

**INFORMATION FROM THE SUPERINTENDENT  
RESIDENCY VALIDATION**

Please be advised that according to Massachusetts General Law Chapter 76, Section 5, the Haverhill Public Schools is not required to enroll a student who does not reside in Haverhill. The only exception is those students legally enrolled through the state’s school choice program.

If you are not a legal resident, it will be necessary for you to withdraw your child from the Haverhill Public Schools and register him/her in the school district where you reside. It is important that you do this as soon as possible so that transition to their new school will be a smooth one.

We have become aware of several potential Haverhill Public Schools incidents of students being improperly enrolled in our schools and we are working with local authorities to review these situations. Residency is not clearly established by a student simply living with a grandparent, friend, or other relative. Legal guardianship papers from a court must be in place. Residency validation may take place at any time per our procedures below.

Under Massachusetts Law Chapter 76 Section 5, only students who actually reside in Haverhill may enroll in the Haverhill Public Schools. In order to verify residence within the town, a student enrolling in the Haverhill Public Schools must provide documentation of actual residence. In addition to providing such documentation at the time of initial enrollment, the school administration may request verification at any time later if there is doubt of actual residence.

All applicants for enrollment must submit at least one document each from Column A, B, and C and any

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other other documents that may be requested, including, but not limited to those from Column A, B or C (noted below). A parent, guardian, or student who is unable to produce the required documents should contact the Superintendent of Schools.

<b>Column A Evidence of Residency</b>	<b>Column B Evidence of Occupancy</b>	<b>Column C Evidence of Identification (Photo ID)</b>
Record of recent mortgage payment and/or property tax bill	Recent bill dated within the past 60 days showing a Haverhill address	Valid Driver’s License Valid MA Photo ID Card Passport
Copy of Lease and record of recent rental payment and Landlord Affidavit	Gas Bill Oil Bill Electric Bill	
Section 8 Agreement	Home Telephone Bill (not cell phone) Cable Bill Excise Bill	