

**Caleb Dustin Hunking School – Haverhill, MA**

**Meeting Minutes**

<u>School Building Committee (SBC)</u>	Date:	July 21, 2015
	Location:	Haverhill City Hall, School Department Conference Room
	Time:	8:30 AM

Attendees:

Name	Assoc.	Present	Name	Assoc.	Present
<u>School Building Committee (Voting):</u>			<u>Joslin Lesser + Assocs.(JLA)</u>		
Mayor James J. Fiorentini	SBC	Y	Bill Cuniff	JLA	Y
Superintendent James F. Scully	SBC	Y	Jeffery Luxenberg	JLA	Y
Francis Bevilacqua	SBC	Y	Adam Sniegocki	JLA	Y
Susan Danehy	SBC	Y	William Shaw	JLA	Y
Jonathan Goldfield	SBC	Y			
Orlando Pacheco	SBC	Y	<u>JCJ Architecture (JCJ)</u>		
Michael Peugh	SBC	Y	James LaPosta	JCJ	N
Robert Scatamacchia	SBC	N	Doug Roberts	JCJ	Y
Gail Sullivan	SBC	Y	Dan Ruiz	JCJ	Y
Ernest DiBurro	SBC	Y	Jim Hoagland	JCJ	N
Andrew Vanni	SBC	N	Katy Lillich	JCJ	N
			<u>Shawmut Design &amp; Construction</u>		
<u>School Building Committee (Non-Voting):</u>			Muharem Mahmutovic	SDC	N
Thomas Geary	SBC	Y	John Hartshorn	SDC	N
Principal Jared Fulgoni	SBC	Y	Bob Joubert	SDC	Y
			Tim Hurdelbrink	SDC	N
			Sam Hanna	SDC	Y
			John Hartshorn	SDC	Y
<u>Haverhill Public Schools (HPS)</u>					
Beverly Woodhouse	HPS	N	<u>Public:</u>		
Beverly Cassano	HPS	Y	Colin LePage	City Council	Y
Julie Kukenberger	HPS	N			
Brandy Bercier	HPS	N			

Mayor Fiorentini called the meeting to order at 8:30 a.m.

1. Approval of Meeting Minutes from June 16, 2015 SBC Meeting:

**MOTION:** made by Mr. DiBurro and seconded by Mr. Goldfield and approved unanimously, to approve the June 16, 2015 SBC meeting minutes; the motion was approved unanimously.

2. Construction Documents and Schedule Update

William Cunniff from Joslin Lesser + Associates (JLA) summarized the progress made since the June 16, 2015 SBC meeting, stating that the steel erection has started. Concrete foundations in Area A are complete with Area B & C proceeding on schedule. The waterline and drainage construction has started for the driveway, with the utility feeds being targeted for completion before winter weather. Temporary power for construction is been delayed, due to National Grid not having placed temp power poles on the project site. City will work to see what they can do from their end. Shawmut Construction & Design (SDC) will forward Orlando Pacheco the National Grid contract for reference. Access road bituminous binder course and walkway were reported to be on track for completion before start of school in September.

There was also a point of interest brought up by the Mayor concerning the use of local workforce on the project. He referenced a local ordinance stating that the project should employ 30% Haverhill residence. JLA will look into this possibility and will report back.

**(Note: Bill Cox reported back to JLA on 7/22 that the ordinance had been repealed.)**

It was noted that the project is not requiring CORI checks for the construction workers. School administration people have/ will continue to accompany visitors/trade personnel that may want to review existing conditions in the Hunking School.

Invoice Approval made by Mr. Goldfield and seconded by Mr. DiBurro and approved unanimously, to authorize the following payment to JLA for services rendered for

**MOTION:** the month of June 2015:

- Invoice # 27 for OPM Construction Administration Services performed in June 2015 for the amount of \$47,500.00 by Joslin Lesser + Associates

**MOTION:** made by Mr. DiBurro and seconded by Mr. Pacheco and approved unanimously, to authorize the following payment to JCJ for services rendered for the month of June 2015:

- Invoice # 13 for A/E Designer Construction Administration performed for June 2015 in the amount of \$117,660.00 by JCJ Architecture.

**MOTION:** made by Mr. Goldfield and seconded by Ms. Sullivan and approved unanimously, to authorize the following payment to SDC for services rendered for the month of June 2015:

- Invoice # 2 for CM Construction Services for Construction Services in June 2015 for the amount of \$1,394,315.00 by Shawmut Design and Construction.

**MOTION:** made by Mr. DiBurro and seconded by Mr. Goldfield and approved unanimously, to authorize the following payment to Verizon for services rendered for the month of June 2015:

- Invoice # 4A0BK8N (1) & # 4A0BK8N (2) for utility company fees in the month of June 2015 for the amount totaling \$9,598.34.00 by Verizon Communications.

**MOTION:** made by Mr. DiBurro and seconded by Mr. Goldfield and approved unanimously, to authorize the following payment to National Grid for services rendered for the month of June 2015:

- Invoice # 800133280 for utility company fees in the month of June 2015 for the amount of \$2,605.00 by National Grid.

**The Committee voted unanimously to authorize payment of all invoices for services performed in the month of June 2015 totaling \$1,571,678.34.**

During invoice review, a request from a Mr. DiBurro was made, noting that in addition to the SDC release of lien document, sub-contractor affidavits releases should be required in the monthly requisition.

3. GMP Amendment #2 Approval

JLA presented the GMP Amendment #2 for \$37,256,894.00 to SBC for approval. Added to interim GMP Amendment # 1 for \$ 12,387,876, it brings the total GMP Contract Value to \$ 49,544,770, which is below the MSBA approved construction budget of \$ 49,998,830.

**MOTION:** made by Mr. Pacheco and seconded by Mr. Goldfield and approved unanimously, to authorize the GMP Amendment #2 for SDC.

4. Public Comment

- There was no public comment

5. Other Business

- Mayor Fiorentini noted that Haverhill City Councilor Colin LePage has been appointed as a full voting member of the School Building Committee.

6. Upcoming Meetings and Activates

**MOTION** made by Mr. Goldfield and seconded by Mr. Pacheco and approved unanimously for next School Building Committee meeting to be on August 11, 2015 and to adjourn the meeting.

*Prepared by: Adam Sniegocki, Joslin, Lesser + Associates*



Project Management

*-End of Minutes-*