



Human Resources Staff
Who we are and how you can reach us!

John O'Connor, Ed.D.

Interim Director of Staff and Student Services
978-374-3400

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Krysten Howell

Administrative Assistant to the Director of Staff and Student Services
978-420-1962

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Assist the Director of Staff and Students Services, contracts, grievances, legal concerns, Union Labor Relations, negotiations, scheduling, fingerprinting, etc.

Judy Manzi

Intake Coordinator
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All aspects of hiring, fingerprinting, licensure & waivers, PCF's, job postings, course approvals, transcripts, etc.

Chris McAuliffe

Principal Clerk, Human Resources
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Approval letters, attendance accruals, CORI's, personal days, employee change of information forms, loan forgiveness, verifications of employment (non salary), substitutes, etc.

Nina Torrisi

Benefits Specialist
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Benefits: Health & Dental, Cobra, Disability, FMLA, Incident Reports, Maternity/Paternity Leave, Leave of Absences, Medical, Sick Bank