendent must receive all forms a minimum of 14 days prior to the field trip.** In addition, if the field trip involves an overnight stay is beyond a 120 mile radius of Haverhill or requires unconventional travel such as by air or on water, the approval of the Haverhill School Committee will be required. **Please allow up to 30 days for processing.**

Please Print:

Today's Date: <u>10/10/2018</u>			
Staff Member Name: <u>Anthony Parolisi</u>		School: <u>Consentino</u>	
Grade: <u>8</u>	Course or Class of Students Attending: <u>United States History / Civics</u>		
Date of Field Trip: From <u>5/28</u> To <u>5/31</u>		Time: From _____ To _____	
Number of Students: <u>~80-100</u>	Number of School Staff: <u>1:10</u>	Number of Parent/Guardian Chaperones: <u>0</u>	
Is a School Nurse Required on this Field Trip? <u>YES</u>		All chaperones must have an approved CORI on file with the HPS.	
<u>Noticed A. Dwyer</u>			

Method of Travel (Please circle): WALKING BUS TRAIN AIRPLANE PRIVATE VEHICLE OTHER: _____

Destination	Address	Telephone Number of Site Location
1. <u>Washington, D.C. (See Attached)</u>	1. _____	1. _____
2. _____	2. _____	2. _____
3. _____	3. _____	3. _____

Direct curriculum relevance of Field Trip:

1. Unit/Topic: United States History / Civics

2. Standard(s): All; particularly Rev. War, War of 1812, Civil War

3. Additional Information: Civics & government values, guidance/self values (independence, responsibility)

Describe in-class preparation before the field trip: US History 1 covers the founding of US govt and creation of nation's capital.

Describe follow-up work in class and/or homework: _____

* If you would like to share additional information, please attach supporting documents and/or comments to this request form.

Cost assessed for individual student who is deemed able to pay:

\$ 720.00

Source of additional funds to support the field trip:

\$ Varied

From:

fundraising, charity, donation

Estimated number of students to be denied attendance for behavior reasons or other reasons within the student's ability to control:

<20

Signature	Date	
Supervisor/Director		<input type="checkbox"/> Approved <input type="checkbox"/> Declined <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Declined <input type="checkbox"/> Approved <input type="checkbox"/> Declined
Principal	<u>John M...</u>	
Assistant Superintendent	<u>10/10/18</u>	
<u>CAO 10/11/18</u>	<u>Beth K...</u>	<u>10/15/18</u>

CAPITAL TOURS, INC.

200 Merrimack Street, Suite 401 • Haverhill, Massachusetts 01830 • Tel. (978) 373-9140

Dear Parents:

www.capitaltours.net

Capital Tours, Inc., in conjunction with A. B. Consentino School, is pleased to announce our 2019 tour to Washington, DC. Students and adults will be picked up at the school on Tuesday, May 28, 2019 at 6:00 AM and will return to the school on Friday, May 31, 2019 at 9:00 PM. While in Washington, DC, their tour will be conducted by an experienced tour escort. Nine meals, as well as transportation, lodging, admissions, guide fees, escort services, complete insurance (see below), evening activities, restaurant taxes and tips are included in the tour rate. In addition, security officers will be hired to provide extra security for the group each of the nights they are at the hotel. Below are listed some of the highlights as well as the features offered by the contract with Capital Tours, Inc.:

- * Fully escorted tour from arrival the first day through departure the last.
- * Accommodations at the Best Western - Arlington, VA with private bath, air conditioned on a quadruple occupancy basis for students, double occupancy basis for adults.
- * Deluxe motor coach service, air conditioned with lavatory facilities.
- * Nine full meals from a variety of restaurants.
- * Capital Tours, Inc. maintains liability Insurance as required by N.T.A. Each member of your group is covered for up to \$5,000.00 for accidental medical, \$2,000.00 for medical and hospital expense due to illness, up to \$3,000.00 accidental death and dismemberment and \$1,000.00 for accidental dental.

The cost for this tour, including transportation, will be \$720.00 per student and is based on the capacity of the motor coach.
The registration date has been established for November 20, 2018

To Register: Please complete the attached registration card and mail it in the attached envelope with a \$125.00 deposit (which is non-refundable) by November 20, 2018 OR you can go to www.capitaltours.net and register on-line. Please make all checks payable to Capital Tours, Inc. and mail to:

Capital Tours, Inc.
200 Merrimack Street, Suite 401
Haverhill, MA 01830

DEPOSITS MUST BE PAID IN ORDER TO CONFIRM YOUR CHILD'S PARTICIPATION

Parents wishing to pay by credit card or via their Pay Pal account must first register their child using the attached registration card. You will then receive an e-mail confirming your child is registered. Once you receive the second e-mail with your log-in information, you will be able to make your payment securely on-line by logging onto www.mycapitaltours.com.

PLEASE NOTE: If the deposit amount is not received - the registration will not be considered complete.

An optional Travel Protection Plan is provided by Travel Insured International for an additional fee of \$37.50. The cutoff date to purchase the Travel Protection Plan is January 4, 2019. Please contact Capital Tours at 978-373-9140 if you choose this option or check the box on the registration card.

The following payment plan has been established:

Payment 1	\$125.00 (non-refundable)	Due: November 20, 2018
Payment 2	\$200.00	Due: February 15, 2019
Payment 3	\$200.00	Due: March 15, 2019
Final Payment	\$195.00	Due: April 12, 2019

PLEASE NOTE - the following cancellation policy will be strictly adhered to:

Cancellations postmarked prior to April 12, 2019 - full refund, less \$125.00

After April 12, 2019 - refunds will be subject to additional expenses incurred.

THERE WILL BE NO REFUNDS FOR INDIVIDUAL CANCELLATIONS WITHIN TWO WEEKS OF THE TRIP DEPARTURE DATE.

SPECIAL NOTE: There will be a \$20.00 fee for checks returned for any reason. Capital Tours is not responsible for items left at the hotel or on the motor coaches.

****Capital Tours reserves the right to modify the trip cost should the number of paying students (per bus) deviate significantly either higher or lower or in the event that motor coach fuel prices increase sufficiently to cause a fuel adjustment to the motor coach portion of the trip.**

CAPITAL TOURS, INC.

200 Merrimack Street, Suite 401

NEW BEDFORD, Massachusetts 01930

• Tel: (978) 373-9140

www.capitaltours.net

IMPORTANT INFORMATION

PLEASE WRITE DOWN THE FOLLOWING INFORMATION, YOU WILL NEED IT EVERY TIME YOU LOG ON TO **mycapitaltours.com** to make a payment or to check your balance.

USER NAME: _____

PASSWORD: _____

The user name and password were sent automatically to the email you used to register. If you did not get it within 48 hours, please check your spam or junk file. The email will come from office@capitaltours.net. If you still do not have it, call Capital Tours 978-373-9140.

PLEASE DO NOT REGISTER MORE THAN ONCE. DO NOT REGISTER USING MORE THAN ONE EMAIL ADDRESS, THIS WILL RESULT IN A DOUBLE REGISTRATION.

When making a payment online, please make sure you fill in the amount you wish to pay, in the To Pay box.

STUDENT DELUXE



GROUP TRAVEL PROTECTION

SCHEDULE OF INSURANCE COVERAGE AND OTHER NON-INSURANCE SERVICES

Trip Cancellation**	Trip Cost*
Trip Interruption**	150% of Trip Cost*
Trip Delay - 6 hours	\$750 (\$150/day)
Missed Connection - 3 hours	\$500
Baggage/Personal Effects	\$1,500
Baggage Delay - 24 hours	\$300
Accident & Sickness Medical Expense	\$25,000
Emergency Evacuation & Repatriation	\$100,000
Non-Insurance Worldwide Emergency Assistance Services	Included
Cancel for Any Reason (CFAR)***	Optional

* Up to the lesser of the Trip Cost paid or the limit of Coverage for which benefits are requested and the appropriate plan cost has been paid. Maximum limit of \$10,000

** For \$0 Trip Cost, there is no Trip Cancellation and Trip Interruption is limited to \$500 return air only

*** CFAR coverage is 75% of the nonrefundable trip cost. CFAR is optional and available for individuals or your entire group. Trip cancellation must be 48 hours or more prior to scheduled departure. CFAR must be purchased at the time of plan purchase and with or prior to your final trip payment. This benefit is not available to residents of New York State.

PER PERSON RATES

Cost of Trip	With CFAR	Cost of Trip	With CFAR
\$0	N/A	\$4001 - \$4500	\$181.50
\$1 - \$200	\$18.00	\$4501 - \$5000	\$202.50
\$201 - \$400	\$25.50	\$5001 - \$5500	\$223.50
\$401 - \$600	\$31.50	\$5501 - \$6000	\$244.50
\$601 - \$800	\$37.50	\$6001 - \$6500	\$265.50
\$801 - \$1000	\$45.00	\$6501 - \$7000	\$285.00
\$1001 - \$1500	\$61.50	\$7001 - \$7500	\$306.00
\$1501 - \$2000	\$81.00	\$7501 - \$8000	\$327.00
\$2001 - \$2500	\$102.00	\$8001 - \$8500	\$349.50
\$2501 - \$3000	\$121.50	\$8501 - \$9000	\$370.50
\$3001 - \$3500	\$141.00	\$9001 - \$10000	\$391.50
\$3501 - \$4000	\$162.00		

The above rates are for trips up to 30 days - for each day over 30 add \$3.00 per person per day.

*Cancel For Any Reason (CFAR) benefit not available to residents of New York State

All of the above rates are for the plan which includes insurance and non-insurance services.

CAPITAL  TOURS, INC.

PAYMENT INFO:

To purchase the Travel Insured Student Deluxe Protection Plan with Cancel for Any Reason, please mail this form with a check to:

CAPITAL TOURS, INC.
200 MERRIMACK STREET, SUITE 401
HAVERHILL, MASSACHUSETTS 01830
(978) 373-9140

APPLICATION:

Applicant Name(s): _____

Trip Name: _____

Trip Dates: _____

Phone: _____

Email: _____

Trip Cost: _____

Premium Amount: _____

Parent/Guardian Signature _____

Travel Insured International®

P: 800-243-3174

www.travelinsured.com

Details of Coverage

Restrictions apply - see Plan Document for complete coverage details.

Travel Protection

Trip Cancellation/Trip Interruption

Provides reimbursement up to your full, prepaid, non-refundable trip cost when you are forced to cancel or interrupt due to:

- Unforeseen sickness, accidental injury or death, which occurs before departure. (Certain exclusions apply)
- Being Hijacked, quarantined, or having to serve on a jury or appear as a witness in court;
- Fire, flood, burglary or other Natural Disaster at your Primary Place of Residence or Destination;
- A documented theft of passports or visas;
- Being directly involved in a traffic accident while en route to Your scheduled point of departure;
- Bankruptcy or Default of an airline or cruise line
- Strike that causes a complete stop of services for at least 18 consecutive hours
- Inclement Weather that causes a complete stop of services for at least 18 consecutive hours
- Being the victim of a Felonious assault within 10 days of the Scheduled Departure Date;
- A Terrorist Incident*
- Your host being unable to accommodate you due to their death or life threatening illness/injury

* Terrorist Incident must occur within 30 days of Your Scheduled Departure Date in a city listed on the Itinerary of Your Trip. This same city must not have experienced a Terrorist Incident within the 90 days prior to the Terrorist Incident that is causing Your cancellation of Your Trip. Benefits are not provided if the Travel Supplier offers a substitute Itinerary;

Trip Delay

Reimburses up to \$150 per day when you are delayed en route to or from the covered Trip for 6 or more hours. Covered expenses include:

- Prepaid, unused, non-refundable land and water accommodations.
- Local transportation to join the Trip.
- Reasonable additional expenses incurred for meals and lodging.

Missed Connection

Reimburses up to \$500 in unplanned expenses to rejoin your trip when a 3-hour common carrier delay causes you to miss a cruise or tour departure. Expenses include reasonable accommodations, meal expenses, and non-refundable payments for the unused portion of Your Cruise or Trip. Coverage will not be provided to individuals who are able to meet their scheduled departure but cancel their Trip due to Inclement Weather.

Baggage Protection

Baggage/Personal Effects:

Reimburses for loss, theft, or damage to Baggage and Personal Effects up to the maximum benefit. Receipts are required for reimbursement.

Baggage Delay (Outward Journey Only):

Reimburses for expenses of necessary Personal Effects, if Your checked Baggage is delayed or misdirected for more than 24 hours from the time You arrive at the destination stated on the ticket, except travel to final destination or Your place of residence.

Emergency Accident and Sickness Medical Expense:

Up to \$25,000 to cover treatment costs when accident or illness strikes during the trip.

Covered Medical Expenses are necessary services and supplies which are recommended by the attending Physician. They include, but are not limited to:

- Services of a Physician;
- Charges for Hospital confinement and use of operating rooms; charges for anesthetics (including administration);
- X-ray examinations or treatments, laboratory tests; ambulance service; and drugs, medicines, prosthetic and therapeutic services and supplies.

Emergency Medical Evacuation/Repatriation:

Up to \$100,000 to transport you to nearest treatment by U.S. standards and return you home when able to fly.

All transportation must be authorized and arranged by the Assistance Company.

Non-Insurance Worldwide Emergency Assistance Services

The non-Insurance Travel Assistance feature provides a variety of travel related services. Some of the services offered include:

- Medical or legal referral
- Hospital admission guarantee
- Translation service
- Lost Baggage retrieval
- Inoculation information
- Passport / visa information
- Emergency cash advance
- Prescription drug / eyeglass replacement
- Bail bond